



TOWN OF CORTE MADERA
PARKS & RECREATION DEPARTMENT
498 TAMALPAIS DRIVE
CORTE MADERA, CA 94925
(415) 927-5072 FAX: (415) 927-7138
EMAIL: RECREATION_DEPT@TCMMAIL.ORG
WEBSITE: www.cmparksandrec.org

December 18, 2017

Dear Tennis Player,

This letter is to inform you that the expiration date for the 2017 tennis keys will be here shortly. Your current key will be good through the end of December 2017. The locks will be changed no later than the second week of January 2018. Tennis keys will be available for purchase after January 9, 2018. They will be operational after the locks have been changed. The rates will be the same as last year and are listed below. We are offering a \$5 rebate if you bring in your old 2017 key when buying your new 2018 key.

In order to complete your purchase of the new 2018 key, you will need to fill out the enclosed form, sign the 2018 tennis court rules on the back, and drop it off at the Recreation Department with your payment. We accept credit cards, checks and cash (exact change please). Checks should be made out to: TOWN OF CORTE MADERA. We are open Monday-Thursday 8am-5pm. The office is not open on Fridays.

If you turn in your 2017 key when buying your 2018 key the cost is \$35. **You must turn in your 2017 key at the time of purchase to get the \$5 rebate.**

If you have any questions please give us a call at 415-927-5072 or email us at: recreation_dept@tcmmail.org.

FEE SCHEDULE:

MARIN COUNTY RESIDENTS YEARLY KEY - \$40
½ YEAR KEY (AFTER JULY 1ST) - \$25

NON-MARIN COUNTY RESIDENTS YEARLY KEY - \$50
½ YEAR KEY (AFTER JULY 1ST) - \$35

Thank you,
Corte Madera Parks and Recreation Staff



TENNIS COURT RULES 2018 FOR TOWN PARK AND GRANADA TENNIS COURTS

1. CORTE MADERA RESIDENTS SHALL HAVE PRIORITY ON TOWN COURTS.
2. TENNIS COURTS ARE FOR **TENNIS ONLY**. NO OTHER USES ARE PERMITTED.
3. USE OF COURTS PERMITTED BY PURCHASE OF **TENNIS KEY ONLY**. KEYS ENTITLE PURCHASER AND ONE (1) GUEST ACCESS. KEYS MAY BE PURCHASED AT THE CORTE MADERA PARKS AND RECREATION DEPARTMENT. LOST KEYS WILL NOT BE REPLACED; A NEW KEY MUST BE PURCHASED.
4. PRIORITY IS GIVEN TO RECREATION DEPARTMENT PROGRAMS APPROVED BY THE CORTE MADERA PARKS AND RECREATION DEPARTMENT.
5. NO PERSONS SHALL USE THE COURTS WITHOUT TENNIS SHOES. BICYCLES, SKATEBOARDS, ROLLER SKATES, SUN CHAIRS, DOGS, FOOD AND BEVERAGES ARE NOT PERMITTED ON COURTS.
6. **PRIVATE LESSONS ON PUBLIC COURTS ARE STRICTLY PROHIBITED. ALL LESSONS SHALL BE PERMITTED ONLY BY CORTE MADERA PARKS & RECREATION APPROVED INSTRUCTORS AND WITH THE CONSENT OF THE PARKS AND RECREATION DEPARTMENT.**
7. USE OF THE COURTS SHALL BE RESTRICTED TO A MINIMUM AGE OF NINE (9) YEARS UNLESS ACCOMPANIED BY A PARTICIPATING ADULT.
8. CHILDREN UNDER TWELVE (12) YEARS OF AGE, UNLESS ACCOMPANIED BY A PARTICIPATING ADULT, SHALL YIELD TO OLDER PLAYERS ON SATURDAY, SUNDAYS, WEEKDAYS AFTER 5:30 P.M., AND LEGAL HOLIDAYS (AS DEFINED BY THE TOWN OF CORTE MADERA).
9. USE OF COURTS FOR TOURNAMENT PURPOSES OR FOR EXHIBITION MATCHES SHALL BE PERMITTED ONLY WITH THE CONSENT OF THE PARKS AND RECREATION DEPARTMENT.
10. PLAYERS COMMENCING PLAY SHALL BE ALLOWED A WARM-UP PERIOD NOT TO EXCEED FIVE (5) MINUTES.
11. A SET IS TO CONSIST OF NO MORE THAN SEVEN (7) GAMES TO THE WINNER. (NO ADVANTAGE SETS ALLOWED.)
12. DOUBLES HAVE PRIORITY. SINGLES MUST RELINQUISH COURT AT COMPLETION OF SET IN PROGRESS.
13. WHEN PEOPLE ARE WAITING, SINGLES SHALL NOT START BUT MAY PAIR UP FOR DOUBLES.
14. IN DOUBLES PLAY, THE WINNING TEAM MAY STAY ON THE COURT FOR A SECOND SET WITH THE WAITING PLAYERS. IF THE WAITING PLAYERS DO NOT CHOOSE TO PLAY WINNERS, THE DOUBLES MAY PLAY SECOND SET. NO ONE MAY PLAY MORE THAN TWO (2) CONSECUTIVE SETS IF PLAYERS ARE WAITING.
15. IF PLAYERS HAVING WINNERS ARE NOT PRESENT ON THE COURT WHEN THEIR TURN ARRIVES, THOSE NEXT IN ORDER SHALL TAKE THEIR PLACES.
16. THOSE PLAYERS FIRST ARRIVING ARE ENTITLED TO THE FIRST AVAILABLE COURT.
17. PLAYERS NOT PLAYING REGULATION SETS WILL BE LIMITED TO THIRTY (30) MINUTES COURT TIME FOR SINGLES, FORTY-FIVE (45) MINUTES COURT TIME FOR MORE THAN TWO PLAYERS.
18. KEYS ARE NON-TRANSFERABLE; DOING SO WILL RESULT IN FORFEITURE OF KEY AND ANY ASSOCIATED FEES.
19. TENNIS KEYS ARE PROPERTY OF THE TOWN OF CORTE MADERA.
20. ANY VIOLATION OF RULES WILL RESULT IN IMMEDIATE FORFEITURE OF KEY AND ANY ASSOCIATED FEE'S.

ANY PLAYER VIOLATING ANY OF THE FOREGOING REGULATIONS MAY BE EXPELLED FROM THE COURTS BY THE CENTRAL MARIN POLICE AUTHORITY.

ALL OTHER APPLICABLE ORDINANCES OF THE TOWN OF CORTE MADERA SHALL REMAIN IN EFFECT.



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TENNIS COURT KEY FORM 2018

(COPY OF VALID PHOTO ID REQUIRED)

NAME: _____

ADDRESS (HOME ADDRESS, CITY/TOWN, & ZIP): _____

PHONE: _____

EMAIL: _____

SIGNATURE _____ **DATE** _____

Processed by: _____ **Date:** _____

TENNIS COURT RULES 2018 FOR TOWN PARK AND GRANADA TENNIS COURTS

(SIGNATURE REQUIRED ON BACK OF THIS FORM)

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ALL OTHER APPLICABLE ORDINANCES OF THE TOWN OF CORTE MADERA SHALL REMAIN IN EFFECT.

TOWN OF CORTE MADERA MUNICIPAL CODE SECTION 9.28.040

BY SIGNING BELOW I AGREE TO ALL THE ABOVE.

SIGNATURE: _____

DATE: _____