



CENTRAL MARIN FIRE COUNCIL



Kevin Haroff, Larkspur – Chair
Eli Beckman, Corte Madera – Vice Chair

Catherine Way, Larkspur
Bob Ravasio, Corte Madera

REGULAR MEETING
TO BE HELD
ON
THURSDAY, MAY 12, 2022
AT 6:30 P.M.

or upon conclusion of the CMPA Police Council meeting, whichever is later
VIA VIDEOCONFERENCE ONLY

Pursuant to Government code section 54953(e) the May 12, 2022 Regular Fire Council meeting will be conducted telephonically through Zoom. Please be advised that pursuant to Government Code section 54953(e), the Authority will not provide a physical location from which the public may attend or comment. Members of the public may access the meeting and offer public comment by clicking on the following link:

Members of the public may view and participate in the meeting remotely through the following Zoom link:

<https://us06web.zoom.us/j/99034310040>

(No Pre-Registration Needed- Click on Link at Meeting Start Time)

You may call in using: 1 (408) 638-0968 (Zoom webinar ID: 990 3431 0040)

Or iPhone one-tap: +14086380968,,99034310040#

How to submit public comment remotely:

1. Email PublicComment@tcmmail.org prior to 4:00 P.M. on the day of the meeting.
2. Email PublicComment@tcmmail.org during the meeting.
3. Join the meeting using the link above and select the "Raise Hand" icon during the meeting, or press *9 to add yourself to the speaker queue if calling in to the meeting.

Anyone with a disability needing further assistance with public comment should contact the Clerk at least 2 business days before the beginning of the meeting to make alternative arrangements at rvaughn@tcmmail.org or 415-927-5050. Click [here](#) to view or download the full agenda packet.

AGENDA

I. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

II. URGENCY ACTION

- A. Resolution No. 2022/03 – Authorizing remote teleconference meetings of the Central Marin Fire Authority Council pursuant to Brown Act provisions

Recommendation: that Council adopt the Resolution as presented

III. OPEN TIME FOR PUBLIC EXPRESSION

Please Note: Please confine your comments during this portion of the agenda to matters not already on this agenda. The public will be given an opportunity to speak on each agenda item at the time it is called.

IV. PRESENTATIONS: NONE

V. REPORTS AND COMMENTS

- A. COUNCIL MEMBERS
- B. MANAGEMENT COMMITTEE
- C. CHIEF'S COMMENTS

VI. CONSENT CALENDAR

- A. Acknowledge and File Accounts Payable Checks, February through April 2022 and Transfers to Payroll Account, February through April 2022
- B. Approve General Fund Revenue and Expenditure Report for April 2022
- C. Approve Minutes of February 10, 2022 Regular Fire Council Meeting

VII. BUSINESS ITEMS

- A. Consideration and Possible Adoption of Resolution No. 2022/04, Approving the Fiscal Year 2022-2023 Central Marin Fire Authority Budget

Recommendation: that Council receive the presentation and adopt the Resolution approving the FY 2022-23 budget for the Central Marin Fire Authority

- B. Appointment of the Central Marin Fire Council Officers

Recommendation: that Council discuss and announce appointments of the Fire Council Chair and Vice Chair

VIII. ADJOURNMENT

The next regular meeting of the Central Marin Fire Council is scheduled for Thursday, August 11, 2022

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Central Marin Fire Authority at (415) 927-5085. Notification at least 48 hours prior to the meeting will enable the Authority to make reasonable accommodations to help ensure accessibility to this meeting.

Any writings or documents provided to a majority of the Central Marin Fire Council regarding any item on this Agenda are available during normal business hours, for public inspection at Corte Madera Town Hall, 240 Tamal Vista Boulevard, Suite 110, Corte Madera, CA. Any reports that are provided after the posting of this Agenda and prior to the meeting will be made available at this same location simultaneously as it is provided to the Fire Council.

I certify that this agenda was posted on or before May 9, 2022, in full public view and access at least 72 hours prior to the Fire Council meeting time in accordance with the Brown Act.



Rebecca Vaughn, Authority Clerk
Central Marin Fire Authority



**CENTRAL MARIN FIRE COUNCIL
STAFF REPORT**

REPORT DATE: May 3, 2022
MEETING DATE: May 12, 2022

TO: Central Marin Fire Authority Council
FROM: Management Committee
Ruben Martin, Fire Chief
SUBJECT: Resolution No. 2022/03 Pursuant to Assembly Bill 361 Authorizing Remote Teleconference Meetings Of The Central Marin Fire Authority Council Pursuant To Brown Act Provisions



STAFF RECOMMENDATION:

That Council adopt the proposed resolution.

FISCAL IMPACT:

There is no fiscal impact to the Fire Authority.

BACKGROUND/DISCUSSION:

Staff recommends that Council adopt the proposed resolution, pursuant to Assembly Bill 361, making findings pursuant to Government Code section 54953(e) to support continued use of teleconferencing to hold public meetings of the Central Marin Fire Authority Council pursuant to Brown Act Provisions during the continuing statewide state of emergency proclaimed by Governor Newsom on March 4, 2020. The findings, as outlined in the Resolution, must continue to be made, and a new Resolution must be adopted, every 30 days, in order for a legislative body to continue to hold remote teleconference meetings per AB361.

[AB 361](#) modified the Brown Act's requirements for holding teleconferenced meetings during states of emergencies. AB 361 was signed into law as an urgency measure on September 16, 2021. The changes to the law are now in effect and all Brown Act bodies holding remote meetings after September 30, 2021, must comply with these provisions.

ATTACHMENTS:

1. Proposed Resolution No. 2022/03

RESOLUTION NO. 2022/03

A RESOLUTION OF THE CENTRAL MARIN FIRE COUNCIL OF THE CENTRAL MARIN FIRE AUTHORITY REMOTE TELECONFERENCE MEETINGS OF THE FIRE COUNCIL PURSUANT TO BROWN ACT PROVISIONS

WHEREAS, the Central Marin Fire Authority is committed to preserving public access and participation in meetings of the Fire Council; and

WHEREAS, all meetings of the Central Marin Fire Authority Council are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code §§ 54950 – 54963), so that any member of the public may attend, participate, and watch the Authority’s legislative body conduct its business; and

WHEREAS, Government Code section 54953(e) of the Brown Act, allows a legislative body to hold a teleconference meeting, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, in order to meet by teleconference under Government Code section 54953(e), the Governor must have proclaimed a state of emergency under the California Emergency Services Act (Govt. Code §8625 et. seq.); the legislative body must reconsider the circumstances of the state of emergency; and the legislative body must find that the state of emergency continues to directly impact the ability of the members to meet safely in person and/or state or local officials continue to impose or recommend measures to promote social distancing; and

WHEREAS, On March 4, 2020, Governor Newsom proclaimed a State of Emergency declared by Governor Newsom under the California Emergency Services Act due to COVID-19, which is still in existence; and

WHEREAS, on November 1, 2021, the Marin County Public Health Officer issued a Public Health Order recommending the wearing of face coverings in workplaces and indoor public settings due to the rise of the SARS-CoV-2 Delta Variant, which is still in effect; and

WHEREAS, the Town and City Councils of the member agencies of the Central Marin Fire Authority, which include Larkspur and Corte Madera, directed all legislative bodies of the their jurisdictions to meet by teleconference under the standards permitted under Government Code section 54953, until further notice; and

WHEREAS, the Fire Council provides in the public notices and agendas for all public meetings the online and telephone options for participation in public meetings, protecting the right of the public to address their local officials and to participate in public meetings, and posts this information on the Authority’s website, including instructions on how to access the public meeting remotely; and

NOW, THEREFORE BE IT RESOLVED, that the Fire Council has reconsidered the circumstances of the state of emergency; and

BE IT FURTHER RESOLVED, that the Fire Council finds that State or local officials continue to impose or recommend measures to promote social distancing and that State of Emergency declared by Governor Newsom on March 4, 2020, continues to directly impact the ability of Councilmembers, staff, and the public to meet safely indoors in person; and

BE IT FURTHER RESOLVED, that the Fire Council will meet by teleconference.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly passed and adopted by the Council of the Central Marin Fire Authority at a Regular Meeting thereof this 12th day of May, 2022 by the following vote, to wit:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

Kevin Haroff, Council Chair
Central Marin Fire Authority

ATTEST:

Rebecca Vaughn, Authority Clerk
Central Marin Fire Authority



**CENTRAL MARIN FIRE COUNCIL
STAFF REPORT**

REPORT DATE: April 28, 2022
MEETING DATE: May 12, 2022

TO: Central Marin Fire Authority Council
FROM: Daria Carrillo, Finance Director
SUBJECT: Accounts Payable Checks, February through April 2022 and Transfers to Payroll Account, February through April 2022



RECOMMENDED ACTION:

Acknowledge and file: 1) checks numbers 21830 to 22019 for a total of \$639,115.62, and 2) transfers to the payroll account in the amount of \$2,103,421.44.

BACKGROUND/DISCUSSION:

The attached Check Report was produced from the Town of Corte Madera's financial system. It includes all checks issued from the Town's Bank of Marin operating account during the months of February through April 2022 on behalf of Central Marin Fire Authority.

The Bank of Marin operating account is a pooled account for the day to day operations of both the Town of Corte Madera and the Central Marin Fire Authority. The finances of the two separate entities are segregated within the Town's financial system. Checks issued on behalf of Central Marin Fire Authority include the Central Marin Fire Authority's name and logo and have a separate numbering system from that of the Town. On occasion, a check will be written for services or goods incurred by both the Town and Central Marin Fire Authority on the Town's check stock, resulting in checks with a different numbering system appearing on the check report.

In addition to the operating account, the Town maintains a payroll account at Bank of Marin. This account is for payroll transactions only. All payroll items are paid through the payroll account, including direct deposit payments to employees, state and federal tax payments, CalPERS payments

VI.A

for retirement and medical insurance and other payroll related items. Many of the payments are made electronically.

For the period February through April 2022, \$2,103,421.44 was transferred from the operating account to the payroll account for payroll related expenditures.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

ENVIRONMENTAL IMPACT:

This activity is not defined as a project under CEQA (Section 15378 CEQA Guidelines).

OPTIONS:

1. Approve the check listing as presented.
2. Take no action at this time and provide further direction to staff

ATTACHMENTS:

1. Check Report, February 2022 through April 2022

THIS ITEM HAS BEEN REVIEWED AND APPROVED BY THE EXECUTIVE MANAGER.



Corte Madera, CA

Check Report

By Check Number

Date Range: 02/01/2022 - 04/30/2022

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
ms001cm 02/2022CMFA	MSA DENTAL POOL Invoice	02/01/2022	02/02/2022 Dental Premiums	Regular	0.00 0.00	234.54 234.54	21830
vl099cm 02/2022CMFA	VISION SERVICE PLAN (CA) Invoice	02/01/2022	02/02/2022 Vision Premium	Regular	0.00 0.00	18.05 18.05	21831
af002cm 1483 1485	ALL STARS TREE SERVICE Invoice Invoice	01/25/2022 01/26/2022	02/02/2022 VEGETATION MGMT SPECIALISTS VEGETATION MGMT SPECIALISTS	Regular	0.00 0.00	12,400.00 6,500.00 5,900.00	21832
an001cm 7875 7883	ANGLIM FLAGS Invoice Invoice	01/04/2022 01/18/2022	02/02/2022 BUILDING SUPPLIES BUILDING SUPPLIES	Regular	0.00 0.00	368.86 288.12 80.74	21833
at110cm 7656X01172022	AT & T MOBILITY-287245897656 Invoice	01/09/2022	02/02/2022 UTILITIES - TELEPHONE	Regular	0.00 0.00	218.66 218.66	21834
at004cm 76016X01102022	AT&T MOBILITY - 287293876016 Invoice	01/02/2022	02/02/2022 UTILITIES - TELEPHONE	Regular	0.00 0.00	1,052.12 1,052.12	21835
bo105cm 84352832	BOUND TREE MEDICAL, LLC Invoice	01/06/2022	02/02/2022 MEDICAL SUPPLIES	Regular	0.00 0.00	20.40 20.40	21836
co165cm 0304067 011222	COMCAST - FIRE DEPT 0208565, 0055313, 030 Invoice	01/12/2022	02/02/2022 MANAGEMENT INFO SYSTEMS/COMPU	Regular	0.00 0.00	190.64 190.64	21837
co001cm 01/14/2022STMT	CORPORATE PAYMENT SYSTEMS Invoice	01/14/2022	02/02/2022 JANUARY 2022 - STATEMENT	Regular	0.00 0.00	12,415.63 12,415.63	21838
cr057c FD-56888	CREAMS TOWING Invoice	12/27/2021	02/02/2022 TRAINING AND EDUCATION	Regular	0.00 0.00	1,200.00 1,200.00	21839
da025cm 70036 70413	D & K AUTO SERVICE Invoice Invoice	12/15/2021 01/25/2022	02/02/2022 VEHICLE MAINTENANCE AND REPAIRS VEHICLE MAINTENANCE AND REPAIRS	Regular	0.00 0.00	322.46 148.16 174.30	21840
fi325cm 10378	FIRE CATT, LLC Invoice	12/07/2021	02/02/2022 HYDRANTS/HOSES	Regular	0.00 0.00	5,061.44 5,061.44	21841
go031cm CI032059	GOLDEN STATE EMERGENCY Invoice	01/12/2022	02/02/2022 VEHICLE SUPPLIES, PARTS/ EQUIP, FUEL/O	Regular	0.00 0.00	345.99 345.99	21842
el112cm 1849	JAMES BRADLEY BLESSO Invoice	01/12/2022	02/02/2022 PROTECTIVE UNIFORMS AND EQUIPMENT	Regular	0.00 0.00	1,732.00 1,732.00	21843
do681cm R36403	KEW CORPORATION Invoice	01/28/2022	02/02/2022 FIRE VEHICLES	Regular	0.00 0.00	63,023.80 63,023.80	21844
ma550cm 14563 012122	MARIN MUNICIPAL WATER DISTRICT Invoice	01/21/2022	02/02/2022 UTILITIES - WATER	Regular	0.00 0.00	196.43 196.43	21845
ma025cm MJ2640-0	MARTIN & HARRIS APPLIANCE Invoice	12/21/2021	02/02/2022 BUILDING SUPPLIES	Regular	0.00 0.00	861.98 861.98	21846
ni002cm 3233495	NICK BARBIERI TRUCKING, LLC Invoice	01/17/2022	02/02/2022 VEHICLE SUPPLIES, PARTS/ EQUIP, FUEL/	Regular	0.00 0.00	1,533.53 1,533.53	21847
pr027cm	PREFERRED ALLIANCE, INC		02/02/2022 Regular		0.00	42.00	21848

Check Report

Date Range: 02/01/2022 - 04/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
0172038-IN	Invoice	12/31/2021	HIRING AND RECRUITMENT EXPENSES	0.00	42.00	
ra002cm	RACHEL KERIZ CONSULTING, LLC	02/02/2022	Regular	0.00	7,200.00	21849
20211231	Invoice	12/31/2021	NEIGHBORHOOD RESPONSE GROUP	0.00	3,600.00	
20220131	Invoice	01/31/2022	NEIGHBORHOOD RESPONSE GROUP	0.00	3,600.00	
ri003cm	RICOH USA, INC.	02/02/2022	Regular	0.00	424.36	21850
105800203	Invoice	01/14/2022	PRIVATE CONTRACTUAL SERVICES	0.00	424.36	
sa002cm	SANTA ROSA FIRE EQUIPMENT SERVICE, INC.	02/02/2022	Regular	0.00	210.00	21851
20993022	Invoice	01/01/2022	FIRE DEPT FUEL	0.00	210.00	
so005cm	SOUTHERN MARIN FIRE PROTECTION DISTRICT	02/02/2022	Regular	0.00	100.00	21852
21-22-56	Invoice	01/26/2022	TRAINING AND EDUCATION	0.00	100.00	
st039cm	STRYKER SALES CORPORATION	02/02/2022	Regular	0.00	12,196.00	21853
3638370	Invoice	01/11/2022	OTHER CONTRACT SERVICES	0.00	12,196.00	
te056cm	TELEFLEX	02/02/2022	Regular	0.00	654.00	21854
9504943713	Invoice	01/11/2022	MEDICAL SUPPLIES	0.00	654.00	
th003cm	THE PERMANENTE MEDICAL GROUP, INC.	02/02/2022	Regular	0.00	693.00	21855
320900248669 0	Invoice	01/09/2022	HIRING AND RECRUITMENT EXPENSES	0.00	693.00	
th010cm	THE TREE MAN, LLC	02/02/2022	Regular	0.00	1,725.00	21856
011822-1	Invoice	01/18/2022	VEGETATION MGMT SPECIALISTS	0.00	975.00	
011822-4	Invoice	01/18/2022	VEGETATION MGMT SPECIALISTS	0.00	750.00	
ch250cm	WEX BANK	02/02/2022	Regular	0.00	1,102.13	21857
77702014	Invoice	01/23/2022	VEHICLE SUPPLIES, PARTS/ EQUIP, FUEL/O	0.00	1,102.13	
ai101c	AIR TECHNOLOGY WEST	02/09/2022	Regular	0.00	965.90	21858
6727	Invoice	01/11/2022	OTHER EQUIPMENT/MAINTENANCE REPA	0.00	391.58	
6728	Invoice	01/11/2022	OTHER EQUIPMENT/MAINTENANCE REPA	0.00	574.32	
al200cm	ALLSTAR FIRE EQUIPMENT, INC.	02/09/2022	Regular	0.00	1,033.56	21859
237179	Invoice	01/20/2022	BUILDING MAINTENANCE - OTHER	0.00	1,033.56	
ba005cm	BARTEL ASSOCIATES, LLC	02/09/2022	Regular	0.00	2,780.00	21860
22-036	Invoice	01/31/2022	OUTSIDE SRVC-OTHER PROFESSIONAL SR	0.00	2,780.00	
be001cm	BENEFIT TRUST COMPANY	02/09/2022	Regular	0.00	636.87	21861
R40091	Invoice	02/07/2022	FIRE DEPT OPEB	0.00	636.87	
bo105cm	BOUND TREE MEDICAL, LLC	02/09/2022	Regular	0.00	2,473.03	21862
84354629	Invoice	01/07/2022	MEDICAL SUPPLIES	0.00	137.06	
84364116	Invoice	01/17/2022	MEDICAL SUPPLIES	0.00	1,128.27	
84366913	Invoice	01/18/2022	MEDICAL SUPPLIES	0.00	348.12	
84371198	Invoice	01/20/2022	MEDICAL SUPPLIES	0.00	859.58	
fi045c	FISHMAN SUPPLY CO. (FIRE-7762)	02/09/2022	Regular	0.00	1,787.64	21863
1337082	Invoice	02/04/2022	JANITORIAL SUPPLIES	0.00	1,787.64	
ji101cm	JIM CORBEI'S ACE HARDWARE	02/09/2022	Regular	0.00	63.93	21864
693920	Invoice	01/24/2022	CLOTHING/DAILY UNIFORMS	0.00	12.19	
693988	Invoice	01/29/2022	JANITORIAL SUPPLIES	0.00	15.78	
694005	Invoice	01/31/2022	BUILDING SUPPLIES	0.00	35.96	
In075cm	L.N. CURTIS & SONS	02/09/2022	Regular	0.00	9,806.01	21865
INV5605697	Invoice	01/18/2022	CLOTHING/DAILY UNIFORMS	0.00	217.45	
INV560578	Invoice	01/18/2022	PROTECTIVE UNIFORMS AND EQUIPMEN	0.00	345.80	
INV560966	Invoice	01/19/2022	OTHER CAPITAL EQUIPMENT	0.00	8,419.59	
INV561417	Invoice	01/20/2022	OTHER CAPITAL EQUIPMENT	0.00	57.03	
INV563246	Invoice	01/26/2022	PROTECTIVE UNIFORMS AND EQUIPMEN	0.00	201.65	
INV563995	Invoice	01/28/2022	PROTECTIVE UNIFORMS AND EQUIPMEN	0.00	117.96	

Check Report

Date Range: 02/01/2022 - 04/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV564104	Invoice	01/28/2022	OTHER CAPITAL EQUIPMENT	0.00	154.02	
INV564142	Invoice	01/28/2022	OTHER CAPITAL EQUIPMENT	0.00	292.51	
mi001cm	MICHAEL DANG	02/09/2022	Regular	0.00	87.84	21866
16023	Invoice	02/03/2022	COMPUTER SUPPLIES AND SOFTWARE	0.00	87.84	
of029c	OFFICE DEPOT-FIRE-89507905 FILE #81901	02/09/2022	Regular	0.00	420.54	21867
220593281001	Invoice	01/19/2022	OFFICE SUPPLIES	0.00	245.40	
223873166001	Invoice	01/25/2022	OFFICE SUPPLIES	0.00	175.14	
pa176cm	PACIFIC GAS & ELECTRIC	02/09/2022	Regular	0.00	2,858.80	21868
01/20/22STMT	Invoice	01/20/2022	UTILITIES - ELECTRICITY	0.00	2,858.80	
us001cm	US BEHAVIORAL HEALTH PLAN, CA	02/09/2022	Regular	0.00	415.00	21869
15555 020122	Invoice	02/01/2022	EMPLOYEE ASSIST PROG	0.00	415.00	
al006cm	ALAMEDA COUNTY FIRE DEPARTMENT	02/15/2022	Regular	0.00	10,826.61	21870
2021-22-229	Invoice	01/31/2022	VEHICLE MAINTENANCE AND REPAIRS	0.00	3,199.93	
2021-22-230	Invoice	01/31/2022	VEHICLE MAINTENANCE AND REPAIRS	0.00	7,626.68	
al001cm	ALPINE SPRINGS WATER DISTRIBUTION	02/15/2022	Regular	0.00	12.00	21871
10623	Invoice	02/01/2022	BUILDING SUPPLIES	0.00	12.00	
at075cm	AT & T -CALNET3	02/15/2022	Regular	0.00	1,397.29	21872
000017711862	Invoice	02/02/2022	UTILITIES - TELEPHONE	0.00	146.83	
000017711868	Invoice	02/02/2022	UTILITIES - TELEPHONE	0.00	312.74	
000017712216	Invoice	02/02/2022	UTILITIES - TELEPHONE	0.00	893.23	
000017713200	Invoice	02/03/2022	UTILITIES - TELEPHONE	0.00	22.25	
000017715487	Invoice	02/04/2022	UTILITIES - TELEPHONE	0.00	22.24	
cd165cm	COMCAST - FIRE DEPT 0208565, 0055313, 030	02/15/2022	Regular	0.00	118.65	21873
0055313 020222	Invoice	02/02/2022	UTILITIES - INTERNET	0.00	118.65	
jo001cm	JONES GARAGE DOOR CO., INC.	02/15/2022	Regular	0.00	212.50	21875
49924	Invoice	02/03/2022	BUILDING MAINTENANCE - OTHER	0.00	212.50	
ma002cm	MARIN COUNTY FIRE DEPARTMENT	02/15/2022	Regular	0.00	5,466.25	21876
CMFD 2021/22	Invoice	02/07/2022	OTHER CONTRACT SERVICES	0.00	5,466.25	
ma600c	MARIN COUNTY SHERIFF'S OFFICE	02/15/2022	Regular	0.00	65,742.00	21877
11878	Invoice	12/31/2021	DISPATCH SERVICES	0.00	65,742.00	
ma550cm	MARIN MUNICIPAL WATER DISTRICT	02/15/2022	Regular	0.00	579.02	21878
01/24/22STMT	Invoice	01/24/2022	UTILITIES - WATER	0.00	579.02	
re024c	RESOLVE INSURANCE SYSTEMS	02/15/2022	Regular	0.00	1,413.14	21879
JANUARY 2022	Invoice	02/01/2022	OTHER CONTRACT SERVICES	0.00	1,413.14	
th010cm	THE TREE MAN, LLC	02/15/2022	Regular	0.00	16,350.00	21880
020722-7	Invoice	02/07/2022	VEGETATION MGMT SPECIALISTS	0.00	2,500.00	
020822-5	Invoice	02/08/2022	VEGETATION MGMT SPECIALISTS	0.00	5,250.00	
020822-6	Invoice	02/08/2022	VEGETATION MGMT SPECIALISTS	0.00	6,900.00	
020822-7	Invoice	02/08/2022	VEGETATION MGMT SPECIALISTS	0.00	1,700.00	
ai025c	AIR EXCHANGE, INC.	02/23/2022	Regular	0.00	390.98	21881
91606402	Invoice	01/28/2022	BUILDING MAINTENANCE - OTHER	0.00	390.98	
al002cm	ALL STARS TREE SERVICE	02/23/2022	Regular	0.00	23,300.00	21882
1489	Invoice	02/01/2022	VEGETATION MGMT SPECIALISTS	0.00	10,500.00	
1490	Invoice	02/01/2022	VEGETATION MGMT SPECIALISTS	0.00	12,800.00	
al200cm	ALLSTAR FIRE EQUIPMENT, INC.	02/23/2022	Regular	0.00	673.87	21883
237677	Invoice	02/01/2022	CLOTHING/DAILY UNIFORMS	0.00	673.87	
at056cm	AT&T MOBILITY - ACCT#287293876016	02/23/2022	Regular	0.00	712.14	21884

Check Report

Date Range: 02/01/2022 - 04/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
76016 02022022	Invoice	02/02/2022	UTILITIES - TELEPHONE	0.00	712.14	
ca895c	CASCADE FIRE EQUIPMENT	02/23/2022	Regular	0.00	875.80	21885
121555	Invoice	02/02/2022	PROTECTIVE UNIFORMS AND EQUIPMENT	0.00	270.28	
121558	Invoice	02/02/2022	PROTECTIVE UNIFORMS AND EQUIPMENT	0.00	302.76	
121559	Invoice	02/09/2022	PROTECTIVE UNIFORMS AND EQUIPMENT	0.00	302.76	
co001cm	CORPORATE PAYMENT SYSTEMS	02/23/2022	Regular	0.00	13,379.31	21886
02/14/22STMT	Invoice	02/14/2022	FEBRUARY 2022 STATEMENT	0.00	13,379.31	
ji101cm	JIM CORBET'S ACE HARDWARE	02/23/2022	Regular	0.00	10.89	21887
694066	Invoice	02/05/2022	VEHICLE SUPPLIES, PARTS/ EQUIP, FUEL/O	0.00	10.89	
ln075cm	L.N. CURTIS & SONS	02/23/2022	Regular	0.00	1,133.10	21888
INV564378	Invoice	01/31/2022	CLOTHING/DAILY UNIFORMS	0.00	379.32	
INV564453	Invoice	01/31/2022	CLOTHING/DAILY UNIFORMS	0.00	402.26	
INV565730	Invoice	02/03/2022	PROTECTIVE UNIFORMS AND EQUIPMENT	0.00	351.52	
ve002cm	VERIZON WIRELESS - 670722771-00004	02/23/2022	Regular	0.00	2,705.32	21889
9898818595	Invoice	02/04/2022	MANAGEMENT INFO SYSTEMS/COMPU	0.00	2,705.32	
ms001cm	MSA DENTAL POOL	02/23/2022	Regular	0.00	350.36	21890
032022	Invoice	02/23/2022	03/2022 CMFA RET DENTAL	0.00	350.36	
vi099cm	VISION SERVICE PLAN (CA)	02/23/2022	Regular	0.00	26.44	21891
032022	Invoice	02/23/2022	03/2022 CMFA RET VISION	0.00	26.44	
ha001cm	THE HARTFORD	03/01/2022	Regular	0.00	11.95	21892
032022OAK	Invoice	03/01/2022	CMFA Hartford Oakley 03/2022	0.00	11.95	
ai101c	AIR TECHNOLOGY WEST	03/02/2022	Regular	0.00	343.41	21893
6878	Invoice	02/14/2022	OTHER EQUIPMENT/MAINTENANCE REPA	0.00	343.41	
ai560cm	AIRGAS	03/02/2022	Regular	0.00	388.21	21894
9986220428	Invoice	02/01/2022	MEDICAL SUPPLIES	0.00	388.21	
al002cm	ALL STARS TREE SERVICE	03/02/2022	Regular	0.00	9,600.00	21895
1499	Invoice	02/08/2022	VEGETATION MGMT SPECIALISTS	0.00	9,600.00	
al200cm	ALLSTAR FIRE EQUIPMENT, INC.	03/02/2022	Regular	0.00	340.01	21896
237759	Invoice	02/09/2022	CLOTHING/DAILY UNIFORMS	0.00	340.01	
bo105cm	BOUND TREE MEDICAL, LLC	03/02/2022	Regular	0.00	1,902.59	21897
84389593	Invoice	02/02/2022	MEDICAL SUPPLIES	0.00	1,902.59	
cl625cm	CLEARSTAR, INC	03/02/2022	Regular	0.00	631.33	21898
245724	Invoice	02/28/2022	HIRING AND RECRUITMENT EXPENSES	0.00	631.33	
da025cm	D & K AUTO SERVICE	03/02/2022	Regular	0.00	1,498.14	21899
70081	Invoice	02/25/2022	VEHICLE MAINTENANCE AND REPAIRS	0.00	1,363.05	
70586	Invoice	02/11/2022	VEHICLE MAINTENANCE AND REPAIRS	0.00	135.09	
fo002cm	FORSTER & KROEGER LANDSCAPE MAINTENAN	03/02/2022	Regular	0.00	73,960.00	21900
8044	Invoice	02/01/2022	VEGETATION MGMT SPECIALISTS	0.00	6,200.00	
8045	Invoice	02/03/2022	VEGETATION MGMT SPECIALISTS	0.00	56,760.00	
8046	Invoice	02/01/2022	DISASTER PREPAREDNESS SERVICES	0.00	8,360.00	
8057	Invoice	02/10/2022	VEGETATION MGMT SPECIALISTS	0.00	2,640.00	
go031cm	GOLDEN STATE EMERGENCY	03/02/2022	Regular	0.00	3,425.26	21901
WI002452	Invoice	02/01/2022	OTHER CAPITAL EQUIPMENT	0.00	3,425.26	
ln075cm	L.N. CURTIS & SONS	03/02/2022	Regular	0.00	2,732.62	21902
INV566511	Invoice	02/07/2022	CLOTHING/DAILY UNIFORMS	0.00	213.44	
INV566948	Invoice	02/08/2022	CLOTHING/DAILY UNIFORMS	0.00	222.38	
INV567011	Invoice	02/08/2022	CLOTHING/DAILY UNIFORMS	0.00	222.38	
INV568010	Invoice	02/10/2022	OTHER CAPITAL EQUIPMENT	0.00	1,855.56	

Check Report

Date Range: 02/01/2022 - 04/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV568521	Invoice	02/11/2022	CLOTHING/DAILY UNIFORMS	0.00	218.86	
ma550cm	MARIN MUNICIPAL WATER DISTRICT	03/02/2022	Regular	0.00	435.22	21903
STMT 012422	Invoice	02/01/2022	UTILITIES - WATER	0.00	435.22	
ma025cm	MARTIN & HARRIS APPLIANCE	03/02/2022	Regular	0.00	4,191.93	21904
MJ4265-0	Invoice	02/16/2022	SPECIALIZED WASHING MACHINES	0.00	1,397.31	
MJ4266-0	Invoice	02/16/2022	SPECIALIZED WASHING MACHINES	0.00	1,397.31	
MJ4267-0	Invoice	02/16/2022	SPECIALIZED WASHING MACHINES	0.00	1,397.31	
of029c	OFFICE DEPOT-FIRE-89507905 FILE #B1901	03/02/2022	Regular	0.00	110.35	21905
226298778001	Invoice	02/04/2022	OFFICE SUPPLIES	0.00	110.35	
pa176cm	PACIFIC GAS & ELECTRIC	03/02/2022	Regular	0.00	2,824.31	21906
1939277301-6 02	Invoice	02/18/2022	UTILITIES - ELECTRICITY	0.00	2,824.31	
st039cm	SIRYKER SALES CORPORATION	03/02/2022	Regular	0.00	266.84	21907
3657559M	Invoice	02/01/2022	MEDICAL SUPPLIES	0.00	266.84	
th003cm	THE PERMANENTE MEDICAL GROUP, ICM.	03/02/2022	Regular	0.00	115.00	21908
248576 020922	Invoice	02/09/2022	YEARLY PHYSICALS	0.00	115.00	
us001cm	US BEHAVIORAL HEALTH PLAN, CA	03/02/2022	Regular	0.00	415.00	21909
15555 030122	Invoice	03/01/2022	OTHER EMPLOYEE BENEFITS	0.00	415.00	
ch250cm	WEX BANK	03/02/2022	Regular	0.00	2,008.78	21910
78742621	Invoice	02/23/2022	VEHICLE SUPPLIES - FUEL/OIL, TIRES	0.00	2,008.78	
al002cm	ALL STARS TREE SERVICE	03/09/2022	Regular	0.00	25,000.00	21911
1529	Invoice	02/28/2022	VEGETATION MGMT SPECIALISTS	0.00	25,000.00	
al001cm	ALPINE SPRINGS WATER DISTRIBUTION	03/09/2022	Regular	0.00	28.50	21912
11043	Invoice	03/01/2022	BUILDING SUPPLIES	0.00	28.50	
at075cm	AT & T -CALNET3	03/09/2022	Regular	0.00	1,087.49	21913
000017782248	Invoice	02/17/2022	UTILITIES - TELEPHONE	0.00	1,087.49	
at007cm	AT&T MOBILITY	03/09/2022	Regular	0.00	218.66	21914
7656X02172022	Invoice	02/09/2022	UTILITIES - TELEPHONE	0.00	218.66	
bw025c	B.W.S. DISTRIBUTORS, INC.	03/09/2022	Regular	0.00	387.52	21915
273834	Invoice	02/18/2022	FIRE DEPT FUEL	0.00	387.52	
be001cm	BENEFIT TRUST COMPANY	03/09/2022	Regular	0.00	636.87	21916
R36411	Invoice	03/08/2022	FIRE DEPT OPEB	0.00	636.87	
be053cm	BERTRAND, FOX, ELLIOT, OSMAN & WENZEL	03/09/2022	Regular	0.00	67.50	21917
37862	Invoice	03/02/2022	GENERAL LEGAL COUNSEL	0.00	67.50	
bo105cm	BOUND TREE MEDICAL, LLC	03/09/2022	Regular	0.00	4,498.76	21918
84405694	Invoice	02/15/2022	MEDICAL SUPPLIES	0.00	116.75	
84407648	Invoice	02/16/2022	MEDICAL SUPPLIES	0.00	3,581.68	
84409605	Invoice	02/17/2022	MEDICAL SUPPLIES	0.00	3.30	
84422545	Invoice	02/28/2022	MEDICAL SUPPLIES	0.00	751.23	
84428517	Invoice	03/03/2022	MEDICAL SUPPLIES	0.00	45.80	
bu005cm	BUCK'S SAW SERVICE, INC.	03/09/2022	Regular	0.00	910.50	21919
56783	Invoice	02/25/2022	TOOLS	0.00	42.51	
56806	Invoice	02/25/2022	TOOLS	0.00	867.99	
co165cm	COMCAST - FIRE DEPT 0208565, 0055313, 0306	03/09/2022	Regular	0.00	190.78	21920
0304067 021222	Invoice	02/12/2022	MANANGEMENT INFO SYSTEMS/COMPU	0.00	190.78	
fi001cm	FITNESS SF MARIN	03/09/2022	Regular	0.00	9,900.00	21921
112	Invoice	03/02/2022	OTHER EMPLOYEE BENEFITS	0.00	9,900.00	

Check Report

Date Range: 02/01/2022 - 04/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
fo002cm 8079	FORSTER & KROEGER LANDSCAPE MAINTENAN Invoice	03/09/2022 02/18/2022	Regular VEGETATION MGMTI SPECIALISTS	0.00 0.00	25,160.00 25,160.00	21922
fo001cm 27145 27157	FOURTH STREET PRESS Invoice Invoice	03/09/2022 02/28/2022 02/28/2022	Regular OFFICE SUPPLIES OFFICE SUPPLIES	0.00 0.00 0.00	477.62 349.58 128.04	21923
fr001cm 1030	FRANCIS ENOS Invoice	03/09/2022 02/26/2022	Regular VEHICLE SUPPLIES, PARTS/ EQUIP, FUEL/O	0.00 0.00	3,600.00 3,600.00	21924
go031cm CI032556 CI032687 CI032689	GOLDEN STATE EMERGENCY Invoice Invoice Invoice	03/09/2022 02/15/2022 02/25/2022 02/25/2022	Regular VEHICLE SUPPLIES, PARTS/ EQUIP, FUEL/O VEHICLE MAINTENANCE AND REPAIRS VEHICLE MAINTENANCE AND REPAIRS	0.00 0.00 0.00 0.00	613.98 81.13 65.04 467.81	21925
jj101cm 694281 694316 694317	JIM CORBET'S ACE HARDWARE Invoice Invoice Invoice	03/09/2022 02/22/2022 02/24/2022 02/24/2022	Regular BUILDING SUPPLIES VEHICLE SUPPLIES, PARTS/ EQUIP, FUEL/O VEHICLE SUPPLIES, PARTS/ EQUIP, FUEL/O	0.00 0.00 0.00 0.00	15.21 4.91 2.35 7.95	21926
ln075cm INVS70173 INVS70485 INVS71850 INVS73455	L.N. CURTIS & SONS Invoice Invoice Invoice Invoice	03/09/2022 02/17/2022 02/18/2022 02/24/2022 03/03/2022	Regular PROTECTIVE UNIFORMS AND EQUIPMEN OTHER CAPITAL EQUIPMENT JANITORIAL SUPPLIES OTHER CAPITAL EQUIPMENT	0.00 0.00 0.00 0.00 0.00	1,789.76 504.47 905.57 175.24 204.48	21927
ma550cm 177547 021422 179110 021422	MARIN MUNICIPAL WATER DISTRICT Invoice Invoice	03/09/2022 02/14/2022 02/14/2022	Regular UTILITIES - WATER UTILITIES - WATER	0.00 0.00 0.00	456.10 194.54 261.56	21928
no045cm 3231133	NICK BARBIERI TRUCKING, LLC Invoice	03/09/2022 02/22/2022	Regular VEHICLE SUPPLIES, PARTS/ EQUIP, FUEL/	0.00 0.00	3,640.41 3,640.41	21929
st120cm 2039486	STC, INC. Invoice	03/09/2022 03/01/2022	Regular OTHER CAPITAL EQUIPMENT	0.00 0.00	3,730.76 3,730.76	21930
at075cm 000017848230 000017848236 000017848584 000017851899 000017859069	AT & T -CALNET3 Invoice Invoice Invoice Invoice Invoice	03/16/2022 03/02/2022 03/02/2022 03/02/2022 03/03/2022 03/04/2022	Regular UTILITIES - TELEPHONE UTILITIES - TELEPHONE UTILITIES - TELEPHONE UTILITIES - TELEPHONE UTILITIES - TELEPHONE	0.00 0.00 0.00 0.00 0.00 0.00	1,677.43 147.49 314.19 1,170.63 22.56 22.56	21931
co165cm 0055313 030222	COMCAST - FIRE DEPT 0208565, 0055313, 030 Invoice	03/16/2022 03/02/2022	Regular UTILITIES - INTERNET	0.00 0.00	118.65 118.65	21932
mi001cm 16045	MICHAEL DANG Invoice	03/16/2022 03/08/2022	Regular COMPUTER SUPPLIES AND SOFTWARE	0.00 0.00	87.84 87.84	21933
ai560cm 9986940396	AIRGAS Invoice	03/23/2022 03/01/2022	Regular MEDICAL SUPPLIES	0.00 0.00	386.89 386.89	21934
at004cm 6016X03102022	AT&T MOBILITY - 287293876016 Invoice	03/23/2022 03/02/2022	Regular UTILITIES - TELEPHONE	0.00 0.00	737.17 737.17	21935
be001cm R37101	BENEFIT TRUST COMPANY Invoice	03/23/2022 03/22/2022	Regular FIRE DEPT OFEB	0.00 0.00	1,273.74 1,273.74	21936
co001cm STMT031422	CORPORATE PAYMENT SYSTEMS Invoice	03/23/2022 03/14/2022	Regular STMT 03/14/2022	0.00 0.00	6,968.23 6,968.23	21937
go031cm CC001262 CI031496 CI032033	GOLDEN STATE EMERGENCY Credit Memo Invoice Invoice	03/23/2022 03/01/2022 03/01/2022 03/01/2022	Regular VEHICLE SUPPLIES, PARTS/ EQUIP, FUEL/ VEHICLE SUPPLIES, PARTS/ EQUIP, FUEL/ VEHICLE SUPPLIES, PARTS/ EQUIP, FUEL/	0.00 0.00 0.00 0.00	213.29 -569.94 586.00 46.55	21938

Check Report

Date Range: 02/01/2022 - 04/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
C1032244	Invoice	03/01/2022	VEHICLE SUPPLIES, PARTS/ EQUIP, FUEL/	0.00	150.68	
li005cm	LINDE GAS & EQUIPMENT, INC.	03/23/2022	Regular	0.00	227.95	21939
68009919	Invoice	03/01/2022	MISCELLANEOUS SUPPLIES	0.00	227.95	
ri003cm	RICOH USA, INC.	03/23/2022	Regular	0.00	130.43	21940
5064091208	Invoice	03/04/2022	PRIVATE CONTRACTUAL	0.00	130.43	
th002cm	THE KNOX COMPANY	03/23/2022	Regular	0.00	3,655.17	21941
INV-KA-66804	Invoice	03/07/2022	MEDICAL SUPPLIES	0.00	3,655.17	
ve002cm	VERIZON WIRELESS - 670722771-00004	03/23/2022	Regular	0.00	656.46	21942
9901079234	Invoice	03/04/2022	MANAGEMENT INFO SYSTEMS/COMPU	0.00	656.46	
ms001cm	MSA DENTAL POOL	03/29/2022	Regular	0.00	234.54	21943
042022RET	Invoice	03/29/2022	04/2022 RET PREM	0.00	234.54	
vi099cm	VISION SERVICE PLAN (CA)	03/29/2022	Regular	0.00	18.05	21944
042022RET	Invoice	03/29/2022	04/2022 RET PREM	0.00	18.05	
an005cm	ANTHONY FEDANZO	03/30/2022	Regular	0.00	630.91	21945
R39918	Invoice	03/22/2022	DISASTER SUPPLIES	0.00	630.91	
at110cm	AT & T MOBILITY-287245897656	03/30/2022	Regular	0.00	218.66	21946
897656X0317202	Invoice	03/09/2022	UTILITIES - TELEPHONE	0.00	218.66	
bo105cm	BOUND TREE MEDICAL, LLC	03/30/2022	Regular	0.00	125.63	21947
84434810	Invoice	03/08/2022	MEDICAL SUPPLIES	0.00	34.88	
84434811	Invoice	03/08/2022	MEDICAL SUPPLIES	0.00	67.80	
84438926	Invoice	03/10/2022	MEDICAL SUPPLIES	0.00	22.95	
co165cm	COMCAST - FIRE DEPT 0208565, 0055313, 030	03/30/2022	Regular	0.00	190.78	21949
0304067 031222	Invoice	03/12/2022	MANAGEMENT INFO SYSTEMS/COMPU	0.00	190.78	
fi003cm	FIRE INNOVATIONS	03/30/2022	Regular	0.00	278.01	21951
S22-62006	Invoice	03/11/2022	PROTECTIVE UNIFORMS AND EQUIPMEN	0.00	278.01	
fi045c	FISHMAN SUPPLY CO. (FIRE-7762)	03/30/2022	Regular	0.00	136.89	21952
1344742	Invoice	03/11/2022	JANITORIAL SUPPLIES	0.00	136.89	
ji101cm	JIM CORBET'S ACE HARDWARE	03/30/2022	Regular	0.00	17.13	21953
694471	Invoice	03/11/2022	TOOLS	0.00	17.13	
ln075cm	L.N. CURTIS & SONS	03/30/2022	Regular	0.00	2,125.67	21954
INVS76414	Invoice	03/14/2022	PROTECTIVE UNIFORMS AND EQUIPMENT	0.00	1,924.02	
INVS77622	Invoice	03/15/2022	PROTECTIVE UNIFORMS AND EQUIPMENT	0.00	201.65	
of029c	OFFICE DEPOT-FIRE-89507905 FILE #81901	03/30/2022	Regular	0.00	171.24	21955
230166549001	Invoice	03/16/2022	OFFICE SUPPLIES	0.00	171.24	
ri003cm	RICOH USA, INC.	03/30/2022	Regular	0.00	212.18	21956
105983541	Invoice	03/16/2022	PRIVATE CONTRACTUAL SERVICES	0.00	212.18	
sa042cm	SAFETY-KLEEN SYSTEMS, INC	03/30/2022	Regular	0.00	1,265.39	21957
88376709	Invoice	03/09/2022	HAZARDOUS WASTE DISPOSAL/PERMIT	0.00	1,265.39	
st039cm	STRYKER SALES CORPORATION	03/30/2022	Regular	0.00	6,513.20	21958
3701151	Invoice	03/14/2022	OTHER CONTRACT SERVICES	0.00	6,513.20	
th002cm	THE KNOX COMPANY	03/30/2022	Regular	0.00	100.30	21959
INV-KA-69465	Invoice	03/15/2022	OTHER CAPITAL EQUIPMENT	0.00	100.30	
ch250cm	WEX BANK	03/30/2022	Regular	0.00	2,540.83	21961
79697811	Invoice	03/23/2022	VEHICLE SUPPLIES - FUEL/OIL, TIRES	0.00	2,540.83	
af025c	AIR EXCHANGE, INC.	04/07/2022	Regular	0.00	515.73	21962

Check Report

Date Range: 02/01/2022 - 04/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
91606773	Invoice	04/01/2022	BUILDING MAINTENANCE - OTHER	0.00	515.73	
al001cm	ALPINE SPRINGS WATER DISTRIBUTION	04/07/2022	Regular	0.00	12.00	21963
11576	Invoice	04/01/2022	BUILDING SUPPLIES	0.00	12.00	
ba002cm	BAY CITIES JOINT POWER INSURANCE AUTHOR	04/07/2022	Regular	0.00	14,361.52	21964
BCIPIA-2022-184	Invoice	04/01/2022	WORKERS COMPENSATION CLAIMS	0.00	14,361.52	
be001cm	BENEFIT TRUST COMPANY	04/07/2022	Regular	0.00	636.87	21965
R37102	Invoice	04/05/2022	FIRE DEPT OPEB	0.00	636.87	
bo105cm	BOUND TREE MEDICAL, LLC	04/07/2022	Regular	0.00	1,387.38	21966
84452756	Invoice	04/01/2022	MEDICAL SUPPLIES	0.00	116.75	
84452757	Invoice	04/01/2022	MEDICAL SUPPLIES	0.00	232.25	
84456672	Invoice	04/01/2022	MEDICAL SUPPLIES	0.00	558.78	
84459868	Invoice	04/01/2022	MEDICAL SUPPLIES	0.00	239.80	
84459869	Invoice	04/01/2022	MEDICAL SUPPLIES	0.00	239.80	
di001cm	DIEGO TRUCK REPAIR, INC.	04/07/2022	Regular	0.00	232.53	21967
64302	Invoice	04/01/2022	VEHICLE MAINTENANCE AND REPAIRS	0.00	232.53	
em121cm	EMERGENCY EQUIPMENT	04/07/2022	Regular	0.00	2,000.54	21968
65135	Invoice	04/01/2022	CLOTHING/DAILY UNIFORMS	0.00	2,000.54	
ji101cm	JIM CORBET'S ACE HARDWARE	04/07/2022	Regular	0.00	102.87	21970
694578	Invoice	04/01/2022	JANITORIAL SUPPLIES	0.00	17.60	
694591	Invoice	04/01/2022	HYDRANTS/HOSES	0.00	17.16	
694592	Invoice	04/01/2022	BUILDING SUPPLIES	0.00	23.06	
694614	Invoice	04/01/2022	BUILDING SUPPLIES	0.00	44.19	
694637	Invoice	04/01/2022	BUILDING MAINTENANCE - OTHER	0.00	0.86	
ln075cm	L.N. CURTIS & SONS	04/07/2022	Regular	0.00	1,941.55	21971
INV579669	Invoice	04/01/2022	CLOTHING/DAILY UNIFORMS	0.00	714.45	
INV579710	Invoice	04/01/2022	CLOTHING/DAILY UNIFORMS	0.00	1,019.15	
INV580488	Invoice	04/01/2022	OTHER CAPITAL EQUIPMENT	0.00	207.95	
le115c	LEHR AUTO ELECTRIC	04/07/2022	Regular	0.00	5,246.09	21972
S172129	Invoice	04/01/2022	VEGETATION MGMT SPECIALISTS	0.00	5,178.45	
S172172	Invoice	04/01/2022	VEGETATION MGMT SPECIALISTS	0.00	67.64	
ma550cm	MARIN MUNICIPAL WATER DISTRICT	04/07/2022	Regular	0.00	748.81	21973
131645 032122	Invoice	04/01/2022	UTILITIES - WATER	0.00	380.04	
169024 031822	Invoice	04/01/2022	UTILITIES - WATER	0.00	174.23	
443790 032122	Invoice	04/01/2022	UTILITIES - WATER	0.00	194.54	
nl002cm	NICK BARBIERI TRUCKING, LLC	04/07/2022	Regular	0.00	4,246.18	21974
3238720	Invoice	04/01/2022	VEHICLE SUPPLIES, PARTS/ EQUIP, FUEL/O	0.00	4,246.18	
of029c	OFFICE DEPOT-FIRE-89507905 FILE #81901	04/07/2022	Regular	0.00	96.65	21975
230374260001	Invoice	04/01/2022	MEETINGS AND TRAVEL	0.00	96.65	
pa176cm	PACIFIC GAS & ELECTRIC	04/07/2022	Regular	0.00	2,567.95	21976
1939277301-6 03	Invoice	04/01/2022	UTILITIES - ELECTRICITY	0.00	2,567.95	
ra002cm	RACHEL KERTZ CONSULTING, LLC	04/07/2022	Regular	0.00	8,400.00	21977
02220228	Invoice	04/01/2022	TRAINING AND EDUCATION	0.00	4,200.00	
20220331	Invoice	04/01/2022	TRAINING AND EDUCATION	0.00	4,200.00	
re024c	RESOLVE INSURANCE SYSTEMS	04/07/2022	Regular	0.00	862.83	21978
MARCH 2022	Invoice	04/01/2022	OTHER CONTRACT SERVICES	0.00	862.83	
ri003cm	RICOH USA, INC.	04/07/2022	Regular	0.00	21.00	21979
5064186603	Invoice	04/01/2022	PRIVATE CONTRACTUAL SERVICES	0.00	21.00	
si101c	SILVERADO AVIONICS INC.	04/07/2022	Regular	0.00	4,910.54	21980

Check Report

Date Range: 02/01/2022 - 04/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
2203B	Invoice	04/01/2022	RADIO MAINTENANCE/REPAIR	0.00	4,910.54	
us001cm	US BEHAVIORAL HEALTH PLAN, CA	04/07/2022	Regular	0.00	415.00	21981
APR 22	Invoice	04/01/2022	OTHER EMPLOYEE BENEFITS	0.00	415.00	
ai101c	AIR TECHNOLOGY WEST	04/14/2022	Regular	0.00	789.17	21982
7148	Invoice	04/08/2022	OTHER EQUIPMENT/MAINTENANCE REPA	0.00	789.17	
at075cm	AT & T -CALNET3	04/14/2022	Regular	0.00	2,613.39	21983
000017924637	Invoice	04/14/2022	UTILITIES - TELEPHONE	0.00	1,075.82	
000018001120	Invoice	04/02/2022	UTILITIES - TELEPHONE	0.00	147.49	
000018001126	Invoice	04/02/2022	UTILITIES - TELEPHONE	0.00	314.22	
000018001474	Invoice	04/02/2022	UTILITIES - TELEPHONE	0.00	1,075.86	
ba005cm	BARTEL ASSOCIATES, LLC	04/14/2022	Regular	0.00	8,240.00	21984
22-204	Invoice	04/13/2022	OUTSIDE SRVC-OTHER PROFESSIONAL SR	0.00	8,240.00	
be053cm	BERTRAND, FOX, ELLIOT, OSMAN & WENZEL	04/14/2022	Regular	0.00	1,541.25	21985
INV033022	Invoice	04/13/2022	GENERAL LEGAL COUNSEL	0.00	1,541.25	
co165cm	COMCAST - FIRE DEPT 0208565, 0055313, 030	04/14/2022	Regular	0.00	118.60	21987
0055313 040222	Invoice	04/02/2022	UTILITIES - INTERNET	0.00	118.60	
da002cm	DAVIS SIGN COMPANY, INC.	04/14/2022	Regular	0.00	5,900.00	21988
34957	Invoice	04/05/2022	VEGETATION MGMT SPECIALISTS	0.00	5,900.00	
de001cm	DEPT. OF JUSTICE	04/14/2022	Regular	0.00	96.00	21989
555913	Invoice	04/13/2022	HIRING AND RECRUITMENT EXPENSES	0.00	32.00	
567331	Invoice	04/13/2022	HIRING AND RECRUITMENT EXPENSES	0.00	64.00	
ma345cm	MARIN COUNTY TAX COLLECTOR-	04/14/2022	Regular	0.00	1,776.25	21990
21413 032422	Invoice	04/14/2022	RADIO MAINTENANCE/REPAIR	0.00	1,776.25	
mi001cm	MICHAEL DANG	04/14/2022	Regular	0.00	87.84	21991
16064	Invoice	04/05/2022	COMPUTER SUPPLIES AND SOFTWARE	0.00	87.84	
ri003cm	RICOH USA, INC.	04/14/2022	Regular	0.00	10.50	21993
5064319338	Invoice	04/01/2022	PRIVATE CONTRACTUAL SERVICES	0.00	10.50	
ai560cm	AIRGAS	04/21/2022	Regular	0.00	429.10	21994
9987661570	Invoice	04/20/2022	MEDICAL SUPPLIES	0.00	429.10	
at004cm	AT&T MOBILITY - 287293876016	04/21/2022	Regular	0.00	3,999.91	21995
6016X04102022	Invoice	04/02/2022	UTILITIES - TELEPHONE	0.00	3,999.91	
be001cm	BENEFIT TRUST COMPANY	04/21/2022	Regular	0.00	636.87	21996
R37129	Invoice	04/18/2022	FIRE DEPT OPEB	0.00	636.87	
bo105cm	BOUND TREE MEDICAL, LLC	04/21/2022	Regular	0.00	1,709.20	21997
84461663	Invoice	04/20/2022	MEDICAL SUPPLIES	0.00	239.80	
84463763	Invoice	04/20/2022	MEDICAL SUPPLIES	0.00	78.46	
84469698	Invoice	04/01/2022	MEDICAL SUPPLIES	0.00	189.80	
84471475	Invoice	04/04/2022	MEDICAL SUPPLIES	0.00	1,201.14	
co165cm	COMCAST - FIRE DEPT 0208565, 0055313, 030	04/21/2022	Regular	0.00	190.66	21998
0304067 041222	Invoice	04/12/2022	UTILITIES - INTERNET	0.00	190.66	
co001cm	CORPORATE PAYMENT SYSTEMS	04/21/2022	Regular	0.00	18,561.30	21999
02766501 04142	Invoice	04/14/2022	APRIL 2022 STATEMENT	0.00	18,561.30	
di001cm	DIEGO TRUCK REPAIR, INC.	04/21/2022	Regular	0.00	371.66	22000
64377	Invoice	04/06/2022	VEHICLE MAINTENANCE AND REPAIRS	0.00	371.66	
gl102c	GLOBALSTAR USA	04/21/2022	Regular	0.00	93.10	22002
00000002929890	Invoice	04/21/2022	UTILITIES - TELEPHONE	0.00	93.10	

Check Report

Date Range: 02/01/2022 - 04/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Past Date	Payable Description	Discount Amount	Payable Amount	
j101cm	JIM CORBET'S ACE HARDWARE	04/21/2022	Regular	0.00	9.08	22003
694767	Invoice	04/07/2022	BUILDING SUPPLIES	0.00	3.25	
694804	Invoice	04/11/2022	BUILDING SUPPLIES	0.00	5.83	
ln075cm	L.N. CURTIS & SONS	04/21/2022	Regular	0.00	650.68	22004
INV582771	Invoice	04/20/2022	VEHICLE SUPPLIES, PARTS/ EQUIP, FUEL/	0.00	54.50	
INV584562	Invoice	04/06/2022	CLOTHING/DAILY UNIFORMS	0.00	193.13	
INV584885	Invoice	04/07/2022	IANITORIAL SUPPLIES	0.00	172.93	
INV585285	Invoice	04/08/2022	CLOTHING/DAILY UNIFORMS	0.00	230.12	
to002cm	TODD LANDO	04/21/2022	Regular	0.00	420.49	22005
R39915	Invoice	04/18/2022	VEGETATION MGMT SPECIALISTS	0.00	420.49	
ve002cm	VERIZON WIRELESS - 670722771-00004	04/21/2022	Regular	0.00	7,229.93	22006
9903396605	Invoice	04/04/2022	MANANGEMENT INFO SYSTEMS/COMPU	0.00	7,229.93	
ms001cm	MSA DENTAL POOL	04/26/2022	Regular	0.00	234.54	22007
052022	Invoice	04/26/2022	CMFA DENTAL 05/2022	0.00	234.54	
vi099cm	VISION SERVICE PLAN (CA)	04/26/2022	Regular	0.00	18.05	22008
052022	Invoice	04/26/2022	CMFA VISION 05/2022	0.00	18.05	
al200cm	ALLSTAR FIRE EQUIPMENT, INC.	04/28/2022	Regular	0.00	320.00	22009
239148	Invoice	04/13/2022	CLOTHING/DAILY UNIFORMS	0.00	320.00	
at075cm	AT & T -CALNET3	04/28/2022	Regular	0.00	2,196.62	22010
000018002461	Invoice	04/03/2022	UTILITIES - TELEPHONE	0.00	22.56	
000018004747	Invoice	04/04/2022	UTILITIES - TELCPHONE	0.00	22.56	
000018069341	Invoice	04/17/2022	UTILITIES - TELEPHONE	0.00	2,151.50	
ca895c	CASCADE FIRE EQUIPMENT	04/28/2022	Regular	0.00	370.60	22011
122735	Invoice	04/05/2022	OTHER CAPITAL EQUIPMENT	0.00	370.60	
dn002cm	DNG ENTERPRISES, INC.	04/28/2022	Regular	0.00	22.07	22012
679515	Invoice	04/27/2022	OTHER CAPITAL EQUIPMENT	0.00	22.07	
fo002cm	FORSTER & KROEGER LANDSCAPE MAINTENAN	04/28/2022	Regular	0.00	6,600.00	22013
8151	Invoice	04/27/2022	VEGETATION MGMT SPECIALISTS	0.00	6,600.00	
j101cm	JIM CORBET'S ACE HARDWARE	04/28/2022	Regular	0.00	341.85	22014
694794	Invoice	04/10/2022	BUILDING SUPPLIES	0.00	2.58	
694851	Invoice	04/16/2022	TOOLS	0.00	339.27	
ln075cm	L.N. CURTIS & SONS	04/28/2022	Regular	0.00	1,338.71	22015
INV585449	Invoice	04/11/2022	CLOTHING/DAILY UNIFORMS	0.00	512.21	
INV586859	Invoice	04/14/2022	CLOTHING/DAILY UNIFORMS	0.00	826.50	
ma550cm	MARIN MUNICIPAL WATER DISTRICT	04/28/2022	Regular	0.00	730.47	22016
107103 041122	Invoice	04/11/2022	UTILITIES - WATER	0.00	26.66	
146154 041222	Invoice	04/12/2022	UTILITIES - WATER	0.00	188.42	
172547 041322	Invoice	04/13/2022	UTILITIES - WATER	0.00	194.54	
179110 041322	Invoice	04/13/2022	UTILITIES - WATER	0.00	222.88	
347913 041222	Invoice	04/12/2022	UTILITIES - WATER	0.00	97.97	
pa176cm	PACIFIC GAS & ELECTRIC	04/28/2022	Regular	0.00	2,350.87	22017
1939277301 6 04	Invoice	04/21/2022	UTILITIES - ELECTRICITY	0.00	2,350.87	
ne840cm	SUMEET SINGH	04/28/2022	Regular	0.00	4,520.98	22018
48	Invoice	04/19/2022	VEGETATION MGMT SPECIALISTS	0.00	4,520.98	
th003cm	THE PERMANENTE MEDICAL GROUP, INC.	04/28/2022	Regular	0.00	2,818.00	22019

Check Report

Date Range: 02/01/2022 - 04/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
248659 040922	Invoice	04/09/2022	HIRING AND RECRUITMENT EXPENSES	0.00	2,818.00	

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	281	182	0.00	639,115.62
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	281	182	0.00	639,115.62

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	281	182	0.00	639,115.62
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	281	182	0.00	639,115.62

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH - OPERATING	2/2022	294,547.81
99	POOLED CASH - OPERATING	3/2022	218,524.03
99	POOLED CASH - OPERATING	4/2022	126,043.78
			639,115.62



**CENTRAL MARIN FIRE COUNCIL
STAFF REPORT**

REPORT DATE: April 30, 2022
MEETING DATE: May 12, 2022

TO: Central Marin Fire Authority Council
FROM: Daria Carrillo, Finance Director
SUBJECT: April 2022 General Fund Revenue and Expenditure Report



RECOMMENDED ACTION:

That the Fire Council approve the Revenue and Expenditure Report for the period ending April 30, 2022.

BACKGROUND/DISCUSSION:

The attached revenue and expenditure report is as of April 30, 2022, and reflects financial activity transacted during 83% of the budget year. This report includes the General Fund and the Measure C Fire Tax Fund.

This reports shows revenue and expenditures by major category. Total activity for the previous year and the activity through April 2021 as well as the budget and activity through April 2022. The numbers for the previous year are the audited actuals for 2020-2021.

GENERAL FUND

Revenue:

The General Fund receives nearly all of its revenue from contributions from the two member agencies, the City of Larkspur and the Town of Corte Madera. Each member agency pays 50% of the member contributions and makes payments on a quarterly basis. As expected, revenue from member contributions is at 100%, the same percentage as last year at this time.

The state has also reimbursed the Fire Authority for out of county response in the amount of \$1,082,976.

Total revenue is \$724,515 more than last year at this time. Please note the following:

- State Reimbursements are \$24,682 greater than the amount received last year at this time
- Member contributions are \$425,821 or 4.6%, greater than the amount received last year at the same time due to the increase in the required member contributions.
- A reimbursement for the Ross Valley Paramedic Authority Engine Program for the previous fiscal year was received in the current fiscal year in the amount of \$131,575. Reimbursements for the current fiscal year are in the amount of \$152,517, for a total of \$284,092 in reimbursements received to date.

Expenditures:

Total expenditures are \$254,341 greater than last year at this time, and are at 89% of the budgeted amount. Please notice the following:

Salaries are \$274,186, or 4.5%, greater than last year at this time and are at 104% of the budgeted amount. Included in this total are expenditures for overtime totaling \$2,082,028. As noted above, the Fire Authority has been reimbursed \$1,082,976 by the State for some of the overtime expenditures. An additional \$100,000 in reimbursement is expected from the State. Some of the overtime is not eligible for reimbursement, as it was incurred due to several employees being absent due workers' compensation injuries, and other employees working overtime to provide coverage, and to employees providing coverage for positions which were temporarily vacant due to staff resignations. Most of the increase in salaries is the result of the 2% to 4.5% increase to the salary schedules, depending on position, and to scheduled step increases, promotions and authorized vacation cash outs.

Retirement expenditures are \$11,017, or 1.7% more than the amount at the same time last year, mainly the result of increased salaries. Overtime pay is not subject to retirement expenditures. Retirement costs are at 81% of budget, the same percentage last year at this time.

Other Benefits, which includes health benefits, payroll taxes, and other employee benefits, are \$22,737, or 2.8%, greater than the amount expended last year at this time. The increase is due to increased health insurance rates, as well as to increased payroll taxes due to increases in salaries. Approximately 80% of the budget has been expended, as compared to 81% last year at this time.

Outside Services are \$119,955 less than last year at this time. This is due to some expenditures being paid by the Measure C Fire Tax Fund, discussed below

Expenditures for supplies have increased by \$36,019, or 16%, and are at 82% of the budgeted amount, compared to 81% last year at this time.

With the exception of overtime expenditures, a large portion of which have been or will be reimbursed by the State, overall expenditures are as expected.

MEASURE C FIRE TAX

Revenue:

The Measure C Fire Tax Fund was established to record revenue and expenditures associated with the Marin Wildfire Prevention Authority parcel tax approved by the voters in 2020.

Revenue received is \$388,732 greater than the amount received last year at this. Most of the difference is due to a \$369,993 payment from Marin Wildfire Prevention Authority for vegetation management and removal. The Fire Authority also received a \$20,000 payment from Fire Aside Inc as reimbursement for work performed by the Fire Authority.

Expenditures:

Total expenditures to date are \$510,207 more than last year at this time and are at 139% of the annual budget. The overage is largely due to work performed in connection with the payments from outside agencies mentioned above. The expenditures are reflected in the Outside Services category, which is \$440,144 greater than last year at this time.

Additionally, a vehicle was purchased for the use of the Hazard Mitigation specialist who is paid from this fund.

Other expenditures are as expected. Not including the expenditures that have reimbursed, expenditures are at 91%.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

ENVIRONMENTAL IMPACT:

This activity is not defined as a project under CEQA (Section 15378 CEQA Guidelines).

OPTIONS:

1. Approve the report as presented.
2. Take no action at this time and provide further direction to staff

ATTACHMENTS:

1. Budget Summary Report For the Period Ending April 30, 2022.

THIS ITEM HAS BEEN REVIEWED AND APPROVED BY THE EXECUTIVE MANAGER.

Central Marin Fire Authority
2021-2022
Budget Comparison Report

SubCategory	2020-2021 Total Activity	2020-2021 YTD Activity Through April 30, 2021	Percentage Receivied / Expended	2021-2022 Adopted Budget	2021-2022 YTD Activity Through Apr 30, 2022	Percentage Receivied / Expended
Fund: 70 - CENTRAL MARIN FIRE AUTHORITY GENERAL FUND						
Revenue						
430 - PERMITS AND FEES	118,689	78,369	66.03%	150,000	85,366	56.91%
431 - COST RECOVERY	3,678	3,678	100.00%	0	3,488	
460 - STATE REVENUE	1,348,283	1,058,294	78.49%	0	1,082,976	
480 - OTHER LOCAL AGENCY REVENUE	102,595	0	0.00%	0	7,613	
481 - MEMBER CONTRIBUTIONS	9,341,198	9,341,198	100.00%	9,767,720	9,767,019	99.99%
490 - OTHER REVENUE	211,876	6,500	3.07%	0	284,092	
Total Revenue:	11,126,319	10,488,039	94.26%	9,917,720	11,230,554	113.24%
Expense						
600 - SALARIES	7,378,385	6,031,685	81.75%	6,051,141	6,305,871	104.21%
601 - RETIREMENT	803,945	651,228	81.00%	812,886	662,245	81.47%
602 - OTHER BENEFITS	980,352	801,719	81.78%	1,029,391	824,456	80.09%
603 - RETIREE BENEFITS	19,814	15,055	75.99%	40,320	34,803	86.32%
611 - OUTSIDE SERVICES	728,498	642,404	88.18%	767,699	522,449	68.05%
612 - TRAINING, EDUCATION, MEETINGS	14,373	10,081	70.14%	70,000	18,112	25.87%
613 - DUES AND SUBSCRIPTIONS	8,166	4,781	58.55%	9,000	3,884	43.15%
614 - EQUIPMENT MAINTENANCE	40,079	39,607	98.82%	40,944	27,072	66.12%
615 - BUILDING AND GROUNDS MAINTEN	9,528	7,199	75.56%	25,000	4,586	18.34%
616 - VEHICLE MAINTENANCE	99,398	66,536	66.94%	70,000	68,706	98.15%
620 - UTILITIES	71,355	59,423	83.28%	71,100	75,859	106.69%
630 - SUPPLIES	278,098	225,559	81.11%	319,925	261,578	81.76%
651 - EQUIPMENT	0	0	0.00%	7,000	0	0.00%
670 - TRANSFERS OUT	694,329	0	0.00%	603,314	0	0.00%
Total Expense:	11,126,319	8,555,279	76.89%	9,917,720	8,809,620	88.83%
Total Fund: 70 - CENTRAL MARIN FIRE AUTHORITY GEN	0	1,932,760		0	2,420,934	

Central Marin Fire Authority
2021-2022
Budget Comparison Report

SubCategory	2020-2021 Total Activity	2020-2021 YTD Activity Through April 30, 2021	Percentage Received / Expended	2021-2022 Adopted Budget	2021-2022 YTD Activity Through April 30, 2022	Percentage Received / Expended
Fund: 75 - MEASURE C FIRE TAX FUND						
Revenue						
400 - PROPERTY TAX	737,575	409,280	55.49%	729,706	408,020	55.92%
480 - OTHER LOCAL AGENCY REVENUE	0	0	0.00%	0	369,993	0.00%
481 - MEMBER CONTRIBUTIONS	88,396	0	0.00%	87,094	0	0.00%
490 - OTHER REVENUE	0	0	0.00%	0	20,000	0.00%
Total Revenue:	825,971	409,280	49.55%	816,800	798,012	97.70%
Expense						
600 - SALARIES	150,670	118,781	78.84%	143,340	122,672	85.58%
601 - RETIREMENT	10,165	8,098	79.66%	11,080	9,091	82.04%
602 - OTHER BENEFITS	20,007	16,153	80.74%	29,735	19,193	64.55%
611 - OUTSIDE SERVICES	549,988	475,778	86.51%	632,645	915,922	144.78%
630 - SUPPLIES	26,582	4,900	18.43%	0	4,014	
652 - VEHICLES	0	0	0.00%	0	63,024	0.00%
Total Expense:	757,411	623,709	82.35%	816,800	1,133,916	138.82%
Total Fund: 75 - MEASURE C FIRE TAX FUND:	68,560	-214,429		0	-335,903	

1 DRAFT MINUTES OF FEBRUARY 10, 2022

2
3 REGULAR MEETING
4 OF THE
5 FIRE COUNCIL OF THE CENTRAL MARIN FIRE AUTHORITY

6 HELD VIA ZOOM VIDEOCONFERENCE
7 ON

8 THURSDAY, FEBRUARY 10, 2022

9 AT 6:30 P.M.

10 Or upon conclusion of the CMPA Police Council meeting, whichever is later

11
12
13
14 **I. CELL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

15 The Regular Meeting of the Fire Council of the Central Marin Fire Authority was called to order at
16 6:44 p.m. and videoconference protocols were provided.

17
18 **COUNCIL MEMBERS PRESENT:**

19 Kevin Haroff, Chair, City of Larkspur
20 Catherine Way, Council Member, City of Larkspur
21 Eli Beckman, Vice Chair, Town of Corte Madera
22 Bob Ravasio, Council Member, Town of Corte Madera

23
24 **COUNCIL MEMBERS ABSENT:**

25 None

26
27 **STAFF PRESENT:**

28 Todd Cusimano, Corte Madera Town Manager
29 Dan Schwarz, Larkspur City Manager
30 Ruben Martin, Fire Chief
31 Janet Thiessen, Human Resources Manager
32 Nick Gabbard, Association Representative
33 Tom Bertrand, Authority Counsel
34 Rebecca Vaughn, Authority Clerk

35
36
37 **II. URGENCY ACTION**

- 38
39 A. Resolution No. 2022/01 – Authorizing remote teleconference meetings of the Central Marin
40 Fire Authority Council pursuant to Brown Act provisions

41
42 Authority Clerk Rebecca Vaughn introduced the item and presented the staff report. There were
43 no questions from the Council members or public comment.

44
45 ACTION: It was M/S/C (Ravasio/Way) to approve Resolution No. 2022/01 – Authorizing remote
46 teleconference meetings of the Central Marin Fire Authority Council pursuant to Brown Act
47 provisions, which carried by the following vote: (Ayes: 4-0 Casissa, Haroff, Ravasio, Way; Noes:
48 None; Absent: None).

1
2 **III. OPEN TIME FOR PUBLIC EXPRESSION**

3 No public comment was received.
4
5

6 **IV. PRESENTATIONS:**
7

8 A. Wildfire Hazard and Fuels Mitigation Update

9 Presentation provided by Todd Lando, Hazard Mitigation Specialist
10

11 Todd Lando, Hazard Mitigation Specialist for the Central Marin Fire Authority, provided an
12 update on the Hazard Mitigation Program, the projects that they have been conducting and
13 future plans. He detailed the sources that contribute to their \$1.5 million dollar budget (Marin
14 Wildfire Prevention Authority Measure C funds, California Fire Sage Council grant funding,
15 PG&E grant funding, Corte Madera Measure F funds, and carryover from the Defensible Space
16 Program), which funds all of the programs and projects. In this fiscal year, they have planned,
17 and are executing, 81 different projects. The majority of those are vegetation management
18 projects related to evacuation routes, shaded fuel breaks, defensible space around structures,
19 and their Voluntary Abatement Program.
20

21 The Vegetation Management Program funding becomes available on July 1st and the work
22 begins on August 1st. The August 1st start date of actual work is due to the nesting season for
23 spotted owls in order to minimize noise or other disturbances for them. It also gives staff a
24 window after the funding becomes available to get the contractors lined up, get the projects
25 planned and ready to execute.
26

27 Mr. Lando stated that, for this fiscal year, they had 81 total projects planned, and have
28 completed 74 of those projects to date. They have 6 or 7 additional projects that are either
29 underway or will be completed by July 1st of this year so they are ahead of schedule.
30

31 Regarding the Defensible Space Program work begins on May 15th of this year, the program
32 operated through the end of October in Central Marin. The Defensible Space Inspection
33 program is really about 40% of their total budget, and 20% of the MWPA budget for the
34 Larkspur and Corte Madeira is dedicated to this program.
35

36 For the 2021 fire inspection season, from May 15th to the end of October, 2021, they conducted
37 2,782 inspections in Larkspur, Corte Madera, and unincorporated Greenbrae, which is a slight
38 increase of about 13% more structures inspected this year. Based on other changes in the
39 program, they identified almost 17,000 hazardous issues surrounding structures. These issues
40 could be things like leaf litter on the ground and gutters, dead vegetation, trees with a variety of
41 hazardous issues, dead limbs, structural issues with the tree, or location of plants and
42 vegetation.
43

44 He explained that their inspectors are looking for things that are violations of the fire code and
45 things that might not be a violation of the fire code, but that could put structures in the
46 community at risk. 17,000 individual items were identified and shared with residents in the
47 community on those 2,700 or so structures. Of those 2,700 structures that were inspected, they
48 identified 242 that had significant issues. We considered them high priority problems, significant
49 vegetation management issues, significant structural issues, they were the ones that were most
50 at risk and we prioritized those for re-inspections. We conducted re-inspections of those 242

1 properties and follow-through with the residents to really identify what the issues were, make
2 sure that those issues were corrected.

3
4 Out of those 242 follow-up, high priority re-inspections, they identified 28 properties that, for a
5 variety of reasons, we understood that the residents, the property owners would not be able to
6 correct the issues. Or that the issues that we identified were issues that might be located on one
7 property, but that would benefit, if they were corrected, a number of neighbors or in some
8 cases, an entire neighborhood. Those 28 properties were identified for their Voluntary
9 Abatement Program. In the past, this is where they would identify a property owner and abate
10 issues on the property, coming onto their property when they didn't want them there, as an
11 Involuntary Abatement. What they have found is far more successful, is if they are able to work
12 with the property owners cooperatively, provide funding assistance, which is available for the
13 first time through the MWPA, and assist the property owners in correcting these issues.

14
15 Chief Martin, when he was in the fire marshal role, conducted more involuntary abatements
16 than any other agency in Marin, but even that only amounted to half a dozen or so in a busy
17 year, so it's a significant increase and an opportunity to be able to abate 28 properties that
18 would not have been corrected otherwise.

19
20 He also noted that they are sharing in a program with all of the other agencies in the Ross
21 Valley and West Marin, including Marin County Fire and the volunteer departments in West
22 Marin. And with this shared program, they conducted 15,000 inspections last year, which is a
23 significant increase over 2020 when they were able to conduct an inspection of 10,000
24 properties, a record-breaking number at that time. So, this is a program that is growing, and it is
25 really a state-of-the-art program. He then discussed and demonstrated the custom data
26 collection and resident reporting software tool and iOS app that their inspectors use to inspect
27 properties, which has increased productivity and number of inspections.

28
29 Chair Haroff asked how the report can be accessed. Mr. Lando explained that when a resident
30 receives an inspection, they provide them with a card that has a six-digit access code on it.
31 They go to the MWPA website, <https://www.marinwildfire.org/dspace>, they enter their address
32 and the six-digit code and they are presented with their report. They have an operations center
33 that their team of inspectors manage and you can telephone for assistance in accessing your
34 report.

35
36 He stated that they developed this tool internally here, custom based on their desires to conduct
37 the best inspection program in the state, if not the nation. He noted that the city of Berkeley has
38 recently adopted this program and will be working with them. The city of Truckee has adopted it,
39 as well, and you are going to see cities all over the state start to adopt our program as the
40 model for California.

41
42 He then discussed the Wildfire Vegetation Management Program, which is the other portion of
43 the Hazard Mitigation Program, and around 40% of the total budget of their programs. Since
44 August 1, 2021, they have treated 137 acres of land in Central Marin's area, and have
45 generated 3,500 cubic yards of chipped material, which is about one seventh of the total mass
46 of the material they have collected. They are over 30,000 cubic yards or so of actual vegetation
47 when it's cut. They have treated 7.6 miles of roadways, treating them as evacuation routes
48 where they treat vegetation alongside the road, prune back vegetation that might be hanging
49 into the roadways or over the roadways, or do work to reduce the amount of heat that the road
50 might be impacted by when residents or trying to evacuate during a wildfire.

51

1 He explained that to supplement the funds that are paid for directly out of parcel taxes collected
2 in this community, they also secured \$100,000 of grant funding, and they already completed
3 those grant funded projects. He then shared before and after pictures from each community.
4

5 Mr. Lando concluded his presentation by discussing the Greater Ross Valley Shaded Fuel
6 Break. In 2020, he proposed to the MWPA that they dedicate \$250,000 this budget year to
7 conduct planning, mapping, and the environmental analysis for this significant project. The
8 Shaded Fuel Break is probably the biggest project of its kind in Central California, maybe the
9 biggest of its kind ever in California. This is a shaded fuel break that will surround the entirety of
10 the Ross Valley, all with cooperation from a huge number of landowners and agencies to get
11 this done. They dedicated a year to the planning process, and are currently six months in. They
12 are on schedule to be able to begin work on this project this fall. August 1st is the start date for
13 vegetation work. This is going to be a shaded fuel break, which is a really natural looking area
14 surrounding the community, adjacent to structures, extending about 300 feet out the back door
15 of the structures on the periphery of the entire Ross Valley, including all of the Central Marin,
16 Corte Madera and Larkspur communities.
17

18 The project will be 38 miles long, will span 1100 acres, and will touch more than 1700 individual
19 parcels. They have estimated the cost to complete this project over three years at about \$6
20 million. They submitted a CAL FIRE Fire Prevention Grant proposal, requesting \$3 million in
21 funding for this project, or about \$3.5 million with project management costs. If they do receive
22 the grant, they will match the grant funding with \$3 million from MWPA, from their core funds for
23 Central Marin, which will include contributions from all of the communities in the Ross Valley
24 and West Marin. They should be able to complete this project over a three year period, starting
25 this fall, with completion around 2026. If they do not secure that grant, they will pursue others.
26 Without grant funding, it will probably be a four to five year project to complete.
27

28 Following his presentation, Mr. Lando answered questions from the Council. No public
29 comments were received from online attendees or via email.
30
31
32

33 B. F.I.R.E. Foundry Program

34 Presentation provided by Ruben Martin, Fire Chief
35

36 Chief Ruben Martin provided an update on the F.I.R.E. Foundry Program, summarizing that in
37 early 2021, they were approached by Chief Weber with Marin County Fire Department at the
38 Marin County Fire Chief level to see if they would be supportive of a program that could
39 potentially improve diversity, equity, and inclusion within the Fire Service.
40

41 He stated that it was more than just a Marin County Fire issue, as they were first approached
42 by the County Board of Supervisors. They felt that the Fire Service as a whole can benefit from
43 improved diversity within their own ranks. He sits on the task force for DEI with the other Fire
44 Chiefs and they met to try to figure out better ways for them to do recruitment. and how to
45 reach individuals in some underserved communities, not only within Marin, but throughout the
46 North Bay, to try to increase their hiring pool and the type of individuals that we can have join
47 the organization.
48

49 He then presented a slide show explaining the program, and explained that F.I.R.E. is an
50 acronym for Fire Service, Innovation, Recruitment, and Education. As part of the Diversity,

1 Equity and Inclusion program, they reached out to two individuals, one from the University of
2 California, Berkeley and the other from Stanford University, who have experience in trying to
3 develop DEI programs. They looked at ways to recruit for the Fire Service, implore innovation,
4 improve our recruitment, and improve the education of the individuals that we're looking at
5 potentially hiring.

6
7 They have worked together with Marin County Fire Department, the Conservation Corps of the
8 North Bay, the County of Marin, and the universities of Berkeley and Stanford, along with
9 College of Marin, the International Association of Fire Fighters, which is the local union here,
10 the fire chiefs, and MWPA along with some other private groups in partnership. This group will
11 work to find ways for them to reach out to the local community and try to build a program from
12 scratch to determine how they can find these individuals and give them a pathway into a career
13 in the fire service.

14
15 Many children grow wanting to be a firefighter, or interested in the Fire Service, but if you are
16 working and living and growing up in some of these underserved communities, it is hard to find
17 a pathway into the Fire Service. Some of these pathways can only be found through either
18 having a friend or a family member in the fire service. The Conservation Corps of the North
19 Bay, already had a footprint into some of these underserved communities in trying to develop a
20 fuels management or a fire crew that can go out and do a lot of the work that Todd Lando and
21 a lot of the other agencies in Marin are already doing. He stated that it has been difficult to find
22 qualified contractors to do the work. In partnering with the Conservation Corps of the North
23 Bay, they are able to then tap into two things that are needed within the county. One is a fire
24 crew or fuels management crew that can go out and then do the work that needs to be done
25 throughout the county. And two, to tap into these underserved communities where they can
26 reach out and guide them into a career in the Fire Service.

27
28 Most individuals that get into the CCNB, or the Conservation Corps of the North Bay, typically
29 have had issues with either dropping out of school, not really finding an educational pathway.
30 And they start getting into some fuels management, minor fuels management work and so forth
31 with the Conservation Corps however, there was no real path forward for them after they do
32 their two or three year commitment with the program. So, the F.I.R.E. Foundry program allows
33 them, as fire service agencies, to then partner with this crew. So, they set up a 12 person fire
34 crew or vegetation management crew and their first day on the job was January 31st.

35
36 They are only two weeks into this pilot program. The goal of it is to partner these individuals up
37 with mentors that are in the Fire Service. It is a 12-person fire crew that is managed by a fire
38 personnel and a CCNB supervisor. So, while they're out there doing the fuels management
39 crew, they are getting education on why fuels management is important, how to conduct
40 shaded fuel breaks, where they are needed within the communities to try to reduce some of
41 those fire hazards that Todd Lando and his crew has already been doing through MWPA.

42
43 Chief Martin also explained that the Fire Service is more than just boots on the ground, putting
44 the wet stuff on the red stuff, fighting fire, or going to medical aids. For example, there's
45 emergency dispatch centers, the 9-1-1, defensible space inspectors, people that are savvy in
46 computer systems that can do GIS mapping that can then go out and map and do fuel
47 modeling for us. So, what they are trying to do is introduce these individuals to the wide range
48 of opportunities that are within the Fire Service.

49
50 The F.I.R.E. Foundry program provides all those wraparound services that we can help with

1 these individuals, whether it's through education, easing food insecurity, opportunities with the
2 County for mental health or behavioral health services and some medical services also being
3 offered through CCNB. In the Conservation Corps of the North Bay they are already in our
4 communities working. So, it's an opportunity for Fire to then give them the skills that are
5 needed to potentially pursue a career in the Fire Service. Chief Martin explained that during
6 their presentations to potential candidates, what they felt is, if they can engage these
7 individuals and if they can get at least one person wanting to be in the Fire Service, they have
8 been successful because it improved their recruitment efforts.

9
10 Chief Martin stated that the way the program works is the individuals commit two to three years
11 into the program. Year one is basically their fuels management introduction into the Fire
12 Service, what jobs that are available out there. This is a five day a week program, where four
13 days are spent out in the field doing fuels reduction projects throughout the county, wherever
14 that may be, with the fifth day spent as a classroom day. They bring firefighters in who are
15 instructors to then start teaching them some of the basic classes, for example, being an
16 emergency medical technician, which is a requirement for all firefighters, bringing in staff that
17 are into the GIS component of it and introducing these individuals to different portions of the
18 Fire Service. Minimum requirement for the program is 18 years old, and age 18 to 30 is the age
19 range that they are focusing on to get these individuals motivated to get into this career.

20
21 Following his presentation, Chief Martin answered questions from the Council. No public
22 comments were received from online attendees or via email.

23 24 25 **V. REPORTS AND COMMENTS**

26 27 **A. COUNCIL MEMBERS:**

28 No reports

29 30 **B. MANAGEMENT COMMITTEE**

31 No reports

32 33 **C. CHIEF'S COMMENTS**

34 Chief Martin provided the following updates:

- 35 • He thanked the men and women that make up the Central Marin Fire Department for
36 their continued dedication and commitment, not only to the community, but this
37 organization throughout 2021. It was a challenging year, both with the tremendous fire
38 season that we had, and with continued peaks and valleys of COVID.
- 39 • To recap the 2021 fire season, it started off with a bang and ended abruptly in
40 October, with the atmospheric river that came through here in late October. Per the
41 CAL FIRE website, there were approximately 8,800 or so fires that were reported in
42 2021 with an estimate of over 2.5 million acres burned.
- 43 • During the peak of that October storm, our firefighters ran over 80 calls for service
44 within a 12 hour period, between the four stations and three engine companies.
- 45 • In the month of November, we were very fortunate enough to hire Chris Geul, as our
46 new fire inspector. Chris came from Marin County Fire Department where he served
47 as a firefighter and also a defensible space inspector.
- 48 • In December our Firefighters' Association partnered with the Central Marin Police
49 Officers Association and conducted its annual holiday gift drive, during which they
50 were able to collect approximately \$6,000 in gift cards and monetary donations, which

1 were able to assist 97 kids that were identified to the Larkspur-Corte Madera School
2 District as being in need of some assistance.

- 3 • In January, we finally received delivery of our new fire engine, which was built over
4 the past year. It will be serving both the communities of Larkspur and Corte Madera
5 out of Station 15 in downtown Larkspur. It is currently being outfitting with all the
6 equipment that's needed to finally put it into service, which hopefully will happen in the
7 next 30 days.
- 8 • We have just completed the recruitment and interview process to try to fill three
9 vacant positions for firefighter paramedic and are anticipating to give out three
10 conditional job offers tomorrow. We had a good pool that we were able to choose
11 from, and hopefully the individuals that we've identified will be a tremendous asset to
12 our organization.

13
14 Chief Martin concluded his report and answered questions from Council. No public comments
15 were received from online attendees or via email.

16
17
18 **VI. CONSENT CALENDAR:**

19
20 Chair Haroff asked if there were public comments or requests from Council or the public for removal
21 of items from the Consent Calendar. There were no comments received from online attendees and
22 no comments received by email, and there were no requests were received from the Council or the
23 public to remove items from the Consent Calendar.

24
25 Chair Haroff then called for a vote on the Consent Calendar.

26 MOTION: It was M/S/C (Beckman/Ravasio) to approve Consent Calendar items VI A-C.

27
28 Roll call vote: 4-0 in favor of the motion.

29
30 The approved Consent Calendar consisted of the following items:

- 31
32 A. Acknowledge and File Accounts Payable Checks, July 2021 through January 2022
33 and Transfers to Payroll Account, August 2021 through January 2022
- 34
35 B. Approve General Fund Revenue and Expenditure Report for January 2022
- 36
37 C. Approve Minutes of August 12, 2021 Regular Fire Council Meeting

38
39
40 **VII. BUSINESS ITEMS**

- 41
42
43 A. Presentation and Acceptance of the Central Marin Fire Authority Annual Independent Audit
44 Report for Fiscal Year Ending June 30, 2021

45
46 *Recommendation: that Council receive presentation and accept audit report*

47
48 Finance Director Daria Carrillo provided the report. She stated that the audit was performed by the
49 Fire Authority's auditor, Ralph Marcello of Marcello & Company. Mr. Marcello was not able to
50 attend the meeting and provided the report that was included in the agenda packet.

1 His report notes the following:

- 2 • It does note that there are no findings or adjustments to the Fire Authority's financial
- 3 statements
- 4 • The statements were issued without qualification, which is also known as a clean
- 5 audit.
- 6 • Mr. Marcello highlighted that there is a lack of segregation of duties, which is
- 7 characteristic of a small agency, because there are limited staff. Ms. Carrillo noted
- 8 that the Finance Department has tried to address this by having a retired employee
- 9 from another public agency in Marin County, come in every few months to check and
- 10 sign off on the bank reconciliations and journal entries that she processes. It's done
- 11 after the fact, but she does check it and brings up any questions that she may have.
- 12 • Other items Mr. Marcello noted in his report have to do with the long term obligations.
- 13 ○ He notes that of the approximately \$11.8 million in long term obligations,
- 14 nearly \$10.9 million of that had to do with the other post-employment benefit
- 15 obligations.
- 16 ○ One of the reasons that this number was arrived at by the actuaries, is that a
- 17 very low discount rate of 2.23% had to be used in the calculation because a
- 18 fire authority is not funding the OPEB trust currently and doesn't have a plan in
- 19 place.
- 20 ○ We are expecting an updated OPEB report from the actuary shortly, which we
- 21 will bring before the Fire Council for discussion of a plan of funding the OPEB.
- 22 ○ Also noted is that there is virtually no pension liability at all for Central Marin
- 23 Fire Authority, because it is a new agency and the member agencies retained
- 24 all of the liability prior to March of 2019.
- 25
- 26 • Mr. Marcello also attached a spreadsheet showing how a relatively small raise could
- 27 compound over the years.
- 28 • He also mentioned the pandemic and how it was important that the member agencies
- 29 try to reduce spending because they would ultimately affect the Fire Authority, but he
- 30 did note that the Fire Authority was in good shape.
- 31

32 Chair Haroff thanked Ms. Carrillo for the report and called for any questions.

33 There were no questions from the Council, and no public comments were received from online
34 attendees or via email. Chair Haroff stated that the recommendation is that the Council receive the
35 presentation, which Council has done, and accept the audit report and, hearing no objection, the
36 report was accepted. .

37
38
39 B. Consideration and Possible Adoption of Resolution No. 2022/02, Establishing Dates and
40 Times for the Regular Meetings of the Fire Council of the Central Marin Fire Authority for
41 2022

42
43 *Recommendation: that Council discuss and approve the resolution*

44
45 Manager Todd Cusimano presented the report and stated that Council is asked to confirm the
46 upcoming 2022 calendar. There are three remaining meeting dates in the calendar year, that
47 mirror Central Marin Police Authority, our meeting would follow the Police Authority meeting at 6:30
48 or following conclusion of that meeting, whichever is later, and the schedule for that is May 12th,
49 August 11th and November 10th.

50
51 Chair Haroff called for any questions. There were no questions from the Council, and no public

1 comments were received from online attendees or via email. Chair Haroff then called for a vote.

2
3 **MOTION:** It was M/S/C (Beckman/Way) to adopt Resolution No. 2022/02,
4 Establishing Dates and Times for the Regular Meetings of the Fire Council of the
5 Central Marin Fire Authority for 2022

6
7 Roll call vote: 4-0 in favor of the motion.

8
9
10
11 **VIII. ADJOURNMENT**

12 Chair Haroff adjourned the Council meeting at 7:50 p.m. to the next regular meeting scheduled for
13 May 11, 2022.

14
15
16
17
18 _____
19 Rebecca Vaughn, Authority Clerk
Central Marin Fire Council



**CENTRAL MARIN FIRE COUNCIL
STAFF REPORT**

REPORT DATE: April 21, 2022
MEETING DATE: May 12, 2022

TO: Central Marin Fire Authority Council
FROM: Daria Carrillo, Finance Director
SUBJECT: 2022-2023 Proposed Budget



RECOMMENDED ACTION:

Staff recommends that the Central Marin Fire Authority Council approve the attached Resolution (Resolution No. 2022/04) to adopt the 2022-2023 budget.

BACKGROUND:

Central Marin Fire Authority's fiscal year begins on July 1 and ends on the following June 30. Staff has prepared a proposed budget to recommend expenditures and member contributions for the General Fund. Staff has also prepared proposed budgets for the Measure C Wildfire JPA Tax Fund, the Equipment Fund and the Insurance Fund.

The General Fund contains the operating budget and is where the day to day transactions related to the operations and administration of the Fire Authority are recorded.

The Measure C Wildfire JPA Tax Fund is a fund that was established during the 2020-2021 fiscal year to record the revenues and expenditures related to the Measure C Wildfire JPA Tax. A separate fund was established in order to track expenditures related to this tax. A Hazard Mitigation Specialist and outside services related to vegetation management are the paid from this fund.

The Equipment Fund contains information related to the purchase and replacement of equipment such as fire vehicles. The revenue in this fund is received primarily from the General Fund as the Equipment Fund does not generate revenue.

The Insurance Fund includes revenues and expenditures related to payments to its workers' compensation and liability self-insurance programs. The source of revenue is primarily a transfer from the General Fund.

2022-2023 Proposed Budget:

General Fund:

Total budgeted expenditures for 2022-2023 have increased by \$829,423, or 8.4%, compared with budgeted expenditures for 2021-2022. Member contributions have increased by \$315,151, or 6.5%, for each member agency.

Revenue

The Fire Authority's primary source of revenue is contributions from the JPA members, City of Larkspur and Town of Corte Madera. As stated above, members contributions have increased by 6.5% compared with the previous year.

The proposed budget includes \$186,121 in revenue from Ross Valley Paramedic Authority Engine Reimbursement program. This revenue was not included in the 2021-2022 budget. Additionally, revenue from resale reports and fire inspection fees is expected to increase by \$12,000, or 8%, compared to the 2021-2022 budget. The additional revenue has resulted in the increase in member contributions being less than the overall increase in expenditures.

Expenditures

- Labor Costs have increased by \$706,137, or 8.9%, compared to the budgeted expenditures for the current fiscal year. The following factors affect labor costs:
 - Salaries have increased by \$500,861, or 8.3% compared to the previous year budget. The approved salary schedules for all employee groups except for Battalion Chiefs have increased by 3% compared to 2021-2022. The approved salary schedule for Battalion Chiefs has increased by 2% compared to 2021-2022. Additionally, 8 employees, approximately 20% of the total staff, are scheduled to receive step increases of 5% at various points during the fiscal year.
 - There are two additional positions in the proposed budget as compared to the 2021-2022 budget. One position is a Fire Inspector who was hired in December 2021, and the other is the replacement for an employee currently on Workers' Compensation leave and expected to retire in 2022-2023.
 - The increase to the CalPERS normal cost rate is estimated to be \$65,194, or 8%. This is the cost of the annual service accrual for current employees. The increase is at the same approximate rate as the increase to salaries.
 - An unfunded liability payment to CalPERS is estimated in the amount of \$66,502, an increase of \$64,762 compared to the 2021-2022 payment. This is based on the most recent actuarial report from CalPERS, which contains information as of June 30, 2020. Approximately \$61,000 of this amount is attributable to the Two Year Additional Service Credit (Golden Handshake) granted in 2020.
 - Health benefits have increased by \$66,606, or 8.1% to reflect actual enrollment and includes an estimated 5% increase as of January 1, 2023. As noted above, two additional employees are included as compared to the previous year.
 - Payroll Taxes and Other Benefits have increased by \$8,714, or 4.2%. This includes payroll taxes, the Authority's contribution to Retiree Health Savings Accounts, employee gym memberships and Employee Assistance Program.

- Outside Services have increased by \$45,419 or 7.4%, as compared to the previous fiscal year's budget. The increase includes an increase in Dispatch Services in the amount of \$11,844, or 4.7%, and an increase of \$11,400, or 26.4%, for Neighborhood Response group services. The remainder of the increase is due to various small increases in individual items such as Management Information Services, Marin Emergency Radio Authority contribution and other miscellaneous services.
- Supplies have increased by \$35,200, or 11%, primarily due to an increased need for uniforms and work clothing, as well as to overall increases to the prices of supplies.
- Utilities have increased by \$17,080, or 24%. The increase is based on expenditures in the current year as of April 2022.
- Training has decreased by \$25,000, or 35.7%, based on expected training needs for next year.
- Vehicle Maintenance and Repair has increased by \$5,000, or 7.1%, based on anticipated needs for next year.
- Transfers to Other Funds have increased by \$200,000, or 33.2%. This increase represents the transfer to the Insurance Fund and includes a 10% increase in costs related to Workers' Compensation and Property and Liability claims and premiums. This amount may need to be adjusted once the most current actuarial reports are received.
- A contingency line item in the amount of \$154,413 has been removed from the proposed budget. This item was included in the previous year budget as salary negotiations had not been completed at the time of last year's budget adoption. This represented the amount of a potential salary adjustment.

Measure C Wildfire JPA Tax Fund:

This fund is financed by the Measure C Wildfire tax. Each member agency will receive 40% of the revenue that the communities generate through Measure C. The Town of Corte Madera will contribute an estimated additional amount of \$89,707 so that each agency contributes an equal amount to this fund. The 2022-2023 budget includes a 3% increase in parcel tax revenue. The salary and benefits for a Hazard Mitigation Specialist, as well as outside contracts for vegetation management are included in this fund.

Insurance Fund:

The Insurance Fund is financed by the General Fund and has no other source of revenue. A transfer of \$650,000 is included to pay claims and premiums and maintain sufficient reserves. As noted above, the most recent claims actuarial report is not available. Once the report is received, an additional transfer may be needed.

Equipment Fund:

Expenditures include a lease payment for a fire engine, as well as hydrants, hoses and protective equipment. Estimated expenditures total \$203,314. The General Fund will transfer \$153,314 in 2022-2023.

FISCAL IMPACT:

The JPA agreement states that the Town of Corte Madera and City of Larkspur will share Central Marin Fire Authority expenditures equally. As mentioned above, each agency's contribution to the General Fund will increase by \$315,151. Additionally, the City of Larkspur will make a payment of \$30,000 for services related to finance and administration services provided by the Town of Corte Madera.

Not included in the budget is any contribution for Other Post Employment Benefits (OPEB) other than the pay-as-you go cost for current retirees. The Fire Authority's actuary, Bartel Associates, has recently prepared a report estimating the Fire Authority's actuarially accrued unfunded liability to be approximately \$5.616 million as of June 30, 2021. The report, which includes various options for funding the liability, will be presented to the Fire Council at a future meeting.

ENVIRONMENTAL IMPACT:

This activity is not defined as a project under CEQA (Section 15378 CEQA Guidelines).

OPTIONS:

1. Approve Resolution as presented.
2. Take no action at this time and provide further direction to staff

1. Resolution 2022/04 of the Central Marin Fire Authority Approving the 2022-2023 budget
2. Central Marin Fire Authority General Fund
3. Central Marin Fire Authority Measure C Tax Fund
4. Central Marin Fire Authority Insurance Fund
5. Central Marin Fire Authority Equipment Fund

THIS ITEM HAS BEEN REVIEWED AND APPROVED BY THE EXECUTIVE MANAGER.

RESOLUTION NO. 2022/04

**A RESOLUTION OF THE FIRE COUNCIL OF THE CENTRAL MARIN FIRE
AUTHORITY APPROVING THE 2022-2023 BUDGET**

WHEREAS, the governing body of the Central Marin Fire Authority held a public hearing on the Proposed 2022-2023 Budget on May 12, 2022; and

WHEREAS, the governing body of the Central Marin Fire Authority has determined that the 2022-2023 Proposed Budget will allow for the continuation of fire protection and prevention services;

NOW, THEREFORE, IT IS HEREBY RESOLVED, by Fire Council of the Central Marin Fire Authority, that the Central Marin Fire Authority adopts the 2022-2023 Budgeted Expenditures, Transfers Out and Contingency as follows:

General Fund	\$ 10,747,144
Measure C Wildfire JPA Tax Fund	\$ 841,304
Equipment Fund	\$ 203,314
Insurance Fund	\$ 598,013

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly and regularly adopted by the Central Marin Fire Authority at a regular meeting thereof held on May 12, 2022, to wit:

AYES:
NOES:
ABSENT:

Authority Chair

ATTEST:

Rebecca Vaughn, Authority Clerk

**CENTRAL MARIN FIRE AUTHORITY
GENERAL FUND**

Description	2020-2021	2021-2022	2021-2022	2022-2023
	Audited Actuals	Adopted Budget	Estimated Actual	Proposed Budget
BEGINNING BALANCE	27,208	27,208	27,208	27,208
REVENUE				
Larkspur Contribution	4,670,888	4,868,860	4,868,159	5,184,011
Corte Madera Contribution	4,670,310	4,868,860	4,868,860	5,184,011
Larkspur payment for Finance and Admin	0	30,000	30,000	30,000
State Fire Reimbursement	1,348,282	0	1,082,976	0
Other Revenue	436,839	150,000	493,895	349,121
TOTAL: REVENUE	11,126,319	9,917,720	11,343,890	10,747,143
TOTAL RESOURCES	11,153,527	9,944,928	11,371,098	10,774,351
EXPENDITURES				
Labor Costs	9,162,681	7,893,418	9,444,991	8,599,555
Services, Supplies and Equipment	1,269,309	1,266,576	1,295,586	1,344,275
Transfers to Other Funds	694,329	603,314	603,314	803,314
TOTAL: EXPENDITURES AND TRANSFERS OUT	11,126,320	9,763,308	11,343,891	10,747,144
CONTINGENCY		154,412		
Net Increase/(Decrease)	(0)			
ENDING BALANCE	27,208	27,208	27,207	27,207

**GENERAL FUND
CENTRAL MARIN FIRE DEPARTMENT**

REVENUE

		2020-2021	2021-2022	2021-2022	2022-2023
		Audited Actuals	Adopted Budget	Estimated Actuals	Proposed Budget
Larkspur Contribution		4,670,888	4,868,860	4,868,159	5,184,011
Corte Madera Contribution		4,670,310	4,868,860	4,868,860	5,184,011
Larkspur payment for Finance/Admin contract			30,000	30,000	30,000
State Fire Reimbursement		1,348,282		1,082,976	
County of Marin Reimbursement		102,595		7,613	
Permits and Fees		118,689	150,000	150,000	162,000
Fire Safe Marin Grant		203,972		45,000	
Ross Valley Paramedic Authority Revenue				281,582	186,121
Other Revenue		11,583		9,700	1,000
REVENUE		11,126,319	9,917,720	11,343,890	10,747,143

EXPENDITURES

		2020-2021	2021-2022	2021-2022	2022-2023
		Audited Actuals	Adopted Budget	Estimated Actuals	Proposed Budget
Labor Costs					
SALARIES		7,378,385	6,051,141	7,628,797	6,552,002
RETIREMENT - NORMAL COST		803,945	811,146	814,012	876,340
RETIREMENT - UNFUNDED LIABILITY			1,740	1,682	66,502
HEALTH BENEFITS		780,432	822,394	810,000	889,000
PAYROLL TAXES AND OTHER BENEFITS		199,920	206,997	190,500	215,711
LABOR COSTS		9,162,681	7,893,418	9,444,991	8,599,555
Services , Supplies and Equipment					
OUTSIDE SERVICES		728,498	613,286	670,000	658,705
RETIREE BENEFITS		19,814	40,320	38,160	40,320
TRAINING AND EDUCATION		14,373	70,000	35,000	45,000
DUES AND MEMBERSHIPS		8,166	9,000	9,000	9,000
EQUIPMENT MAINTENANCE		40,079	40,944	39,000	40,944
BUILDING AND GROUNDS MAINTENANCE		9,528	25,000	7,500	25,000
VEHICLE MAINTENANCE AND REPAIRS		99,398	70,000	90,000	75,000
UTILITIES		71,355	71,100	80,000	88,180
SUPPLIES		278,098	319,925	319,925	355,125
TECHNOLOGY AND EQUIPMENT			7,000	7,000	7,000
TRANSFERS TO OTHER FUNDS		694,329	603,314	603,314	803,314
SERVICES & SUPPLIES		1,963,637	1,869,889	1,898,899	2,147,588
CONTINGENCY			154,413		
TOTAL BUDGET		11,126,319	9,917,720	11,343,890	10,747,143

**CENTRAL MARIN FIRE AUTHORITY
MEASURE C WILDFIRE JPA TAX FUND**

Description	2020-2021	2021-2022	2021-2022	2022-2023
	Audited Actuals	Adopted Budget	Estimated Actual	Proposed Budget
BEGINNING BALANCE	-	68,560	-	-
REVENUE				
Measure C Tax	737,575	729,706	729,706	751,597
Corte Madera Contribution	88,396	87,094	87,094	89,707
Other Revenue	0	0	389,992	0
TOTAL: REVENUE	825,971	816,800	1,206,792	841,304
TOTAL RESOURCES	825,971	885,360	1,206,792	841,304
EXPENDITURES				
Labor Costs	180,842	184,155	187,927	203,739
Services, Supplies and Equipment	576,569	632,645	1,018,865	637,565
TOTAL: EXPENDITURES AND TRANSFER	757,411	816,800	1,206,792	841,304
Net Increase/(Decrease)	68,560	-	-	-
ENDING BALANCE	68,560	68,560	-	-

**MEASURE C
CENTRAL MARIN FIRE DEPARTMENT**

REVENUE

		2020-2021	2021-2022	2021-2022	2022-2023
		Audited Actuals	Adopted Budget	Estimated Actuals	Proposed Budget
Measure C Revenue		737,575	729,706	729,706	751,597
Corte Madera Contribution		88,396	87,094	87,094	89,707
Measure C Evacuation Route revenue				369,992	
Fire Aside Reimbursement				20,000	
REVENUE		825,971	816,800	1,206,792	841,304

EXPENDITURES

		2020-2021	2021-2022	2021-2022	2022-2023
		Audited Actuals	Adopted Budget	Estimated Actuals	Proposed Budget
Labor Costs					
SALARIES		150,670	143,340	147,112	158,124
RETIREMENT - NORMAL COST		10,164	11,080	11,080	12,270
HEALTH BENEFITS		18,241	20,820	20,820	24,245
PAYROLL TAXES AND OTHER BENEFITS		1,767	8,915	8,915	9,100
LABOR COSTS		180,842	184,155	187,927	203,739
Services , Supplies and Equipment					
VEGETATION MANAGEMENT		549,988	628,873	949,842	630,000
DEPARTMENT SUPPLIES		26,581		6,000	7,565
FIRE VEHICLE				63,023	
OTHER			3,772		
SERVICES & SUPPLIES		576,569	632,645	1,018,865	637,565
TOTAL BUDGET		757,411	816,800	1,206,792	841,304

**CENTRAL MARIN FIRE AUTHORITY
INSURANCE FUND**

Description	2020-2021	2021-2022	2021-2022	2022-2023
	Audited Actuals	Adopted Budget	Estimated Actual	Proposed Budget
BEGINNING BALANCE	(228,897)	22,903	22,903	(29,651)
REVENUE				
TRANSFERS IN FROM OTHER FUNDS	654,329	450,000	450,000	650,000
TOTAL: REVENUE	654,329	450,000	450,000	650,000
TOTAL RESOURCES	425,433	472,903	472,903	620,349
EXPENDITURES				
WORKERS' COMPENSATION INSURANCE	169,187	168,364	167,069	174,148
PROPERTY AND LIABILTY INSURANCE	206,639	292,847	290,485	353,865
WORKERS' COMPENSATION CLAIMS	22,958	50,000	35,000	50,000
PROPERTY AND LIABILTY CLAIMS	3,746	20,000	10,000	20,000
TOTAL: EXPENDITURES AND TRANSFERS OUT	402,530	531,211	502,554	598,013
Net Increase/(Decrease)	251,799	(81,211)	(52,554)	51,987
ENDING BALANCE	22,903	(58,308)	(29,651)	22,336
	includes reserve for claims	includes reserve for claims	includes reserve for claims	includes reserve for claims

**INSURANCE FUND
CENTRAL MARIN FIRE DEPARTMENT**

REVENUE

		2020-2021	2021-2022	2021-2022	2022-2023
		Audited Actuals	Revised Budget	Estimated Actuals	Proposed Budget
TRANSFERS IN FROM OTHER FUNDS		654,329	450,000	450,000	650,000
	REVENUE	654,329	450,000	167,069	650,000

285

EXPENDITURES

		2020-2021	2021-2022	2021-2022	2022-2023
		Audited Actuals	Adopted Budget	Estimated Actuals	Proposed Budget
WORKERS' COMPENSATION INSURANCE		169,187	168,364	167,069	174,148
PROPERTY AND LIABILITY INSURANCE		206,639	292,847	290,485	353,865
WORKERS' COMPENSATION CLAIMS		22,958	50,000	30,000	50,000
PROPERTY AND LIABILITY CLAIMS		3,746	20,000	10,000	20,000
	EXPENDITURES	402,530	531,211	497,554	598,013
TOTAL BUDGET		402,530	531,211	497,554	598,013

**CENTRAL MARIN FIRE AUTHORITY
EQUIPMENT FUND**

Description	2020-2021	2021-2022	2021-2022	2022-2023
	Audited Actuals	Adopted Budget	Estimated Actual	Proposed Budget
BEGINNING BALANCE	136,669	173,314	173,314	50,844
REVENUE				
GRANTS	66,750	0	72,236	
TRANSFERS IN FROM OTHER FUNDS	40,000	153,314	153,314	153,314
TOTAL: REVENUE	106,750	153,314	225,550	153,314
TOTAL RESOURCES	243,419	326,628	398,864	204,158
EXPENDITURES				
EQUIPMENT	70,105	253,314	348,020	203,314
TOTAL: EXPENDITURES AND TRANSFERS OUT	70,105	253,314	348,020	203,314
Net Increase/(Decrease)	36,645	(100,000)	(122,470)	(50,000)
ENDING BALANCE	173,314	73,314	50,844	844

**EQUIPMENT FUND
CENTRAL MARIN FIRE DEPARTMENT**

REVENUE

		2020-2021	2021-2022	2021-2022	2022-2023
		Audited Actuals	Adopted Budget	Estimated Actuals	Proposed Budget
GRANTS		66,750		72,236	
TRANSFERS IN FROM OTHER FUNDS		40,000	153,314	153,314	153,314
	REVENUE	106,750	153,314	225,550	153,314

EXPENDITURES

		2020-2021	2021-2022	2021-2022	2022-2023
		Audited Actuals	Adopted Budget	Estimated Actuals	Proposed Budget
RADIOS			10,000	10,000	
WASHING MACHINE			40,000	40,000	
LEASE PAYMENT FOR FIRE ENGINE			153,314	153,314	153,314
ENGINE 15 EQUIPMENT			50,000	72,460	
CPR MACHINES		67,446			
CARDIAC MONITOR				72,246	
HYDRANTS AND HOSES					20,000
PROTECTIVE EQUIPMENT					30,000
OTHER EQUIPMENT		2,659			
	EXPENDITURES	70,105	253,314	348,020	203,314
TOTAL BUDGET		70,105	253,314	348,020	203,314