

**Town of Corte Madera
Town Council**

Bob Ravasio
Mayor

James Andrews
Vice Mayor

Sloan Bailey
Councilmember

Eli Beckman
Councilmember

David Kunhardt
Councilmember



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

Todd Cusimano
Town Manager

Teresa Stricker
Town Attorney

Rebecca Vaughn
Town Clerk

Town Hall
300 Tamalpais Drive
Corte Madera, CA 94925
townofcortemadera.org

TUESDAY, JANUARY 15, 2019, 6:15 p.m.

ORDER OF BUSINESS: The regular Town Council meetings begins at 6:30 p.m. in the Council Chambers at Town Hall. The Sanitary District No. 2 (SD2) meeting begins at 6:45 p.m. or upon conclusion of the meeting of the Corte Madera Town Council, whichever is later. Agendas for SD2 will be posted separately.

REPORTS: Town Council Staff Reports are usually available by 5:00 p.m., Friday prior to the Council Meeting, and may be obtained at the Corte Madera Town Hall, or by calling 415-927-5050. Copies of the reports relating to agenda items are available for review in the Town Clerk's Office, at the Corte Madera Library, Fire Station 13 (5600 Paradise Drive) and <https://www.townofcortemadera.org/681/Agendas-Minutes-and-Notices>. In accordance with state law requirements, this agenda generally contains only a brief general description of each item of business to be transacted or discussed at the meeting. Materials related to an item on this agenda that have been submitted to the Town Council or staff after distribution of the agenda packet are available for public inspection in the Town Clerk's Office located at Town Hall, 300 Tamalpais Drive, Corte Madera, CA 94925, during normal business hours, 8 a.m. to 12 p.m. and 1 p.m. to 4 p.m.

PUBLIC COMMENT: At the beginning of the 6:30 p.m. session of each regular Town Council meeting, and at the beginning of each special Town Council meeting, any member of the public may address the Town Council concerning any item not on the Council's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Mayor or the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Council may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Council, no further comment from the public will be permitted unless authorized by the Mayor or the Council and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Council or as otherwise limited by order of the Mayor or Council.

CONSENT CALENDAR: The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Town Council, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Mayor and Town Council.

PUBLIC HEARINGS: Public Hearings are announced and advertised in advance to allow interested persons to make comments on the subject matter to be discussed. Anyone who challenges the action of the Town Council in court may be limited to raising only those issues raised at the public hearing described in this agenda, or in written correspondence to the Town Clerk, at or prior to the public hearing.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the Town Clerk at 415-927-5085. For auxiliary aids or services or other reasonable accommodations to be provided by the Town at or before the meeting please notify the Town Clerk at least 3 business days (the Thursday before the meeting) in advance of the meeting date. If the town does not receive timely notification of your reasonable request, the town may not be able to make the necessary arrangements by the time of the meeting.

6:15 P.M. CLOSED SESSION

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PUBLIC COMMENT ON CLOSED SESSION ITEM ONLY**
- 3. ADJOURN TO CLOSED SESSION ON THE FOLLOWING ITEM:**
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Closed Session Pursuant to Cal. Gov't Code Section 54957 Title: Town Manager

6:30 P.M. REGULAR SESSION

- 1. CALL TO ORDER, ROLL CALL AND SALUTE TO THE FLAG**
 - 1.A. Report out of 6:15 p.m. Closed Session**
 - 1.B. Report out of Closed Session, December 18, 2018 Town Council meeting:**
CONFERENCE WITH LEGAL COUNSEL- POSSIBLE INITIATION OF LITIGATION
Pursuant to paragraph (4) of subdivision (d) of Gov. Code Section 54956.9:
(1 potential case)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Closed Session Pursuant to Cal. Gov't Code Section 54957
Title: Town Manager
- 2. OPEN TIME FOR PUBLIC COMMENT**
- 3. PRESENTATIONS**
 - 3.A. Update on Town Hall Addition Project and Consideration of Staff Request for Appointment of Up to Two Councilmembers to Serve on the Project Working Group**
 - 3.B. Presentation on Town-wide Staffing (Discussion Continued from December 18, 2018 Town Council Meeting)**
- 4. CONSENT CALENDAR**
 - 4.A. Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only.**
(Standard procedural action – no backup information provided)

- 4.B. Adopt Resolution No. 01/2019 (1) Endorsing the Corte Madera Women’s Improvement Club Giant Indoor Yard Sale, (2) Allowing Temporary Signs in the Public Right-of-Way from February 25, 2019 to March 4, 2019 Publicizing the Giant Indoor Yard Sale on March 2, 2019; and (3) Determining that the Project is Exempt from the California Environmental Quality Act (CEQA) Pursuant to CEQA Guidelines 15061(B)(3)**
Recommendation: Adopt Resolution No. 01/2019
[4.B Staff Report and Attachments.pdf](#)
- 4.C. Approve Notice of Completion for the Marina Village Storm Drainage Improvements: Echo Avenue and Harbor Drive, Project. Project 17-018**
Recommendation: Approve Notice of Completion
[4.C Staff Report and Attachments.pdf](#)
- 4.D. Authorize the Public Works Director to Enter Into a Professional Service Contract Totaling \$368,970 with Parisi Transportation Consulting for Environmental Documentation and Final Design of the Central Marin Regional Pathways Gap Closure Project Using State Active Transportation Grant Funds**
Recommendation: Authorize the Public Works Director to Enter Into a Professional Service Contract
[4.D Staff Report and Attachments.pdf](#)
- 4.E. Approve An Agreement With Spiegel & McDiarmid LLP For Legal Services Associated With Joining Litigation Challenging The Recent FCC Rules Regulating And Streamlining Local Governmental Approval Process For Installation Of Small Cell Facilities In The Public Right-Of-Way And Authorizing Town Manager To Sign The Agreement**
Recommendation: Approve the agreement and authorize the Town Manager to sign the agreement
[4.E Staff Report and Attachments.pdf](#)
- 4.F. Approve Accounts Payable Warrants for December, 2018**
Recommendation: Approve accounts payable warrants
[4.F Staff Report and Attachments.pdf](#)
- 4.G. Receive and File General Fund Revenue and Expenditure Reports for December, 2018**
Recommendation: Receive and file reports
[4.G Staff Report and Attachments.pdf](#)
- 4.H. Approval of Minutes of the December 18, 2018 Regular Town Council Meeting**
Recommendation: Approve Minutes
[4.H 121818 Draft Corte Madera Regular Town Council Minutes.pdf](#)

5. PUBLIC HEARINGS

- 5.A. Public Hearing To Consider Introduction Of Ordinance No. 981 Amending Title 2 Chapter 2.38 Of The Town Of Corte Madera Municipal Code, “General Municipal Elections” To (1) Change the Town of Corte Madera’s Municipal Elections from “June of Even-Numbered Years” to “Statewide Direct Primary” and (2) Cancel the Election Currently Scheduled for November, 2019, to Elect Two Councilmembers to Four and Half**

Year Terms, and Move the Election to the Next Statewide Direct Primary, Scheduled for March 3, 2020, Resulting In An Extension Of The Current Council Terms Up To Four Months

Recommendation: Consider Introduction of Ordinance No. 981

[5.A Staff Report and Attachments.pdf](#)

5.B. Public Hearing To Consider Introduction Of Ordinance No. 982 Amending Title 12 Chapter 12.38 "Use Of Right Of Way" To Clarify The Process For Right-Of-Way Agreements And Delegate Approval Authority Of The Agreements To The Town Manager

Recommendation: Consider Introduction Of Ordinance No. 982

[5.B Staff Report and Attachments.pdf](#)

6. BUSINESS ITEMS

6.A. Consider Introduction of Resolution No. 02/2019 Which Would Approve a One Time Performance Bonus to the Town Manager of \$10,950, 5% of Base Salary, Per Employment Agreement (Approval of this Resolution Requires A Two Meeting Process)

Recommendation: Consider Introduction of Resolution No. 02/2019

[6.A Staff Report and Attachments.pdf](#)

6.B. Summary of Ongoing Town Transportation and Capital Improvement Projects

Recommendation: Provide staff with feedback and direction

[6.B Staff Report and Attachments.pdf](#)

7. TOWN MANAGER AND COUNCIL REPORTS

Town Manager Report

Council Reports

8. REVIEW OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

8.A. Review of Draft Agenda for February 5, 2019 Town Council Meeting

[8.A 020519 Draft TC Agenda.pdf](#)

9. ADJOURNMENT

Any member of the public may request placement of an item on the agenda by submitting a request to the Town Clerk. The public is encouraged to contact the Town Manager at 415-927-5050 for assistance on any item between Town Council meetings.

To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town's website at <https://www.townofcortemadera.org> and click on "Notify Me" to register, or email the Town Clerk at: rvaughn@tcmmail.org.