

Town of Corte Madera Regular

Bob Ravasio
Mayor

James Andrews
Vice Mayor

Sloan Bailey
Councilmember

Eli Beckman
Councilmember

David Kunhardt
Councilmember

Town Council



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

Todd Cusimano
Town Manager

Teresa Stricker
Town Attorney

Rebecca Vaughn
Town Clerk

Town Hall
300 Tamalpais Drive
Corte Madera, CA 94925
townofcortemadera.org

TUESDAY, FEBRUARY 5, 2019, 6:30 PM

1. CALL TO ORDER, ROLL CALL AND SALUTE TO THE FLAG

2. OPEN TIME FOR PUBLIC COMMENT

At the beginning of each regular Town Council meeting, any member of the public may address the Town Council concerning any item not on the Council's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Mayor or the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Council may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Council, no further comment from the public will be permitted unless authorized by the Mayor or the Council and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Council or as otherwise limited by order of the Mayor or Council.

3. PRESENTATIONS

3.A. Update on the Corte Madera Age Friendly Intergenerational Center

(Presentation provided by Carla Condon)

3.B. Overview of Climate Adaptation Plan

(Presentation Provided by Peter Brown, Public Works Director)

4. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Town Council, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Mayor and Town Council.

- 4.A.** Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only.

(Standard procedural action – no backup information provided)

- 4.B.** Second Reading and Possible Adoption of Ordinance No. 981 Amending Title 2 Chapter 2.38 Of The Town Of Corte Madera Municipal Code, “General Municipal Elections” To (1) Change the Town of Corte Madera’s Municipal Elections from “June of Even-Numbered Years” to “Statewide Direct Primary” and (2) Cancel the Election Currently Scheduled for November, 2019, to Elect Two Councilmembers to Four and Half Year Terms, and Move the Election to the Next Statewide Direct Primary, Scheduled for March 3, 2020, Resulting In An Extension Of The Current Council Terms Up To Four Months

Recommendation: Adopt Ordinance No. 981

[4.B Staff Report and Attachments.pdf](#)

- 4.C.** Second Reading and Possible Adoption of Ordinance No. 982 Amending Title 12 Chapter 12.38 “Use of Right of Way” to Clarify the Process for Right-of-Way Agreements and Delegate Approval Authority of the Agreements to the Town Manager

Recommendation: Adopt Ordinance No. 982

[4.C. Staff Report and Attachments.pdf](#)

- 4.D.** Adopt Resolution No. 03/2019 Amending Resolution No. 64/2018 To Revise The Composition Of The Bicycle And Pedestrian Advisory Committee (BPAC) To Permit No More Than One Member Of The Committee To Be A Non-Resident Of The Town Of Corte Madera, Under Certain Limited Circumstances

Recommendation: Adopt Resolution No. 03/2019

[4.D. Staff Report and Attachments.pdf](#)

- 4.E.** Authorize the Public Works Director to approve the Marin Country Day – Lower Field Grading and Drainage Permit once permit conditions are met

Recommendation: If all town conditions and municipal code provisions are met, authorize the Public Works Director to approve the Grading and Drainage

Permit for the proposed Marin Country Day Lower Field improvements located at 5221 Paradise Drive.

[4.E. Staff Report.pdf](#)

- 4.F.** Adopt Resolution No. 05/2019 (1) Endorsing the Redwood High School Foundation Annual Fundraiser, (2) Allowing a Temporary Sign in the Public Right-of-Way from February 6, 2019 to March 22, 2019 Publicizing the Annual Redwood High School Foundation “Rodeo Party and Auction” Fundraiser on March 29, 2019; and (3) Determining that the Project is Exempt from the California Environmental Quality Act (CEQA) Pursuant to CEQA Guidelines 15061(B)(3).

Recommendation: Adopt Resolution No. 05/2019

[4.F. Staff Report and Attachments.pdf](#)

- 4.G.** Approve Quarterly Investment Report for Period Ending December 31, 2018

Recommendation: Approve the Quarterly Investment Report being presented.

[4.G. Staff Report and Attachments.pdf](#)

- 4.H.** Approval of Minutes of the January 15, 2019 Regular Town Council Meeting

Recommendation: Approve the minutes

[4.H. 011519 Draft Corte Madera Regular Town Council Minutes.pdf](#)

5. PUBLIC HEARINGS: NONE

6. BUSINESS ITEMS

- 6.A.** Discussion and Possible Action to Approve the Plans and Contract Documents and Authorization to Advertise for Bids for the Sanford at Casa Buena and Meadowsweet Traffic Congestion Relief Project #15-015

Recommendation: Approve the project plans and contract documents, and authorize staff to advertise for bids.

[6.A. Staff Report and Attachments.pdf](#)

- 6.B.** Discussion and Possible Action to Authorize the Town Manager to Add 2.5 Full Time Equivalent (FTE) Staff to the Public Works Department this Fiscal Year 2018/19.

Recommendation: Authorize the Town Manager to add 2.5 Full Time Equivalent Public Works staff during the current 2018/2019 Fiscal Year

[6.B. Staff Report and Attachments.pdf](#)

6.C. Consider Adoption of Resolution No. 04/2019 Amending the Fiscal Year 2018-2019 Budget

Recommendation: Adopt Resolution No. 04/2019 revising the 2018-2019 Budget

[6.C. Staff Report and Attachments.pdf](#)

6.D. Consider Adoption of Resolution No. 02/2019, First Introduced at the January 15, 2019 Town Council Meeting, Approving a One Time Performance Bonus to the Town Manager of \$10,950, 5% of Base Salary, Per Employment Agreement (Approval of this Resolution Requires A Two Meeting Process)

Recommendation: That the Town Council consider adoption of Resolution No. 02/2019, which would approve a one time performance bonus to the Town Manager of \$10,950, 5% of base salary, per employment agreement. Approval of this resolution requires a two meeting process, and the resolution was previously introduced and discussed at the January 15, 2019 Town Council meeting.

[6.D. Staff Report and Attachments.pdf](#)

7. TOWN MANAGER AND COUNCIL REPORTS

Town Manager Report
Council Reports

8. REVIEW OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

8.A. Review of Draft Agenda for February 19, 2019 Town Council Meeting

Recommendation: Review the draft agenda

[8.A. 021919 Draft TC Agenda.pdf](#)

9. ADJOURNMENT

To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town's website at <https://www.townofcortemadera.org> and click on "Notify Me" to register, or email the Town Clerk at: rvaughn@tcmmail.org.

ORDER OF BUSINESS: The Sanitary District No. 2 (SD2) meetings begin upon conclusion of the meeting of the Corte Madera Town Council. Agendas for SD2 are posted separately.

REPORTS: Town Council Staff Reports are usually available by 5:00 p.m., Friday prior to the Council Meeting, and may be obtained at the Corte Madera Town Hall, or by calling 415-927-5050. Copies of the reports relating to agenda items are available for review in the Town Clerk's Office, at the Corte Madera Library, Fire Station 13 (5600 Paradise Drive) and

<https://www.townofcortemadera.org/681/Agendas-Minutes-and-Notices>. Materials related to an item on this agenda that have been submitted to the Town Council or staff after distribution of the agenda packet are available for public inspection in the Town Clerk's Office located at Town Hall, 300 Tamalpais Drive, Corte Madera, CA 94925, during normal business hours, 8 a.m. to 12 p.m. and 1 p.m. to 4 p.m.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the Town Clerk at 415-927-5085. For auxiliary aids or services or other reasonable accommodations to be provided by the Town at or before the meeting please notify the Town Clerk at least 3 business days in advance of the meeting date. If the town does not receive timely notification of your reasonable request, the Town may not be able to make the necessary arrangements by the time of the meeting.

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