

Town of Corte Madera Regular

James H. Andrews
Mayor

Eli Beckman
Vice Mayor

Sloan Bailey
Councilmember

David Kunhardt
Councilmember

Bob Ravasio
Councilmember

Town Council Meeting



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

Todd Cusimano
Town Manager

Teresa Stricker
Town Attorney

Rebecca Vaughn
Town Clerk

Town Hall
300 Tamalpais Drive
Corte Madera, CA 94925
townofcortemadera.org

MONDAY, MARCH 2, 2020, 6:30 PM

1. CALL TO ORDER, ROLL CALL AND SALUTE TO THE FLAG

2. OPEN TIME FOR PUBLIC COMMENT

At the beginning of each regular Town Council meeting, any member of the public may address the Town Council concerning any item not on the Council's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Mayor or the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Council may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Council, no further comment from the public will be permitted unless authorized by the Mayor or the Council and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Council or as otherwise limited by order of the Mayor or Council.

3. PRESENTATIONS: NONE

4. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Town Council, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Mayor and Town Council.

4.A. Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title

Only.

(Standard procedural action – no backup information provided)

- 4.B.** Adopt Resolution No. 10/2020 Reaffirming Designation of the Town Manager as Primary Representative to the Marin Emergency Radio Authority (MERA) Board of Directors and Designating the Public Works Director As Alternate Representative

Recommendation: Adopt Resolution No. 10/2020

[4.B. Staff Report and Attachments.pdf](#)

- 4.C.** Approval of Minutes of the February 18, 2020 Regular Town Council Meeting

Recommendation: Approve item as requested

[4.C. 021820 Draft Corte Madera Regular Town Council Minutes.pdf](#)

5. PUBLIC HEARINGS

- 5.A.** Public Hearing to Consider Introduction of Ordinance No. 993 to amend Chapters 18.18 (Special Purpose Overlay District) and 18.31 (Accessory Dwelling Units) related to Accessory Dwelling Unit regulations to (1) Make Accessory Dwelling Units (ADUs) converted from existing floor space, and all Junior Accessory Dwelling Units (JADUs), subject to the existing ADU capacity limitations in the Christmas Tree Hill Overlay District, (2) Provide an option for discretionary review to allow non-clerestory windows in ADUs, and (3) Make non-substantive clean-up changes and clarifications to Chapter 18.31

Recommendation: Hold Public Hearing and introduce Ordinance No. 993

[5.A. Staff Report and Attachments.pdf](#)

6. BUSINESS ITEMS

- 6.A.** Discussion Of How The Town Currently Evaluates View Impacts In The Review Of Residential Development Projects, And Direction To Staff Regarding Whether To Initiate A Work Program To Develop Further Policies To Guide The Town's Evaluation Process

Recommendation: Review item and provide direction to staff

[6.A. Staff Report and Attachments.pdf](#)

- 6.B.** Consideration And Possible Action To Assign Councilmembers To Subcommittees For Board, Commission And Committee Interviews

Recommendation: Approve item as requested

[6.B. Staff Report and Attachments.pdf](#)

- 6.C.** Discuss And Consider Adoption of Resolution No. 11/2020 Approving Reinstatement Of Recreation Coordinator Classification, Revisions To Job Description And Establishment Of A Salary Range Of \$5,200 To \$6,321 Per Month – Two Meeting Business Item Per Council Policy. This Item Was First Reviewed By The Town Council At Its February 18, 2020 Regular Meeting

Recommendation: Adopt Resolution No. 11/2020

[6.C. Staff Report and Attachments.pdf](#)

7. TOWN MANAGER AND COUNCIL REPORTS

- Town Manager Report
 - Update on brush clearing in open space
- Council Reports

8. REVIEW OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

- 8.A.** Review of Draft Agenda for March 17, 2020 Town Council Meeting

Recommendation: Review item and provide direction to staff

[8.A. 3.17.20 Draft Town Council Agenda.pdf](#)

9. ADJOURNMENT

ORDER OF BUSINESS: The Sanitary District No. 2 (SD2) meetings begin upon conclusion of the meeting of the Corte Madera Town Council. Agendas for SD2 are posted separately.

REPORTS: Town Council Staff Reports are usually available by 5:00 p.m., Friday prior to the Council Meeting, and may be obtained at the Corte Madera Town Hall, or by calling 415-927-5050. Copies of the reports relating to agenda items are available for review in the Town Clerk's Office, at the Corte Madera Library, Fire Station 13 (5600 Paradise Drive) and <https://www.townofcortemadera.org/681/Agendas-Minutes-and-Notices>. Materials related to an item on this agenda that have been submitted to the Town Council or staff after distribution of the agenda packet are available for public inspection in the Town Clerk's Office located at Town Hall, 300 Tamalpais Drive, Corte Madera, CA 94925, during normal business hours, 8 a.m. to 12 p.m. and 1 p.m. to 4 p.m.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the Town Clerk at 415-927-5085. For auxiliary aids or services or other reasonable accommodations to be provided by the Town at or before the meeting please notify the Town Clerk at least 3 business days in advance of the meeting date. If the town does not

receive timely notification of your reasonable request, the Town may not be able to make the necessary arrangements by the time of the meeting.

NOTIFICATION LIST: To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town's website at <https://www.townofcortemadera.org> and click on "Notify Me" to register, or email the Town Clerk at: rvaughn@tcmmail.org.