



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

www.townofcortemadera.org

SPECIAL MEETING NOTICE AND AGENDA

**CORTE MADERA TOWN COUNCIL
TOWN HALL COUNCIL CHAMBERS
300 TAMALPAIS DRIVE**

TUESDAY, MARCH 17, 2020

6:45 P.M.

*Or upon conclusion of the regular meeting
agenda, whichever is later*

1. CALL TO ORDER

2. BUSINESS ITEMS

- A. Consideration and Possible Adoption of Resolution No. 13/2020, A Resolution of The Town Council of the Town of Corte Madera Ratifying and Modifying the Town Manager/Emergency Operations Manager's Proclamation of Local Emergency

Public Comment on any agenda item may be provided in-person or by email at PublicComment@tcmmail.org any time until public comment is called on the particular agenda item.

3. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at 415-927-5085. For auxiliary aids or services or other reasonable accommodations to be provided by the Town at or before the meeting please notify the Town Clerk at least 3 business days (the Thursday before the meeting) in advance of the meeting date. If the town does not receive timely notification of your reasonable request, the town may not be able to make the necessary arrangements by the time of the meeting.



**CORTE MADERA TOWN COUNCIL
STAFF REPORT**

REPORT DATE: March 13, 2020
MEETING DATE: March 17, 2020

TO: Honorable Mayor and Members of the Town Council

FROM: Todd Cusimano, Town Manager *TC*

SUBJECT: Resolution of The Town Council of the Town of Corte Madera Ratifying and Modifying the Town Manager/Emergency Operations Manager’s Proclamation of Local Emergency



RECOMMENDED ACTION:

Adopt a Resolution ratifying the Proclamation of Local Emergency.

BACKGROUND:

The United States Centers for Disease Control and Prevention (CDC) is responding to an outbreak of respiratory disease caused by a novel (new) coronavirus that was first detected in China and which has now been detected in almost 90 locations internationally, including in the United States. The virus has been named “SARS-CoV-2” and the disease it causes has been named “coronavirus disease 2019” (abbreviated “COVID-19”).

On January 30, 2020, the International Health Regulations Emergency Committee of the World Health Organization declared the outbreak a “public health emergency of international concern.” On January 31, 2020, United States Health and Human Services Secretary Alex M. Azar II declared a public health emergency for the United States to aid the nation’s healthcare community in responding to COVID-19.

Coronaviruses are a large family of viruses that are common in people and many different species of animals, including camels, cattle, cats, and bats. Rarely, animal coronaviruses can infect people and then spread between people such as with MERS-CoV, SARS-CoV, and now with this new virus (named SARS-CoV-2). The SARS-CoV-2 virus is a betacoronavirus, like MERS-CoV and SARS-CoV. All three of these viruses have their origins in bats. The sequences from U.S. patients are similar to the one that China initially posted, suggesting a likely single, recent emergence of this virus from an animal reservoir.

Early on, many of the patients at the epicenter of the outbreak in Wuhan, Hubei Province, China had some link to a large seafood and live animal market, suggesting animal-to-person spread. Later, a growing number of patients reportedly did not have exposure to animal markets, indicating person-to-person spread. Person-to-person spread was subsequently reported outside Hubei and in countries outside China, including in the United States. Some international destinations now have apparent community spread with the virus that causes COVID-19, as do some parts of the United States. Community spread means some people have been infected, and it is not known how or where they became exposed. The virus is thought to spread mainly from person to person – here is additional information regarding the spread of this newly emerged coronaviruses.

In addition to CDC, many public health laboratories are now testing for the virus that causes COVID-19. With this increase in testing, 19 states have now reported cases of COVID-19 to CDC. U.S. COVID-19 cases include: imported cases in travelers, cases among close contacts of a known case, and community-acquired cases where the source of the infection is unknown.

The complete clinical picture with regard to COVID-19 is not fully known. Reported illnesses have ranged from very mild (including some with no reported symptoms) to severe, including illness resulting in death. While information so far suggests that most COVID-19 illness is mild, a report out of China suggests serious illness occurs in 16% of cases. Older people and people of all ages with severe underlying health conditions — like heart disease, lung disease and diabetes, for example — seem to be at higher risk of developing serious COVID-19 illness.

Outbreaks of novel virus infections among people are always of public health concern. The risk to the general public from these outbreaks depends on characteristics of the virus, including how well it spreads between people; the severity of resulting illness; and the medical or other measures available to control the impact of the virus (for example, vaccines or medications that can treat the illness). That this disease has caused severe illness, including illness resulting in death is concerning, especially since it has also shown sustained person-to-person spread in multiple places. These factors meet two of the criteria of a pandemic. As community spread is detected in more and more countries, the world moves closer toward meeting the third criteria, worldwide spread of the new virus. According to the CDC, it is likely that this virus will cause a pandemic. This is a rapidly evolving situation and CDC's risk assessment will be updated as needed.

ANALYSIS:

On March 13, 2020 the Town of Corte Madera Town Manager, in his role as the Emergency Operation Manager under Corte Madera Municipal Code 2.32.060(a)(1), proclaimed a state of emergency to help better prepare for and respond to the growing concern of the Novel Coronavirus (COVID-19). The attached resolution formally ratifies the proclamation made by the Town Manager on March 13th.

Coronavirus poses an imminent and proximate threat of a medical surge likely to be beyond the control of the services, personnel, equipment, and facilities of the Town. Declaring a state of emergency allows the Town to streamline communication, increase coordination/collaboration

among Town and County staff as well as other political subdivisions, potentially draw down new sources of funding, and activate a menu of powers that can be used to address the crisis, all without violating existing law and procedure. In addition, this proclamation establishes the need for potential state and/or federal disaster funding/reimbursements at a later time.

FISCAL IMPACT:

There is no fiscal impact associated with this specific item. However, declaring a state of emergency may allow state/federal reimbursements as described above.

OPTIONS:

The Town Council has the following options to consider on this matter:

1. Adopt the resolution
2. Adopt resolution with modifications.
3. Do not adopt the resolution. (The Town Council may choose not to adopt the recommended Resolution. Under this alternative, the proclamation made by the Town Manager will expire after seven days and the Town may be limited in its ability to respond effectively to the growing spread of COVID-19 and to recover costs should reimbursement funds become available.)

ATTACHMENTS:

1. Draft Resolution No. 13/2020
2. Declaration of Local Emergency

RESOLUTION NO. 13/2020

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CORTE MADERA
RATIFYING AND MODIFYING THE TOWN MANAGER/EMERGENCY
OPERATIONS MANAGER'S PROCLAMATION OF LOCAL EMERGENCY**

WHEREAS, Section 2.32.060(a)(1) of the Corte Madera Municipal Code empowers the Town Manager/Emergency Operations Manager of the Town proclaim the existence of a local emergency if the Town Council is not in session, and requires that the Town Council shall take action to ratify the proclamation within seven days thereafter; and

WHEREAS, the Town Council hereby finds that conditions of disaster or extreme peril to the safety of persons and property have arisen within the Town of Corte Madera as a result of the novel coronavirus (COVID-19), an infectious disease that causes respiratory illness, first detected in Wuhan City, Hubei Province, China in December 2019; and

WHEREAS, there is a widespread, ongoing global outbreak of respiratory illness (COVID-19) that can be spread from person-to-person, and on February 26, 2020, community transmission was confirmed by the Centers for Disease Control and Prevention (CDC) in the Bay Area; and

WHEREAS, these conditions are likely to be beyond the control of the services, personnel, equipment, and facilities of the Town of Corte Madera; and that the aforesaid conditions of peril to the safety of persons and property warrant and necessitate the proclamation of the existence of a local emergency; and

WHEREAS, the Town Council hereby finds that the above-described conditions of extreme peril did warrant and necessitate the proclamation of the existence of a local emergency in the Town of Corte Madera; and

WHEREAS, the Town Manager acting as the Emergency Operation Manager did proclaim the existence of a local emergency within the Town on the 13th day of March at 5 p.m.;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Corte Madera that the Proclamation of Local Emergency, as issued by the Town Manager/Emergency Operations Manager, is hereby ratified and confirmed; and

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of this local emergency, the powers, functions, and duties of the Emergency Operations Manager and the Emergency Organization of this Town shall be those prescribed by state law, by ordinances and resolutions of this Town, and by the Town of Corte Madera Emergency Operations Plan in order to mitigate the effects of this emergency; and

IT IS FURTHER PROCLAIMED AND ORDERED that all Town officials and employees cooperate and coordinate efforts with officials and employees of other political subdivisions and officials and employees of the state and federal government in bringing the present condition of local emergency under control; and

IT IS FURTHER PROCLAIMED AND ORDERED that a copy of this Resolution be forwarded to the Governor of California with the request that he proclaim the existence of a State of Emergency throughout the Town of Corte Madera and/or to the Director of the State Office of Emergency Services with a request for State aid to the Town of Corte Madera; and

IT IS FURTHER RESOLVED that the Town Manager/Emergency Operations Manager is hereby designated as the authorized representative of the Town of Corte Madera for the purpose of receipt, processing, and coordination of all inquiries and requirements necessary to obtain available state and federal assistance; and

IT IS FURTHER PROCLAIMED AND ORDERED that this local emergency shall be deemed to continue to exist until its termination is declared by the Town Council of the Town of Corte Madera.

I, the undersigned, hereby certify that the foregoing is a full, true and complete copy of a resolution duly passed and adopted by the Town Council of the Town of Corte Madera at a regular meeting thereof held on the 17th day of March, 2020, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

Approved:

James H. Andrews, Mayor

Attest:

Rebecca Vaughn, Town Clerk

ATTACHMENT 2

Proclamation of Local Emergency

PROCLAMATION OF LOCAL EMERGENCY

WHEREAS, Government Code section 8630 and the Town of Corte Madera Municipal Code section 2.32.060(1)(1) authorize and empower the Town Manager of the Town of Corte Madera to proclaim the existence or threatened existence of a local emergency when the Town of Corte Madera is affected or likely to be affected by a public calamity and the Town Council of the Town of Corte Madera is not in session, subject to confirmation by the Town Council within seven days thereafter; and

WHEREAS, The Town Manager of Town of Corte Madera has found the conditions created by the widespread, ongoing global outbreak of respiratory illness (COVID-19) that can be spread from person-to-person constitute a disaster and extreme peril to life and property within the Town of Corte Madera; and

WHEREAS, such condition of disaster and extreme peril began on February 28, 2020; and

WHEREAS, the Town Council of the Town of Corte Madera is not presently in session;

NOW THEREFORE, THE TOWN MANAGER/EMERGENCY OPERATIONS MANAGER OF THE TOWN OF CORTE MADERA DECLARES AND PROCLAIMS AS FOLLOWS:

1. Conditions of disaster and extreme peril to the safety of person and property have risen with the Town of Corte Madera as of February 28, 2020, caused by the widespread, ongoing global outbreak of respiratory illness (COVID-19).
2. In consequence of said conditions and pursuant to Government Code section 8630 and the Town of Corte Madera Municipal section 2.32.060(a)(1) a local emergency now exists throughout Corte Madera.
3. During this local emergency the powers, functions, and duties of the Town Manager and the emergency organization of the Town of Corte Madera shall be those prescribed by law, and the ordinances, resolutions, and approved emergency service plans of the Town of Corte Madera.
4. This proclamation of local emergency shall be reviewed by the Town Council of the Town of Corte Madera within seven days and if not confirmed and ratified by the Town Council shall expire on the seventh day or such earlier date as specified by the Town Council.
5. This proclamation and the contents thereof shall be published and promulgated in as widespread a manner as reasonably feasible in light of the conditions prevailing during the local emergency.

Date: March 13, 2020

By:



Todd Cusimano, Town Manager