

Town of Corte Madera Regular

James H. Andrews
Mayor

Eli Beckman
Vice Mayor

Sloan Bailey
Councilmember

David Kunhardt
Councilmember

Bob Ravasio
Councilmember

Town Council Meeting



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

Todd Cusimano
Town Manager

Teresa Stricker
Town Attorney

Rebecca Vaughn
Town Clerk

Town Hall
300 Tamalpais Drive
Corte Madera, CA 94925
townofcortemadera.org

TUESDAY, MARCH 17, 2020, 6:30 PM

1. CALL TO ORDER, ROLL CALL AND SALUTE TO THE FLAG

2. OPEN TIME FOR PUBLIC COMMENT

All meetings are live-streamed via the Town's website:

<https://www.townofcortemadera.org/623/Watch-Live-Video>

For those who are limiting attendance at public gatherings, the Town will accept public comment via email both prior to the start of the meeting, as well as during the meeting from 6:30 p.m. until the adjournment of the meeting. All public comment received via email will be read aloud by staff at the appropriate time on the agenda for each agenda item, forwarded to the Town Council, posted to the Town website, and placed in the Town's permanent records. Emailed public comment for the Town Council meeting should be sent to PublicComment@tcmmail.org.

At the beginning of each regular Town Council meeting, any member of the public may address the Town Council concerning any item not on the Council's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Mayor or the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Council may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Council, no further comment from the public will be permitted unless authorized by the Mayor or the Council and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Council or as otherwise limited by order of the Mayor or Council.

3. PRESENTATIONS: NONE

4. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Town Council, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Mayor and Town Council.

- 4.A.** Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only.
(Standard procedural action – no backup information provided)

- 4.B.** Second Reading and Possible Adoption of Ordinance No. 993 to amend Chapters 18.18 (Special Purpose Overlay District) and 18.31 (Accessory Dwelling Units) related to Accessory Dwelling Unit regulations to (1) Make Accessory Dwelling Units (ADUs) converted from existing floor space, and all Junior Accessory Dwelling Units (JADUs), subject to the existing ADU capacity limitations in the Christmas Tree Hill Overlay District, (2) Provide an option for discretionary review to allow non-clerestory windows in ADUs, and (3) Make non-substantive clean-up changes and clarifications to Chapter 18.31

Recommendation: Adopt Ordinance No. 993

[4.B. Staff Report and Attachments.pdf](#)

- 4.C.** Authorize the Director of Public Works to Approve the Plans and Contract Documents and Advertise for Bids for the 2020 Accessibility Improvement Project #20-001

Recommendation: Approve item as requested

[4.C. Staff Report and Attachments.pdf](#)

- 4.D.** Authorize Public Works Director to Execute and Record a Notice of Completion for the 2019 Slide Repair Project, Project No. 18-005

Recommendation: Approve item as requested

[4.D. Staff Report and Attachments.pdf](#)

- 4.E.** Authorize Town Manager to Execute an Amendment to the Town's Existing Contract with David Wilkinson for Expert Guidance and Services to the Parks and Recreation Department to Extend the Not to Exceed Amount From \$40,000 to \$50,000

Recommendation: Approve item as requested

[4.E. Staff Report and Attachments.pdf](#)

- 4.F.** Approval of the General Fund Revenue and Expenditure Report for the Period

Ending February 29, 2020

Recommendation: Approve item as requested

[4.F. Staff Report and Attachments.pdf](#)

4.G. Approve Warrants and Payroll for February 2020

Recommendation: Approve item as requested

[4.G. Staff Report and Attachments.pdf](#)

4.H. Approval of Minutes of the March 2, 2020 Regular Town Council Meeting

Recommendation: Approve item as requested

[4.H. 030220 Draft Corte Madera Regular Town Council Minutes.pdf](#)

5. PUBLIC HEARINGS: NONE

6. BUSINESS ITEMS

6.A. Consideration and Possible Action to Approve Subcommittee Recommendations (1) To Appoint Louise Brown to the Seat on the Parks and Recreation Commission to be Vacated by Commissioner Fred Casissa, for a Term Commencing Upon Commissioner Casissa's Swearing-in as a Councilmember and Expiring on June 30, 2021; and (2) Related to the Appointment of an Applicant to the Seat on the Planning Commission to be Vacated by Commissioner Charles Lee, with a Term Commencing Upon Commissioner Lee's Swearing-in as a Councilmember and Expiring on June 30, 2021

Recommendation: Approve item as requested

[6.A. Staff Report and Attachments.pdf](#)

6.B. Consideration and Possible Adoption of Resolution No. 12/2020 Approving the Town of Corte Madera's Housing Element Annual Report

Recommendation: Adopt Resolution No. 12/2020

[6.B. Staff Report and Attachments.pdf](#)

6.C. Requested by Mayor Andrews – Discussion and Possible Action to Approve Request for a Temporary Exemption Waiver Submitted by the Town Resilience Coordinator for Use of Gas Powered Leaf Blowers in the Town's Evacuation Routes Fuel Reduction Program

Recommendation: Approve item as requested

[6.C. Staff Report and Attachments.pdf](#)

7. TOWN MANAGER AND COUNCIL REPORTS

- Town Manager Report
- Council Reports

8. REVIEW OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

8.A. Review of Draft Agenda for April 7, 2020 Town Council Meeting

Recommendation: Review item and provide direction to staff

[8.A. 4.7.20 Draft Town Council Agenda.pdf](#)

9. ADJOURNMENT

ORDER OF BUSINESS: The Sanitary District No. 2 (SD2) meetings begin upon conclusion of the meeting of the Corte Madera Town Council. Agendas for SD2 are posted separately.

REPORTS: Town Council Staff Reports are usually available by 5:00 p.m., Friday prior to the Council Meeting, and may be obtained at the Corte Madera Town Hall, or by calling 415-927-5050. Copies of the reports relating to agenda items are available for review in the Town Clerk's Office, at the Corte Madera Library, Fire Station 13 (5600 Paradise Drive) and <https://www.townofcortemadera.org/681/Agendas-Minutes-and-Notices>. Materials related to an item on this agenda that have been submitted to the Town Council or staff after distribution of the agenda packet are available for public inspection in the Town Clerk's Office located at Town Hall, 300 Tamalpais Drive, Corte Madera, CA 94925, during normal business hours, 8 a.m. to 12 p.m. and 1 p.m. to 4 p.m.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the Town Clerk at 415-927-5085. For auxiliary aids or services or other reasonable accommodations to be provided by the Town at or before the meeting please notify the Town Clerk at least 3 business days in advance of the meeting date. If the town does not receive timely notification of your reasonable request, the Town may not be able to make the necessary arrangements by the time of the meeting.

NOTIFICATION LIST: To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town's website at <https://www.townofcortemadera.org> and click on "Notify Me" to register, or email the Town Clerk at: rvaughn@tcmmail.org.