



AGENDA

CORTE MADERA TOWN COUNCIL
AND THE BOARD OF SANITARY DISTRICT NO. 2, A SUBSIDIARY
DISTRICT TO THE TOWN OF CORTE MADERA
TOWN HALL COUNCIL CHAMBERS
300 TAMALPAIS DRIVE
TUESDAY, MAY 1, 2018
6:30 P.M.

1. CALL TO ORDER, ROLL CALL AND SALUTE TO THE FLAG

- 1.I. Report Out Of Closed Session From April 17, 2018 Regular Town Council Meeting Regarding The Following Item:
CONFERENCE WITH LEGAL COUNSEL- POSSIBLE INITIATION OF LITIGATION Pursuant to paragraph (4) of subdivision (d) of Gov. Code Section 54956.9: 1 potential case)

2. OPEN TIME FOR PUBLIC COMMENT

Please confine your comments during this portion of the agenda to matters not already on this agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Mayor or the Presiding Officer.

The public will be given an opportunity to speak on each agenda item at the time it is called. The Council may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Council, no further comment from the public will be permitted unless authorized by the Mayor or the council and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Council or as otherwise limited by order of the Mayor or Council.

3. PRESENTATIONS

- 3.I. Presentation Of A Certificate Of Appreciation To Senior Civil Engineer, Kelly Crowe, In Recognition Of His Service To The Town Of Corte Madera
- 3.II. Presentation From Adam Wolff, Director Of Planning And Building, Regarding The Department's FY 2017-18 Accomplishments And Goals For FY 2018-19
- 3.III. Presentation From Scott Shurtz, Fire Chief, Regarding The Department's FY 2017-18 Accomplishments And Goals For FY 2018-19

4. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Town Council, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Mayor and Town Council.

4.I. TOWN ITEMS

- 4.I.i. Authorize Introduction And/Or Adoption Of Resolutions And Ordinances By Title Only.
(Standard procedural action – no backup information provided)
- 4.I.ii. Adoption Of Resolution 20/2018 To Award A Contract And Authorize Expenditures For Construction Of Marina Village Storm Drainage Improvements: Echo Avenue And Harbor Drive, Project 17-018
(Report from Kelly Crowe, Senior Civil Engineer)

Documents:

[4.I.II STAFF REPORT AND ATTACHMENTS.PDF](#)

- 4.I.iii. Request To Grant The Town Manager Spending Authority In The Amount Of \$15,000 For Educational Material Development And Public Outreach Related To Measure F
(Report from Todd Cusimano, Town Manager)

Documents:

[4.I.III STAFF REPORT AND ATTACHMENTS.PDF](#)

- 4.I.iv. Clarification Of Request To Move The Tuesday, June 5, 2018 Regular Town Council Meeting To Monday, June 4, 2018 So As To Not Conflict With Election Night Activities
(Report from Rebecca Vaughn, Town Clerk/Assistant to the Town Manager)

Documents:

[4.I.IV STAFF REPORT AND ATTACHMENTS.PDF](#)

- 4.I.v. Receive And File Investment Transactions Monthly Report For March, 2018
(Report from Daria Carrillo, Finance Director)

Documents:

[4.I.V STAFF REPORT AND ATTACHMENTS.PDF](#)

- 4.I.vi. Approval Of Warrants And Payroll For The Period 3/28/18 Through 4/25/18: Warrant Check Numbers 218335 Through 218589; Payroll Check Numbers 5772 Through 5798; Payroll Direct Deposit Numbers 34379 Through 34572; Payroll Wire Transfer Numbers 2301 Through 2315 And Wire Transfer Of 4/01/18.
(Report from Daria Carrillo, Finance Director)

Documents:

[4.I.VI STAFF REPORT AND ATTACHMENTS.PDF](#)

4.I.vii. Approval Of Minutes Of April 17, 2018 Town Council Meeting

Documents:

[4.I.VII 041718 DRAFT TOWN COUNCIL MINUTES.PDF](#)

4.II. SANITARY DISTRICT ITEMS: NONE

5. PUBLIC HEARINGS: NONE

6. BUSINESS ITEMS

6.I. TOWN BUSINESS ITEMS

- 6.I.i. Consideration Of A Request For 2018/2019 Budget Appropriation For Procurement Of Accela Permit Tracking Software For The Planning, Building, And Public Works Departments
And

Discussion And Possible Direction To Staff Regarding Implementation Of A Technology Fee
(Report from Adam Wolff, Director of Planning and Building)

Documents:

[6.I.I STAFF REPORT AND ATTACHMENTS.PDF](#)

- 6.I.ii. Consider Adoption Of Resolution 18/2018 Approving A One Time Performance Bonus Of \$10,950 For Town Manager Per Employment Agreement – Continued From The April 17, 2018 Town Council Meeting
(Report from Daria Carrillo, Finance Director)

Documents:

[6.I.II STAFF REPORT AND ATTACHMENTS.PDF](#)

- 6.I.iii. Discussion And Possible Direction To Staff Regarding The FY 2018-2019 General Fund Budget
(Report from Daria Carrillo, Finance Director)

Documents:

[6.I.III STAFF REPORT AND ATTACHMENTS.PDF](#)

- 6.I.iv. Discussion And Possible Action To Approve Letter Of Opposition To AB 1912, Public Employees' Retirement: Joint Powers Agreements: Liability
(Report from Rebecca Vaughn, Town Clerk)

Documents:

[6.I.IV STAFF REPORT AND ATTACHMENTS.PDF](#)

6.II. SANITARY DISTRICT BUSINESS ITEMS: NONE

7. COUNCIL AND TOWN MANAGER REPORTS

**Town Manager Report
Council Reports**

8. REVIEW OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

- 8.I. Review Of Draft Agenda For May 15, 2018 Town Council Meeting

Documents:

9. ADJOURNMENT

TOWN COUNCIL STAFF REPORTS ARE USUALLY AVAILABLE BY 5:00 P.M., FRIDAY PRIOR TO THE COUNCIL MEETING, AND MAY BE OBTAINED AT THE CORTE MADERA TOWN HALL, OR BY CALLING 927-5050. AGENDA ITEMS ARE AVAILABLE FOR REVIEW AT CORTE MADERA LIBRARY, FIRE STATION 13 (5600 PARADISE DRIVE) AND THE TOWN HALL. IF YOU CHALLENGE THE ACTION OF THE TOWN COUNCIL IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE PUBLIC HEARING DESCRIBED IN THIS AGENDA, OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE TOWN CLERK, AT OR PRIOR TO THE PUBLIC HEARING.

Any member of the public may request placement of an item on the agenda by submitting a request to the Town Clerk. The public is encouraged to contact the Town Manager at 415-927-5050 for assistance on any item between Council meetings.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at 415-927-5086. For auxiliary aids or services or other reasonable accommodations to be provided by the Town at or before the meeting please notify the Town Clerk at least 3 business days (the Thursday before the meeting) in advance of the meeting date. If the town does not receive timely notification of your reasonable request, the town may not be able to make the necessary arrangements by the time of the meeting.

To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town's website at <http://www.townofcortemadera.org> and click on "Notify Me" to register, or email the Town Clerk at: rvaughn@tcmmail.org.