

**Town of Corte Madera Regular
Town Council Meeting**

Eli Beckman
Mayor

David Kunhardt
Vice Mayor

Fred Casissa
Councilmember

Charles Lee
Councilmember

Bob Ravasio
Councilmember



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

Todd Cusimano
Town Manager

Teresa Stricker
Town Attorney

Rebecca Vaughn
Town Clerk

Town Hall
300 Tamalpais Drive
Corte Madera, CA 94925
townofcortemadera.org

TUESDAY, MAY 19, 2020, 6:30 PM

VIA VIDEOCONFERENCE ONLY

NOTICE TO PUBLIC

Due to Coronavirus (COVID-19), the May 19, 2020, the regular Town Council meeting will occur via videoconference only. All Town Councilmembers will be participating remotely and residents are urged to follow the Marin County Public Health Officer's shelter in place order and participate in the meeting remotely as well. As allowed under the Governor's Executive Order N-29-20 (March 17, 2020), during the duration of the COVID emergency the Town of Corte Madera will no longer offer an in-person meeting location for the public to attend. Members of the public may view and participate in the meeting remotely by registering at the following link: <https://tinyurl.com/ybm2vm8w>

Or call in using phone number (415) 655-0052 / and Access Code: 453-859-719

Submit public comment remotely by:

1. Emailing PublicComment@tcmmail.org prior to 5:00 P.M. on the day of the meeting.
2. Emailing PublicComment@tcmmail.org during the meeting.
3. Registering for the meeting at the link above and selecting the "Raise Hand" icon during the meeting to provide public comment verbally when recognized by the Clerk at the appointed time.

Anyone with a disability needing further assistance with public comment should contact the Clerk at least 2 hours before the beginning of the meeting to make alternative arrangements at rvaughn@tcmmail.org or 415-927-5050.

Click on the following link,

<https://www.townofcortemadera.org/DocumentCenter/View/4941/GoToWebinar-Instructions> for more information on how to register to watch the meeting and submit public comment remotely.

1. CALL TO ORDER, ROLL CALL AND SALUTE TO THE FLAG

2. OPEN TIME FOR PUBLIC COMMENT

At the beginning of each regular Town Council meeting, any member of the public may address the Town Council concerning any item not on the Council's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Mayor or the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Council may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Council, no further comment from the public will be permitted unless authorized by the Mayor or the Council and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Council or as otherwise limited by order of the Mayor or Council.

3. PRESENTATIONS: NONE

4. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Town Council, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Mayor and Town Council.

- 4.A.** Waive Further Reading and Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only
(Standard procedural action – no backup information provided)

- 4.B.** Request To Cancel The Tuesday, June 2, 2020 Regular Town Council Meeting And Schedule A Special Town Council Meeting To Be Held Tuesday, June 9, 2020

Recommendation: Approve item as requested

[4.B. Staff Report and Attachments.pdf](#)

- 4.C.** Approve Subcommittee Recommendation to Appoint James Rizzo to the Planning Commission to Serve the Remainder of an Unexpired Term on the Commission, Commencing Upon Appointment and Expiring June 30, 2021

Recommendation: Approve item as requested

[4.C. Staff Report and Attachments.pdf](#)

- 4.D.** Adopt Resolution No. 19/2020 (1) Endorsing the Marin Clean Energy Deep Green Program in Alignment with the Town of Corte Madera Climate Action Plan, and (2) Allowing Three Temporary Signs in the Public Right-of-Way from May 20, 2020 to June 3, 2020 Publicizing the Marin Clean Energy Deep Green Program

Recommendation: Adopt Resolution No. 19/2020

[4.D. Staff Report and Attachments.pdf](#)

4.E. Approve Warrants and Payroll for March, 2020

Recommendation: Approve item as requested

[4.E. Staff Report and Attachments.pdf](#)

4.F. Approve April 2020 General Fund Revenue and Expenditure Report

Recommendation: Approve item as requested

[4.F. Staff Report and Attachments.pdf](#)

4.G. Approval of Minutes of May 5, 2020 Regular Town Council meeting

Recommendation: Approve item as requested

[4.G. 050520 Draft Corte Madera Regular Town Council Minutes.pdf](#)

5. PUBLIC HEARINGS: NONE

6. BUSINESS ITEMS

6.A. Second reading and possible action by the Town Council of Corte Madera to adopt Ordinance No. 993 to amend Chapters 18.18 (Special Purpose Overlay District) and 18.31 (Accessory Dwelling Units) related to Accessory Dwelling Unit regulations to (1) Make Accessory Dwelling Units (“ADUs”) converted from existing floor space, and all Junior Accessory Dwelling Units, subject to the existing ADU capacity limitations in the Christmas Tree Hill Overlay District, (2) Provide an option for discretionary review to allow non-clerestory windows in ADUs, and (3) Make non-substantive clean-up changes and clarifications to Chapter 18.31

Recommendation: Adopt Ordinance No. 993

[6.A. Staff Report and Attachments.pdf](#)

6.B. Consideration and Possible Action to (1) Approve Amended Budget Increase of \$169,500 for a total amount of \$319,500 for Skunk Hollow Park Improvements; and (2) Approve Plans and Specifications and Authorize Public Works Director to Advertise for Skunk Hollow Park Improvements, Project No. 20-003

Recommendation: Approve item as requested.

[6.B. Staff Report and Attachments.pdf](#)

6.C. Consideration And Possible Approval Of The Use Of \$200,000 From The Measure B And Measure F Sales Tax Fund For The Small Business COVID-19 Disaster Relief Fund

Recommendation: Approve item as requested.

[6.C. Staff Report and Attachments.pdf](#)

6.D. Verbal Update from Town Manager Regarding the Following:

1. COVID-19 and Current Fiscal Impacts to Town
2. Update on Communications Plan

7. TOWN MANAGER AND COUNCIL REPORTS

- Town Manager Report
- Council Reports

8. REVIEW OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

8.A. Review of Draft Agenda for June 9, 2020 Town Council Meeting

Recommendation: Review item and provide direction to staff

[8.A. 6.2.20 Draft Town Council Agenda.pdf](#)

9. ADJOURNMENT

ORDER OF BUSINESS: The Sanitary District No. 2 (SD2) meetings begin upon conclusion of the meeting of the Corte Madera Town Council. Agendas for SD2 are posted separately.

REPORTS: Town Council Staff Reports are usually available by 5:00 p.m., Friday prior to the Council Meeting, and may be obtained at the Corte Madera Town Hall, or by calling 415-927-5050. Copies of the reports relating to agenda items are available for review in the Town Clerk's Office, at the Corte Madera Library, Fire Station 13 (5600 Paradise Drive) and <https://www.townofcortemadera.org/681/Agendas-Minutes-and-Notices>. Materials related to an item on this agenda that have been submitted to the Town Council or staff after distribution of the agenda packet are available for public inspection in the Town Clerk's Office located at Town Hall, 300 Tamalpais Drive, Corte Madera, CA 94925, during normal business hours, 8 a.m. to 12 p.m. and 1 p.m. to 4 p.m.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the Town Clerk at 415-927-5085. For auxiliary aids or services or other reasonable accommodations to be provided by the Town at or before the meeting please notify the Town Clerk at least 3 business days in advance of the meeting date. If the town does not receive timely notification of your reasonable request, the Town may not be able to make the necessary arrangements by the time of the meeting.

NOTIFICATION LIST: To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town's website at <https://www.townofcortemadera.org> and click on "Notify Me" to register, or email the Town Clerk at: rvaughn@tcmmail.org.