

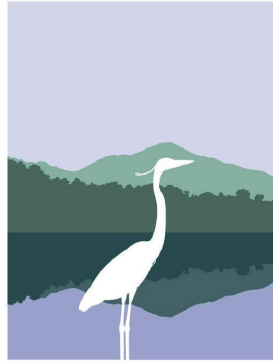
**Town of Corte Madera Special Meeting
Park and Recreation Commission**

**Fred Casissa
Commission Chair**

**Emily Janowsky
Commission Vice Chair**

**Nathan Blomgren
Commissioner**

**Sarah Elsen
Commissioner**



**THE TOWN OF
CORTE MADERA**
MARIN COUNTY CALIFORNIA

**Eric Engstrom
Commissioner**

**Alden Miles
Commissioner**

**Elein Phipps
Commissioner**

**Cambry Weingart
Commissioner**

Monday, May 20, 2019, 6:30pm

1. CALL TO ORDER, ROLL CALL, AND SALUTE TO THE FLAG

2. OPEN TIME FOR PUBLIC COMMENT

At the beginning of each regular Commission meeting, any member of the public may address the Commission concerning any item not on the Commission's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Chair or the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Commission may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Commission no further comment from the public will be permitted unless authorized by the Chair or the Commission and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Commission or as otherwise limited by order of the Chair or Commission.

3. PRESENTATIONS

**Summer Playground 2019 Presentation
Xanat Rodriguez – Summer Playground Director**

4. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Commission, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Chair and Commission.

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5. BUSINESS ITEMS

5 A. Skunk Hollow Rehabilitation Community Input Session

5 B. 2019 Volunteer of the Year – Nominations

5 C. Discussion and Possible Action on Updated Skate Park Rules

5 D. Commission Goals for FY 2019-2020 - Discussion

5 E. Approval of April 22nd Meeting Minutes

**5. DIRECTOR OF RECREATION AND LEISURE SERVICES AND
COMMISSIONER REPORTS**

- Director of Recreation and Leisure Services
 - Recreation Center
 - Outdoor
 - Neil Cummins Gym
 - Summer Playground
 - Special Events
 - Capital Projects
 - Corte Madera Ager Friendly Intergenerational Center

- Commissioner Reports
 - April / May: Town Council Update
 - Executive Advisory Committee
 - CMPR / IGC Programming Ad-Hoc Committee
 - Individual Commissioner Updates

6. ROUTINE AND OTHER MATTERS

The following items do not require a formal hearing, although the Chair and staff will indicate why each item is on the agenda. Commission may decide to reschedule the item as a public hearing.

7.A. FUTURE AGENDA ITEMS

7.B. ITEMS FOR YEARLY REVIEW

Month	Agenda Items
January	
February	<ul style="list-style-type: none"> • Commission Capital Improvement Wish List • Summer Brochure Preview • Capital Improvements: Director Public works
March	<ul style="list-style-type: none"> • Budget

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April	<ul style="list-style-type: none"> • Commission Capital Improvement Wish List
May	<ul style="list-style-type: none"> • Volunteer of the Year • Summer Playground Presentation
June	<ul style="list-style-type: none"> • Reorganize Commission (Select Chair and Vice-Chair @ end of meeting) • Commission Goals
July	
August	
September	<ul style="list-style-type: none"> • Summer Playground Re-Cap • Review Corte Madera Age Friendly Intergenerational Center • Capital Improvements: Director Public Works • Annual Programming Report
October	<ul style="list-style-type: none"> • Fee Resolution
November	<ul style="list-style-type: none"> • Commission Goals • Annual Programming Report • Commission Meeting Schedule
December	

7 C. TOWN COUNCIL MEETINGS

MONTH	COMMISSIONER	MONTH	COMMISSIONER
January	Blomgren	July	Janowsky
February	Phipps	August	Blomgren
March	Engstrom	September	Phipps
April	Weingart	October	Engstrom
May	Miles	November	Casissa
June	Elsen	December	Miles

7. ADJOURNMENT

Next regular meeting will be on June 24, 2019

DOCUMENTS: All documents relating to agenda items are available for the public review in the Parks and Recreation Departments of the Town of Corte Madera Offices at 498 Tamalpais Dr., between the hours of 8am – 5pm Monday – Thursday. Staff reports are normally available on Thursday afternoon preceding the Monday meeting. It is recommended that you contact the Parks and Recreation Department for availability.

APPEAL: Following the actions by the Parks and Recreation Commission at a public hearing or meeting, any decision of the Commission may be appealed to the Town Council within TEN (10) calendar days.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Parks and Recreation Department at (415) 927-5072. For auxiliary aids or services or other reasonable accommodations to be provide by Town at or before the meeting, please notify the Parks and Recreation Department at least 3 business days (the Wednesday before the meeting) in advance of the meeting date. If the Town does not receive timely notification of your reasonable

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request, the Town may not be able to make the necessary arrangements by the time of the meeting.

NOTIFICATION LIST: To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town's website at <https://www.townofcortemadera.org> and click on "Notify Me" to register, or email the Town Clerk at: rvaughn@tcmmail.org.



Xanat Rodriguez
Summer Playground Director
Corte Madera Parks & Recreation
May 20th 2019

Summer 2019 Goals

As always, we want to provide a **fun, safe, and entertaining** place for campers, while simultaneously presenting **professionalism and great customer service** to our camp families.

We want camp to...

- Provide opportunities for campers to develop and explore new interests
- Allow campers to create and continue friendships with fellow campers
- Keep campers actively engaged
- Be fresh, new, and exciting each and everyday
- Leave parents at ease knowing their children are well taken care of



What Is Going To Look Familiar

The things that that worked!

Registration

Daily, Weekly, Full
Resident & Non-Res
Sibling Discount

Full Summer is \$650
for Residents

Field Trips

Scandia
Rebounderz
Weekly Pool Days

Staff

Returning Staff
CPR Certification
Mandated Reporters

CIT Program

Work-experience
opportunity for
ages 13-15, helping
staff prep and take
down activities, and
also various other
camp duties.



What Is Going To Look Familiar

The things that that worked!

Sign-In/Out

This summer we will attempt to work with a **paperless** sign in/out process.

Special Events

Birthday Celebration
Penny Carnival
Summer Talent Show
Summer Sleepover

Quiet Time

One hour when campers have an opportunity to escape for a nap or break.

Indoor Spaces

The Neil Cummins gym, the Main Hall, and the “Green Room” will be available.



What Is Going To Look New

In with the new!

Weekly Activities

Cooking and
Engineering

Theme/ Field trip Days

Stars and Stripes,
Disney Day, Harry
Potter Extravaganza

Cal Skate, SF Bay
Aquarium,
Exploratorium

Morning Snack

We will be
implementing a
morning snack that
will take place
every morning from
9:30-10AM

Lunch

We will be
partnering up with
No Limits to
provide an optional
lunch program to
SP



SP19 SAMPLE DAILY SCHEDULE

7:30A

CAMP OPENS

7:30A - 8:30A

Free Play

Line- up

8:30A - 9:30A

Morning block 1 - Game, Art, & Sport

Line- up

9:30A - 10:00A

Morning Snack (*not provided*)

Line- up

10:00A- 11:00A

Morning Block 2 - Game, Art, & Sport

Line- up

11:00A - 12:00P

Morning Block 3 - Game, Art, & Sport

Line- up

12:00P - 1:00P

Lunch

Line- up

1:00P - 2:00P

Afternoon Block 1- Game, Art, & Sport

Line- up

2:00- 3:00P

Afternoon Block 2- Game, Art, & Sport

Line- up

3:00P - 4:00P

Afternoon Block 3- Game, Art, & Sport

Line- up

4:00 - 4:30P

Afternoon Snack (*provided*)

4:30P-6:30

Free play (Until Pick Up)

6:30P

CAMP CLOSES



Scholarships

- Total 15 families requested
 - CM Resident: 3
 - Non-resident: 12
- Donations
 - Lions Club: \$1200
 - Women's Club \$2000
 - CM Community Foundation \$2000
 - Total: \$5120
- Distribution
 - CM Residents: 50% of total amount
 - Non-Residents: 30% of total amount



QUESTIONS?



THANK YOU !!!

**CORTE MADERA PARKS AND RECREATION COMMISSION
STAFF REPORT**

Report Date: April 18, 2019
Meeting Date: May 20, 2019

TO: PARKS AND RECREATION COMMISSIONERS

FROM: MARIO FIORENTINI, DIRECTOR OF RECREATION AND LEISURE SERVICES

SUBJECT: CONSIDERATION OF 2019 VOLUNTEER OF THE YEAR

* * * * *

PURPOSE:

The purpose of this item on the agenda is to open the Volunteer of Year nominations. Commissioners are welcome to nominate citizens at the April and May meetings and will vote on the recipients at the May meeting.

BACKGROUND:

The Senior Citizen of the Year awards began in 1980; the name was changed to Senior Volunteer of the Year in 2002 and was changed to Volunteer of the year in 2013. In 2018 The Commission also wanted to include youth of Corte Madera that have contributed to the community. Past recipients include:

1980	ALICE HIGGINS
1981	GERRIE REICHARD
1982	ELVA WILSON
1983	BILL FORD
1984	LUCILLE STUART
1985	-----
1986	GERRIE AND KEN REICHARD
1987	ELLA AND BOB BRINTON
1988	MARY AND HAROLD BATES
1989	TRUDIE KLING
1990	NINA BRANDT
1991	AL DeMELLO
1992	BETTY McGINN
1993	JOHN ARMANINI
1994	WALTER KOZAK
1995	CECIL W. "BILL" THOMAS
1996	LLOYD AND KITTY PROSSER

1997	COLETTE O'DEA
1998	SONIA DeLEW
1999	MARGUERITE GILBERT
2000	HARRY AND ANNETTE SCHRIEBMAN
2001	HARRY FITZGIBBON
2002	BEN & CAROLYN LARSON
2003	HARRY & CONNIE MARTIGOPOLOUS
2004	SUE BIGALL
2005	KITTY PROSSER
2006	BEVERLY CUPP & BARBARA SLUSHER
2007	GWYN LYSTER
2008	PAULINE ANGLEMAN & CLYDE MARQUART
2009	MARLENE FELDMAN
2010	DR. ROBERT BUNDY
2011	ALAN BEST
2012	JOYCE GORDON
2013	JAN SHAW
2014	SPRING KRAEGER
2015	JIM CABELL
2016	DAVID KUNHARDT
2017	CENTENNIAL COMMITTEE
2018	DAVID STAINBROOK
2018	FRIENDS OF THE CORTE MADERA SKATE PARK

DISCUSSION:

Each Spring the Parks and Recreation Commission sends letters to the local Homeowners' Associations, civic organizations, churches, clubs, media outlets, and individuals to solicit nominees for this prestigious award.

ANALYSIS:

The parameters included description of the nominee's involvement in community affairs, and why the person should receive the honor. Nominees are required to be 60+ years of age, and a Corte Madera resident and for the youth volunteer, under 18 and be a Corte Madera Resident. (Current Parks and Recreation Commissioners are ineligible.)

ATTACHED:

1. Nomination form



THE TOWN OF
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TOWN OF CORTE MADERA VOLUNTEER OF THE YEAR NOMINATION

NOMINEE NAME(S) _____

NOMINATED BY

(Name of group, organization, or individual)

CONTACT PHONE(S)

NOMINEE'S ADDRESS _____

NOMINEE'S PHONE(S) _____

Deadline for submittal is May 11th. Submit to the Corte Madera Recreation Department in person, by mail, or by fax (415) 927-7138. Nominations will be reviewed by the Parks and Recreation Commission. Award winner will receive recognition at a Town Council meeting, and will ride in the 4th of July Parade.

Questions? 415-927-5072

.....

Please describe nominee's involvement and why this nominee should receive the VOLUNTEER OF THE YEAR Award. Additional pages may be added.
Letters of recommendation, photos taken while volunteering, and media information may be added. Information may be used in media releases.



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

TOWN OF CORTE MADERA YOUTH VOLUNTEER OF THE YEAR NOMINATION

NOMINEE NAME(S) _____

NOMINATED BY

(Name of group, organization, or individual)

CONTACT PHONE(S)

NOMINEE'S ADDRESS _____

NOMINEE'S PHONE(S) _____

Deadline for submittal is May 11th. Submit to the Corte Madera Recreation Department in person, by mail, or by fax (415) 927-7138. Nominations will be reviewed by the Parks and Recreation Commission. Award winner will receive recognition at a Town Council meeting, and will ride in the 4th of July Parade.

Questions? 415-927-5072

.....

Please describe nominee's involvement and why this Nominee should receive the YOUTH VOLUNTEER OF THE YEAR Award. Additional pages may be added.
Letters of recommendation, photos taken while volunteering, and media information may be added.
Information may be used in media releases.



**CORTE MADERA
PARKS AND RECREATION COMMISSION
STAFF REPORT**

REPORT DATE: May 16, 2019
MEETING DATE: May 20, 2019

TO: Honorable Chair and Member of the Commission

FROM: Mario Fiorentini, Director of Recreation and Leisure Services

SUBJECT: **Discussion and Possible Action on Town Park Skate Park Rules**



RECOMMENDED ACTION:

Recommend approval of amended Town Park Skate Park Rules.

BACKGROUND:

In 1996 the Town of Corte Madera installed a skate park in Town Park, using grant money from the State of California. In 2015 local youth in Corte Madera and Larkspur started a discussion with staff and the commission to improve the existing skate park. Over the next 14 months, the commission worked with the community, staff and staff from the American Ramp Company to put together a plan to make improvements to the park. With the support from the Town Manger and Council a budget item was approved and with fundraising efforts from the community the new Skate Park was built and revealed in 2017. Throughout the process, concerns about the rules surrounding the park were expressed. The commission thought it prudent to have discussion on the rules after the skate park was rebuilt. Staff has done research on other skate park rules and reached out the local skateboarding community to discuss amendments to the current rules.

DISCUSSION:

The current rules are stated in Attachment 1. The feedback we received from the skating community on updating the rules is the following:

Consider Adding the Following Rules:

- 1 – No running on the ramps
- 2 – No outside obstables may be brought into the skate park
- 3 – Children under the age of X must be supervised at all times

Staff recommends that we send a final draft of the updated rules to the city attorney for review and edit as necessary.

FISCAL IMPACT:

This amendment has no significant fiscal impact

ENVIRONMENTAL IMPACT:

This activity is not defined as a project under CEQA (Section 15378 CEQA Guidelines).

OPTIONS:

1. Approve to amend the rules as stated
2. Approve the amended rules with changes
3. Take no action at this time.

ATTACHMENTS:

1. Rules of Various Skate Parks in Northern California
2. Attachment 2

THIS ITEM HAS BEEN REVIEWED AND APPROVED BY THE TOWN MANAGER.

Samples of Skate park Rules In Northern California

Corte Madera Skate Park Rules

All users of the facility are required to wear safety gear including helmets and knee and elbow pads. Any person failing to wear said safety gear is subject to citation pursuant to Corte Madera Municipal Code (CMMC) Section 9.28

Skate Boards and inline skates only

No Bicycles, tricycles, scooters or motorized vehicles allowed at any time.

No Glass or bottles allowed in the skate park area

All forms of graffiti, tagging, stickers, or other defacements of park property are prohibited.

Do not use the facility if hazardous conditions exist. Report any damage or vandalism or hazardous conditions to the Central Marin Police Authority. 415-927-5150

Violation may result in citations, temporary closure of the facility and or prosecution of the responsible persons.)

McGinnis Skatepark Rules:

Wear commercially manufactured safety gear in good condition - helmet, elbow pads, and knee pads.

You use the skatepark at your own risk. The County of Marin is not liable for injuries. (Skateboarding is a "hazardous recreational activity" per California Government Code 831.7.)

All visitors must abide by Park staff instructions at all times.

Skate within your abilities. Progress slowly. Beginners should use the marked beginner area.

Skate safely. Take turns, look both ways before dropping in, avoid collisions.

No contests, except contests officially authorized by Marin County Parks.

Be respectful and courteous - no fighting, profanity, abusive language, or disruptive behavior. More advanced skaters should be helpful to beginners.

Skate through features. Don't stop at an edge or bowl bottom. Clear landing areas quickly. Rest on benches, not the skate park.

No skating in the parking lot, on sidewalks, curbs, or near entrance areas.

Spectators stay outside the skatepark.

Children under age 6 must be accompanied by an adult.

Watch your equipment and other belongings. The County of Marin is not responsible for personal property.

Food, drink, smoking, and alcohol are not allowed inside the skatepark.

Dogs are not allowed inside the skatepark. Dogs are welcome on leash in other areas of McInnis.

Graffiti, tagging, or other defacing of the skatepark will result in closure of the facility.

Do not build on or modify skatepark features.

No motorized vehicles.

When the skatepark is closed, do not enter. That's trespassing.

Tell Parks staff if you see any unsafe conditions inside or outside the park.

Any visitor who does not follow rules and regulations will lose park access privileges and/or be issued a citation.

The skatepark is open during park hours. (Marin County Parks reserves the right to change the park schedule as necessary.)

Novato Skate Park

General Skate Park Information

The Skate Park is a Zero Tolerance Facility. Any vandalism, graffiti, modifications to the facility or any intentional act resulting in the defacing of facilities or park grounds will result in the park being closed a minimum of two days or until repairs can be made. The facility is designed for skate boarding and in-line skating only. No bicycles, tri-cycles, scooters or motorized vehicles are allowed. Skateboarding is a hazardous recreational activity - Use this facility at your own risk. The Skate Park is not supervised.

Be considerate of residents in the surrounding neighborhoods and nearby businesses.

Skate Park Rules and Regulations

- **All** users of the facility are required to wear safety gear including helmet, kneepads and elbow pads. Any person failing to wear safety gear is subject to citation. (NMC Section 10-20, 10-37)
- **No person** shall operate, drive or ride upon any skateboard, in-line skates or skates, bicycle, unicycle, horse or any other animal in any park or park areas except in areas posted and designated for such use. (NMC Section 10-20, 10-37)
- **Place all litter**, trash, cans, bottles, papers and other refuse only in litter receptacles provided. (NMC Section 10-21)

- **Food and beverage** is allowed outside the skating area only. (NMC Section 10-23)
- **All dogs** and other domestic animals shall be kept on leash while within the park. Dogs are not allowed in the skate area. (NMC Section 10-33)
- **Alcoholic Beverages** are not allowed in this Park. (NMC Section 10-33)
- **Amplified Sound** for speech or music or otherwise is allowed by Use Permit Only. (NMC Section 10-16)
- **Any person** violating any provisions of Chapter X of the Municipal Code -Rules Governing Parks and Recreation Facilities - shall be deemed guilty of an infraction and upon conviction shall be punished as specified in NMC Section 1-5.1. (NMC Section 10-37)

Moraga – Lamorinda Skate Park Rules:

Hours: 9am to Dusk

Code of Conduct: Respect Others. Respect your park. Respect your community.

Consequences: Violating the code of conduct or the rules will result in possible loss of skating privileges. Use is a privilege.

Safety Gear: Wearing a helmet, elbow and knee pads are required.

Rules – Strictly Enforced

- All users ages 8 and under are required to be accompanied by an adult
- This facility is for skateboarding, inline skate and roller skates only.
- No bicycles, scooters or motorized vehicles allowed
- Vandalism and graffiti will not be tolerated (violations punishable up to \$1000)
- Keep your skate park clean and hazard free at all times! Remove any trash or debris.
- Additional obstacles (ramps, jumps, rails, etc.) are not allowed in the skate park area.
- Amplified music or public address systems are not allowed in the skate park area.
- Audio headsets shall not be worn in concrete skating areas.
- All organized competitions, and exhibitions must have prior written approval by the Moraga Park and Recreation Department.