

**Town of Corte Madera
Special Town Council Meeting**

Eli Beckman
Mayor

David Kunhardt
Vice Mayor

Fred Casissa
Councilmember

Charles Lee
Councilmember

Bob Ravasio
Councilmember



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

Todd Cusimano
Town Manager

Teresa Stricker
Town Attorney

Rebecca Vaughn
Town Clerk

Town Hall
300 Tamalpais Drive
Corte Madera, CA 94925
townofcortemadera.org

TUESDAY, JUNE 9, 2020, 6:30 PM

VIA VIDEOCONFERENCE ONLY

NOTICE TO PUBLIC:

Due to Coronavirus (COVID-19), the June 19, 2020, Special Town Council meeting will occur via videoconference only. All Councilmembers will be participating remotely, and residents are urged to follow the orders issued by the Marin County Public Health Officer and Governor and participate in the meeting remotely as well. As allowed under the Governor's Executive Order N-29-20 (March 17, 2020), during the duration of the COVID emergency the Town of Corte Madera will no longer offer an in-person meeting location for the public to attend. Members of the public may view and participate in the meeting remotely through the following link:

<https://tinyurl.com/y7aw8ubu>

(No Pre-Registration Needed- Click on Link at Meeting Start Time)

Zoom webinar ID: 914-5144-0692

Or call in using any of the following phone numbers:

1 (408) 638-0968 1 (253) 215-8782 1 (301) 715-8592 1 (346) 248-7799
1 (669) 900-6833 1 (312) 626-6799 1 (646) 876-9923

(for higher quality, dial a number based on your current location)

Submit public comment remotely by:

1. Emailing PublicComment@tcmmail.org prior to 5:00 P.M. on the day of the meeting.
2. Emailing PublicComment@tcmmail.org during the meeting.
3. Registering for the meeting at the link above and selecting the "Raise Hand" icon during the meeting to provide public comment verbally when recognized by the Clerk at the appointed time.

Anyone with a disability needing further assistance with public comment should contact the Clerk at least 2 hours before the beginning of the meeting to make alternative arrangements at rvaughn@tcmmail.org or 415-927-5050.

Click [here](#) for more information on how to register to watch the meeting and submit public comment remotely.

1. CALL TO ORDER, ROLL CALL AND SALUTE TO THE FLAG

Moment of Silence in Memory of George Floyd and Others Wrongfully Killed in Similar Circumstances.

2. OPEN TIME FOR PUBLIC COMMENT

At the beginning of each regular Town Council meeting, any member of the public may address the Town Council concerning any item not on the Council's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Mayor or the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Council may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Council, no further comment from the public will be permitted unless authorized by the Mayor or the Council and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Council or as otherwise limited by order of the Mayor or Council.

3. PRESENTATIONS: NONE

4. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Town Council, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Mayor and Town Council.

- 4.A.** Waive Further Reading and Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only
(Standard procedural action – no backup information provided)

- 4.B.** Adopt Resolution No. 20/2020 Authorizing Execution Of A Three Year Cooperation Agreement With The County Of Marin For The Community Development Block Grant (CDBG) And Home Programs

Recommendation: Adopt Resolution No. 20/2020

[4.B. Staff Report and Attachments.pdf](#)

- 4.C.** Adopt Resolution No. 21/2020 Amending Resolution No. 01/2014 to Revise the Term of the Sales Tax Citizens' Oversight Committee, and the Term of the Committee Members and Extending the Committee, Currently Scheduled to Sunset June 30, 2020, Through the Existence of the Corte Madera Transactions and Use Tax Which is Currently in Place Until Repealed By Voters

Recommendation: Adopt Resolution No. 21/2020

[4.C. Staff Report and Attachments.pdf](#)

- 4.D.** Approve General Fund Revenue and Expenditure Report For May, 2020

Recommendation: Approve item as requested

[4.D. Staff Report and Attachments.pdf](#)

4.E. Approve Warrants and Payroll for May, 2020

Recommendation: Approve item as requested

[4.E. Staff Report and Attachments.pdf](#)

4.F. Approval of Minutes of May 5, 2020 Regular Town Council meeting

Recommendation: Approve item as requested

[4.F. 051920 Draft Corte Madera Regular Town Council Minutes.pdf](#)

5. PUBLIC HEARINGS

5.A. Public Hearing to Consider 1) Adoption of Resolution No. 22/2020 Approving An Initial Study/Mitigated Negative Declaration; And 2) Introduction And Conduct First Reading Of A Zoning Ordinance Amendment To Chapters 18.12 (Commercial Districts) And 18.13 (Mixed Use Districts), To Permit Hotels As A Conditional Use In The C-4 Zoning District And Increase The Permitted Floor Area Ratio And Height For Hotel Uses In C-3, C-4, And MX Zoning Districts, Through The Creation Of A Floor Area Bonus

Recommendation: Adopt Resolution No. 22/2020 and Introduce Ordinance No. 995

[5.A. Staff Report and Attachments.pdf](#)

[5.A. Revisions to Draft Ordinance.pdf](#)

5.B. Consideration and Possible Adoption Of Urgency Ordinance Authorizing Issuance of Temporary Permits to Allow Restaurants and Other Commercial Businesses to Provide Outdoor Business Operations on Private Property and Certain Types of Town-Owned Property

Recommendation: Adopt Urgency Ordinance

[5.B. Staff Report and Attachments.pdf](#)

6. BUSINESS ITEMS

6.A. Consideration and Possible Action to Adopt Resolution No. 23/2020 Amending the 2019-2020 Budget

Recommendation: Adopt Resolution No. 23/2020

[6.A. Staff Report and Attachments.pdf](#)

- 6.B.** Discussion and Direction to Staff Regarding the Possible Approval and Use of \$50,000 from the Sales Tax Fund for Housing Assistance for Corte Madera Residents Impacted by the COVID-19 emergency

Recommendation: Review item and provide direction to staff

[6.B. Staff Report and Attachments.pdf](#)

- 6.C.** Authorize The Town Manager Or His Delegee To Enter Into A Contract For The Town Park Restrooms Interior Repairs and Minor Upgrades for an amount Not to Exceed \$25,000

Recommendation: Approve item as requested

[6.C. Staff Report and Attachments.pdf](#)

- 6.D.** Consideration and Possible Action Regarding Proposal to Hire Part Time Temporary Student Interns, Based Upon Departmental Need for Such Staffing, With a Salary Range of \$18-25 Per Hour and Provide Direction to Staff Regarding Creation of New Position Classification Titled Student Intern (This is a two-meeting item per Council policy)

Recommendation: Approve item as requested

[6.D. Staff Report and Attachments.pdf](#)

- 6.E.** Verbal Update from Town Manager Regarding the Following:
1. Update on June 2, 2020 [Community Chat](#) with Mayor and Town Manager regarding George Floyd Tragedy and Current Central Marin Authority Policies and Ongoing Officer Training.
 2. Update on Recent Peaceful Protests and ongoing security preparations in the Town in the event of unlawful activity.
 3. Update on Recent and Anticipated Changes to Marin County Public Health Orders
 4. Other Town Manager reports

7. COUNCIL REPORTS

8. REVIEW OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

- 8.A.** Review of Draft Agenda for June 16, 2020 Town Council Meeting

Recommendation: Review item and provide direction to staff

[8.A. 6.16.20 Draft Town Council Agenda.pdf](#)

9. ADJOURNMENT

ORDER OF BUSINESS: The Sanitary District No. 2 (SD2) meetings begin upon conclusion of the meeting of the Corte Madera Town Council. Agendas for SD2 are posted separately.

REPORTS: Town Council Staff Reports are usually available by 5:00 p.m., Friday prior to the Council Meeting, and may be obtained at the Corte Madera Town Hall, or by calling 415-927-5050. Copies of the reports relating to agenda items are available for review in the Town Clerk's Office, at the Corte Madera Library, Fire Station 13 (5600 Paradise Drive) and <https://www.townofcortemadera.org/681/Agendas-Minutes-and-Notices>. Materials related to an item on this agenda that have been submitted to the Town Council or staff after distribution of the agenda packet are available for public inspection in the Town Clerk's Office located at Town Hall, 300 Tamalpais Drive, Corte Madera, CA 94925, during normal business hours, 8 a.m. to 12 p.m. and 1 p.m. to 4 p.m.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the Town Clerk at 415-927-5085. For auxiliary aids or services or other reasonable accommodations to be provided by the Town at or before the meeting please notify the Town Clerk at least 3 business days in advance of the meeting date. If the town does not receive timely notification of your reasonable request, the Town may not be able to make the necessary arrangements by the time of the meeting.

NOTIFICATION LIST: To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town's website at <https://www.townofcortemadera.org> and click on "Notify Me" to register, or email the Town Clerk at: rvaghn@tcmmail.org.