

Town of Corte Madera Regular

James H. Andrews
Mayor

Eli Beckman
Vice Mayor

Sloan Bailey
Councilmember

David Kunhardt
Councilmember

Bob Ravasio
Councilmember

Town Council



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

Todd Cusimano
Town Manager

Teresa Stricker
Town Attorney

Rebecca Vaughn
Town Clerk

Town Hall
300 Tamalpais Drive
Corte Madera, CA 94925
townofcortemadera.org

TUESDAY, AUGUST 6, 2019, 6:30 PM

1. CALL TO ORDER, ROLL CALL AND SALUTE TO THE FLAG

2. OPEN TIME FOR PUBLIC COMMENT

At the beginning of each regular Town Council meeting, any member of the public may address the Town Council concerning any item not on the Council's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Mayor or the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Council may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Council, no further comment from the public will be permitted unless authorized by the Mayor or the Council and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Council or as otherwise limited by order of the Mayor or Council.

3. PRESENTATIONS - NONE

4. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Town Council, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Mayor and Town Council.

4.A. Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title

Only.

(Standard procedural action – no backup information provided)

- 4.B.** Approval of Voting Delegate and Alternate for League of California Cities Annual Conference to be Held October 16-18, 2019, in Long Beach, California

Recommendation: Approve item as requested

[4.B. Staff Report and Attachments.pdf](#)

- 4.C.** Adopt Resolution No. 28/2019 (1) Endorsing the Spark (Larkspur-Corte Madera Schools Foundation) Annual “Fun Run” Fundraiser, (2) Allowing three Temporary Signs in the Public Right-of-Way from August 7, 2019 through September 15, 2019 Publicizing the Spark Foundation’s Annual “Fun Run” on September 15, 2019; and (3) Determining that the Project is Exempt from the California Environmental Quality Act (CEQA) Pursuant to CEQA Guidelines 15061(B)(3)

Recommendation: Adopt Resolution No. 28/2019

[4.C. Staff Report and Attachments.pdf](#)

- 4.D.** Adopt Resolution No. 29/2019 (1) Endorsing the Corte Madera Beautification Committee’s Oktoberfest Celebration and Fundraiser, (2) Allowing Eleven Temporary Signs in the Public Right-of-Way from September 13, 2019 through October 14, 2019 Publicizing the Corte Madera Beautification Committee’s Oktoberfest event on October 12, 2019; and (3) Determining that the Project is Exempt from the California Environmental Quality Act (CEQA) Pursuant to CEQA Guidelines 15061(B)(3)

Recommendation: Adopt Resolution No. 29/2019

[4.D. Staff Report and Attachments.pdf](#)

- 4.E.** Authorize the Public Works Director to Approve the Preserve at Marin: Robin Drive Grading and Drainage Permit Once Permit Conditions are Met

Recommendation: Approve item as requested

[4.E. Staff Report and Attachments.pdf](#)

- 4.F.** Authorize the Public Works Director to Award a Construction Contract to the Lowest Responsible Bidder for the High Canal Embankment Repair Project (Project No. 17-803)

Recommendation: Approve item as requested

[4.F. Staff Report and Attachments.pdf](#)

- 4.G.** Approval of Staff Services Agreement Between the Town of Corte Madera and

the Marin Emergency Radio Authority (MERA) for the Town, as Host Agency, to Provide Administrative, Finance and Accounting Support By Contract To MERA

Recommendation: Approve item as requested

[4.G. Staff Report and Attachments.pdf](#)

- 4.H.** Adopt Resolution No. 30/2019 Establishing Compensation for Part Time Hourly Employees Effective July 1, 2019

Recommendation: Adopt Resolution No. 30/2019

[4.H. Staff Report and Attachments.pdf](#)

- 4.I.** Adopt Resolution No. 31/2019 Approving Publicly Available Pay Schedule in Accordance With CalPERS Regulations

Recommendation: Adopt Resolution No. 31/2019

[4.I. Staff Report and Attachments.pdf](#)

- 4.J.** Update on Corte Madera Community Foundation Request to Undertake an Interpretive Signage Project for Historic Areas of Corte Madera

Recommendation: Receive informational update

[4.J. Staff Report and Attachments.pdf](#)

- 4.K.** Approve Quarterly Investment Report for Period Ending June 30, 2019

Recommendation: Approve item as requested

[4.K. Staff Report and Attachments.pdf](#)

- 4.L.** Approve Accounts Payable Warrants for June 2019

Recommendation: Approve item as requested

[4.L. Staff Report and Attachments.pdf](#)

- 4.M.** Approval of Minutes of the July 2, 2019 Regular Town Council Meeting

Recommendation: Approve item as requested

[4.M. 070219 Draft Corte Madera Regular Town Council Minutes.pdf](#)

5. PUBLIC HEARINGS

- 5.A.** Public Hearing To Review Information, Receive Public Comments, And Consider (1) Introducing Ordinance No. 988 Establishing A Residential Permit Parking Program To Restrict Non-Residents From Parking On Residential Streets The Town Council May Designate By Resolution From Time-To-Time,

And (2) Consideration of Resolution No. 32/2019 Establishing A One-Year Pilot Program In Madera Gardens.

Recommendation: Consider introduction of Ordinance No. 988

[5.A. Staff Report and Attachments.pdf](#)

- 5.B.** Public Hearing To Review Information, Receive Public Comments, And Consider Adoption of Resolution No. 33/2019 Ordering the Abatement of a Public Nuisance by Removal of Hazardous Vegetation at 220 Morningside Drive, Corte Madera

Recommendation: Consider adoption of Resolution No. 33/2019

[5.B. Staff Report and Attachments.pdf](#)

- 5.C.** Public Hearing To Review Information, Receive Public Comments, And Consider Adoption of Resolution No. 34/2019 Ordering the Abatement of a Public Nuisance by Removal of Hazardous Vegetation at 23 Buena Vista Avenue, Corte Madera

Recommendation: Consider adoption of Resolution No. 34/2019

[5.C. Staff Report and Attachments.pdf](#)

- 5.D.** Public Hearing To Review Information, Receive Public Comments, And Consider Adoption of Resolution No. 35/2019 Ordering the Abatement of a Public Nuisance by Removal of Hazardous Vegetation at 2 Endeavor Drive, Corte Madera

Recommendation: Consider adoption of Resolution No. 35/2019

[5.D. Staff Report and Attachments.pdf](#)

6. BUSINESS ITEMS

- 6.A.** Authorize the Director of Public Works to Award a Construction Contract for the 2019 Road Rehabilitation Project, Project No. 18-002, to the Lowest Responsible Bidder, Ghilotti Brothers, Inc., for the Base Bid Amount of \$1,370,915 and Authorizing a 10% Contract Contingency of \$137,000 for a Total Construction Cost of \$1,507,915

Recommendation: Approve item as requested

[6.A. Staff Report and Attachments.pdf](#)

7. TOWN MANAGER AND COUNCIL REPORTS

- Town Manager Report
Verbal update on 5G/small cell wireless technology issues including the recently adopted Marin County ordinance and policy for 5G/small cell installations in the

public right-of- way
- Council Reports

8. REVIEW OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

8.A. Review of Draft Agenda for August 20, 2019 Town Council Meeting

Recommendation: Review item and provide direction to staff

[8.A. 8.20.19 Draft Town Council Agenda](#)

9. ADJOURNMENT

ORDER OF BUSINESS: The Sanitary District No. 2 (SD2) meetings begin upon conclusion of the meeting of the Corte Madera Town Council. Agendas for SD2 are posted separately.

REPORTS: Town Council Staff Reports are usually available by 5:00 p.m., Friday prior to the Council Meeting, and may be obtained at the Corte Madera Town Hall, or by calling 415-927-5050. Copies of the reports relating to agenda items are available for review in the Town Clerk's Office, at the Corte Madera Library, Fire Station 13 (5600 Paradise Drive) and <https://www.townofcortemadera.org/681/Agendas-Minutes-and-Notices>. Materials related to an item on this agenda that have been submitted to the Town Council or staff after distribution of the agenda packet are available for public inspection in the Town Clerk's Office located at Town Hall, 300 Tamalpais Drive, Corte Madera, CA 94925, during normal business hours, 8 a.m. to 12 p.m. and 1 p.m. to 4 p.m.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the Town Clerk at 415-927-5085. For auxiliary aids or services or other reasonable accommodations to be provided by the Town at or before the meeting please notify the Town Clerk at least 3 business days in advance of the meeting date. If the town does not receive timely notification of your reasonable request, the Town may not be able to make the necessary arrangements by the time of the meeting.

NOTIFICATION LIST: To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town's website at <https://www.townofcortemadera.org> and click on "Notify Me" to register, or email the Town Clerk at: rvaughn@tcmmail.org.