

Sanitary District No. 2
A Subsidiary District of the Town of Corte Madera

Eli Beckman
District President

David Kunhardt
District Vice President

Fred Casissa
District Board Member

Charles Lee
District Board Member

Bob Ravasio
District Board Member



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

R.J. Suokko
District Manager

Teresa Stricker
District Counsel

Rebecca Vaughn
District Clerk

Town Hall
300 Tamalpais Drive
Corte Madera, CA 94925
townofcortemadera.org

SPECIAL MEETING
TUESDAY, SEPTEMBER 1, 2020
6:00 p.m.

VIA VIDEOCONFERENCE ONLY

NOTICE TO PUBLIC:

Due to Coronavirus (COVID-19), the September 1, 2020, Special Meeting of the Sanitary District No. 2 Board of Directors will occur via videoconference only. All Board members will be participating remotely, and residents are urged to follow the orders issued by the Marin County Public Health Officer and Governor and participate in the meeting remotely as well. As allowed under the Governor's Executive Order N-29-20 (March 17, 2020), during the duration of the COVID emergency the Town of Corte Madera will no longer offer an in-person meeting location for the public to attend.

Members of the public may view and participate in the meeting remotely through the following link: <https://tinyurl.com/y7aw8subu>

(No Pre-Registration Needed- Click on Link at Meeting Start Time)

You may call in using: 1 (408) 638-0968 (Zoom webinar ID: 914-5144-0692)

Or iPhone one-tap: +14086380968,,91451440692#

Submit public comment remotely by:

1. Emailing PublicComment@tcmmail.org prior to 5:00 P.M. on the day of the meeting.
2. Emailing PublicComment@tcmmail.org during the meeting.
3. Join the meeting using the link above and select the "Raise Hand" icon during the meeting, or press *9 to add yourself to the speaker queue if calling in to the meeting.

Anyone with a disability needing further assistance with public comment should contact the Clerk at least 2 hours before the beginning of the meeting to make alternative arrangements at rvaughn@tcmmail.org or 415-927-5050. Click [here](#) for more information on how to register to watch the meeting and submit public comment remotely.

1. CALL TO ORDER, SALUTE TO THE FLAG, ROLL CALL

2. CLOSED SESSION

- A. Public Comment on Closed Session Item
- B. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Gov. Code Sections 54956.9(d)(2) and 54956.9(e)(3):
One potential case
- C. Reconvene in Open Session
- D. Report Out of Closed Session

3. OPEN TIME FOR PUBLIC COMMENT

At the beginning of each regular SD2 Board meeting, any member of the public may address the SD2 Board concerning any item not on the Board's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the President or the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the President or the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the President or Board.

4. PRESENTATIONS - None

5. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the District Board, Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the President and District Board.

- 5.A.** Waive Further Reading and Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only.
(Standard procedural action – no backup information provided)

- 5.B.** Approval of Minutes of the August 18, 2020 Regular Sanitary District No. 2 Board Meeting

Recommendation: Approve item as requested

[5.B. 8.18.20 Draft Corte Madera Sanitary District No. 2 Minutes](#)

6. PUBLIC HEARINGS: None

7. BUSINESS ITEMS: None

- 7.A.** Authorize the District Manager to Award a Construction Contract for Trailer Court, Village and Sausalito Pump Stations Improvements Project (No. 20-205) to the Lowest Responsible Bidder, Fort Bragg Electric, Fort Bragg, CA, for the Base Bid Amount of \$831,204.00; and Authorize a 10% Contract Contingency

Recommendation: Approve item as requested

[7.A. Staff Report and Attachments](#)

8. DISTRICT MANAGER AND BOARD MEMBER REPORTS

- District Manager Report
- Board Member Reports

9. DISCUSSION OF DRAFT AGENDA FOR UPCOMING BOARD MEETING

9.A. Review of Draft Agenda for September 15, 2020 SD2 Board Meeting

Recommendation: Review item and provide direction to staff

[9.A. 9.15.20 Draft SD2 Agenda](#)

10. ADJOURNMENT

In order to preserve the Corte Madera Town Council meeting start time of 6:30pm, should the business of the Special Sanitary District No. 2 Board of Directors Meeting not be completed by that time, the Sanitary District meeting will recess at 6:30pm and will reconvene after the completion of the Corte Madera Town Council meeting agenda.

ORDER OF BUSINESS: The SD2 meetings begin upon conclusion of the meeting of the Corte Madera Town Council, unless otherwise noted. Agendas for SD2 are posted separately.

REPORTS: District Board Staff Reports are usually available by 5:00 p.m., Friday prior to the Board Meeting, and may be obtained at the Corte Madera Town Hall, or by calling 415-927-5050. Copies of the reports relating to agenda items are available for review in the District Clerk's Office, at the Corte Madera Library, Fire Station 13 (5600 Paradise Drive) and <https://www.townofcortemadera.org/681/Agendas-Minutes-and-Notices>. Materials related to an item on this agenda that have been submitted to the District Board or staff after distribution of the agenda packet are available for public inspection in the District Clerk's Office located at Town Hall, 300 Tamalpais Drive, Corte Madera, CA 94925, during normal business hours, 8 a.m. to 12 p.m. and 1 p.m. to 4 p.m.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the District Clerk at 415-927-5085. For auxiliary aids or services or other reasonable accommodations to be provided by SD2 at or before the meeting please notify the District Clerk at least 3 business days in advance of the meeting date. If the Board does not receive timely notification of your reasonable request, the Board may not be able to make the necessary arrangements by the time of the meeting.

NOTIFICATION LIST: To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town of Corte Madera's website at <https://www.townofcortemadera.org> and click on "Notify Me" to register, or email the District Clerk at: rvaughn@tcmmail.org.