

Town of Corte Madera Regular

James H. Andrews
Mayor

Eli Beckman
Vice Mayor

Sloan Bailey
Councilmember

David Kunhardt
Councilmember

Bob Ravasio
Councilmember

Town Council



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

Todd Cusimano
Town Manager

Teresa Stricker
Town Attorney

Rebecca Vaughn
Town Clerk

Town Hall
300 Tamalpais Drive
Corte Madera, CA 94925
townofcortemadera.org

TUESDAY, SEPTEMBER 17, 2019, 6:30 PM

AMENDED AGENDA

- 1. CALL TO ORDER, ROLL CALL AND SALUTE TO THE FLAG**
- 2. OPEN TIME FOR PUBLIC COMMENT**

At the beginning of each regular Town Council meeting, any member of the public may address the Town Council concerning any item not on the Council's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Mayor or the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Council may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Council, no further comment from the public will be permitted unless authorized by the Mayor or the Council and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Council or as otherwise limited by order of the Mayor or Council.

3. PRESENTATIONS

- 3.A. Marin Wildfire Prevention & Mitigation Initiative**
Presentation by Central Marin Fire Chief Scott Shurtz about a possible ballot measure to fund countywide efforts

4. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Town Council, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Mayor and Town Council.

- 4.A.** Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only.
(Standard procedural action – no backup information provided)

- 4.B.** Adopt Resolution No. 37/2019 of the Town Council of the Town of Corte Madera Calling and Giving Notice of a General Municipal Election to be Held in the Town of Corte Madera on Tuesday, March 3, 2020 for the Election of Two (2) Members of the Town Council for the full term of four years each; Requesting the Board of Supervisors of the County of Marin to Consolidate Said Election with Any Other Election Conducted on Said Date, and Requesting Election Services by the Marin County Elections Department

Recommendation: Adopt Resolution No. 37/2019

[4.B. Staff Report and Attachments.pdf](#)

- 4.C.** Review and Approval of Response to Marin County Civil Grand Jury Report Dated June 13, 2019: Marin's Telecommunications Disconnect

Recommendation: Approve item as requested

[4.C. Staff Report and Attachments.pdf](#)

- 4.D.** Approve Corte Madera Community Foundation Request to Install Interpretive Signage Project Around Old Corte Madera Square

Recommendation: Approve item as requested

[4.D. Staff Report and Attachments.pdf](#)

- 4.E.** Adopt Resolution No. 38/2019 Approving the 2018 Marin County Multi-Jurisdictional Local Hazard Mitigation Plan (MCM LHMP)

Recommendation: Adopt Resolution No. 38/2019

[4.E. Staff Report and Attachments.pdf](#)

- 4.F.** Authorize the Town Manager to Enter a One-Year Agreement in an Amount Not to Exceed \$300,000 with Flores Builders, Landscape Division, Inc, to Provide Landscaping Services

Recommendation: Approve item as requested

[4.F. Staff Report and Attachments.pdf](#)

4.G. Approve Accounts Payable Warrants for August 2019

Recommendation: Approve item as requested

[4.G. Staff Report and Attachments.pdf](#)

4.H. Approval of Minutes of the August 20, 2019 Regular Town Council Meeting

Recommendation: Approve item as requested

[4.H. 082019 Draft Corte Madera Regular Town Council Minutes.pdf](#)

5. PUBLIC HEARINGS: NONE

6. BUSINESS ITEMS

6.A. Approval of the 2018-2019 Unaudited Actuals General Fund Revenue and Expenditure Report

Recommendation: Approve item as requested

[6.A. Staff Report and Attachments.pdf](#)

6.B. Authorize the Public Works Director to Approve the Project Plans and Contract Documents; Authorization to Advertise for Bids; and Authorize the Director of Public Works to Award a Construction Contract to the Lowest Responsible Bidder in an Amount Not to Exceed \$550,000 for the 2019 Slide Repair Project #18-005

Recommendation: Approve item as requested

[6.B. Staff Report and Attachments.pdf](#)

6.C. Authorize the Public Works Director to Issue a Request for Proposal (RFP) for Installation of 245 Light Emitting Diode (LED) Retrofits of Existing Streetlight Fixtures in Pilot Test Sites

Recommendation: Approve item as requested

[6.C. Staff Report and Attachments.pdf](#)

6.D. Authorize Public Works Director to Hire San Francisco Estuary Institute (SFEI) to Prepare Technical Information Supplementing the Climate Adaptation Plan for an Amount Not to Exceed \$21,000

Recommendation: Approve item as requested

[6.D. Staff Report and Attachments.pdf](#)

- 6.E.** Comply With The Request From The State Of California Department Of Parks And Recreation By Approving Repayment Of Grant Funding In The Amount Of \$168,521.86

Recommendation: Approve item as requested

[6.E. Staff Report and Attachments.pdf](#)

7. TOWN MANAGER AND COUNCIL REPORTS

- Town Manager Report
- Sanitary District Manager Report
Update on the recent emergency repair work
- Council Reports

8. REVIEW OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

- 8.A.** Review of Draft Agenda for October 1, 2019 Town Council Meeting

Recommendation: Review item and provide direction to staff

[8.A. 10.01.19 Draft Town Council Agenda.pdf](#)

9. CLOSED SESSION

- 9.A.** Public Comment on Closed Session Item

- 9.B.** Adjourn to Closed Session on the Following Item:
CONFERENCE WITH LABOR NEGOTIATOR
Closed Session Pursuant to Cal. Gov't Code Section 54957.6
Agency Negotiator: James H. Andrews, Mayor
Unrepresented Employee: Town Manager

- 9.C.** Reconvene in Open Session

- 9.D.** Report Out of Closed Session

10. ADJOURNMENT

ORDER OF BUSINESS: The Sanitary District No. 2 (SD2) meetings begin upon conclusion of the meeting of the Corte Madera Town Council. Agendas for SD2 are posted separately.

REPORTS: Town Council Staff Reports are usually available by 5:00 p.m., Friday prior to the Council Meeting, and may be obtained at the Corte Madera Town Hall, or by calling 415-927-5050. Copies of the reports relating to agenda items are available for review in the Town Clerk's Office, at the Corte Madera Library, Fire Station 13 (5600 Paradise Drive) and <https://www.townofcortemadera.org/681/Agendas-Minutes-and-Notices>. Materials related to an item on this agenda that have been submitted to the Town Council or staff after distribution of the agenda packet are available for public inspection in the Town Clerk's Office located at Town Hall, 300 Tamalpais Drive, Corte Madera, CA 94925, during normal business hours, 8 a.m. to 12 p.m. and 1 p.m. to 4 p.m.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the Town Clerk at 415-927-5085. For auxiliary aids or services or other reasonable accommodations to be provided by the Town at or before the meeting please notify the Town Clerk at least 3 business days in advance of the meeting date. If the town does not receive timely notification of your reasonable request, the Town may not be able to make the necessary arrangements by the time of the meeting.

NOTIFICATION LIST: To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town's website at <https://www.townofcortemadera.org> and click on "Notify Me" to register, or email the Town Clerk at: rvaughn@tcmmail.org.