

**Town of Corte Madera
Parks and Recreation Commission**

**Nathan Blomgren
Chair**

**Emily Janowsky
Commission Vice Chair**

**Louise Brown
Commissioner**

**Sarah Elsen
Commissioner**



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

**Alden Miles
Commissioner**

**Elein Phipps
Commissioner**

**Pat Ravasio
Commissioner**

**Lucy Macpherson
Youth Commissioner**

**Monday, September 28, 2020 6:30pm
REGULAR MEETING**

NOTICE TO PUBLIC: Due to Coronavirus (COVID-19), the September 28, 2020, meeting of the Parks and Recreation Commission will occur via videoconference only. All Commission members will be participating remotely, and residents are urged to follow the orders issued by the Marin County Public Health Officer and Governor and participate in the meeting remotely as well. As allowed under the Governor's Executive Order N-29-20 (March 17, 2020), during the duration of the COVID emergency the Town of Corte Madera will no longer offer an in-person meeting location for the public to attend.

Members of the public may view and participate in the meeting remotely through the following link:

<https://tinyurl.com/yanl69rx>

(No Pre-Registration Needed- Click on Link at Meeting Start Time)

You can also call in using: 1 (408) 638-0968 (Zoom webinar ID: 916-0411-9216)

Or iPhone one-tap: +14086380968,,91604119216#

Submit public comment remotely by:

1. Emailing PublicComment@tcmmail.org prior to 3:00 P.M. on the day of the meeting.
2. Emailing PublicComment@tcmmail.org during the meeting.
3. Joining the meeting using the link above and selecting the "Raise Hand" icon during the meeting to provide public comment verbally when recognized by staff at the appointed time. If you have called in to the meeting, press *9 to add yourself to the speaker queue during the meeting.

Anyone with a disability needing further assistance with public comment should contact the Town Clerk at least 3 hours before the beginning of the meeting to make alternative arrangements at rvaughn@tcmmail.org or 415-927-5050.

Click [here](#) for more information on how view the meeting and submit public comment remotely.

1. CALL TO ORDER, ROLL CALL, AND SALUTE TO THE FLAG

2. OPEN TIME FOR PUBLIC COMMENT

At the beginning of each regular Commission meeting, any member of the public may address the Commission concerning any item not on the Commission's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Chair or the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Commission may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Commission no further comment from the public will be permitted unless authorized by the Chair or the Commission and if so authorized, said additional public comment shall be

Town of Corte Madera
Parks and Recreation Commission

limited to the provision of information not previously provided to the Commission or as otherwise limited by order of the Chair or Commission.

3. PRESENTATIONS

- 3 A. Introduction From Ashley Howe, Parks And Recreation Director Of Intern Perry Nalle
- 3 B. Update From Xanat Rodriguez, Camp Director On Camp 2020 and Introduction of School Year Programming
- 3 C. Update From Jared Barrilleaux, Department Of Public Works On Skunk Hollow Park, Green Room Remodel, Town Park Restroom Upgrades, And Modular Classroom Research

4. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Commission, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Chair and Commission.

- 4 A. Approval of Draft Minutes of the July 27, 2020 Commission Meeting

5. BUSINESS ITEMS

- 5 A. Discussion And Selection Of The 2020 Volunteer(s) Of The Year And Possible Direction For Awardee Recognition

6. STAFF UPDATE AND COMMISSIONER REPORTS

- Director Update
- Commissioner Reports
 - Updates from Recent Town Council Meetings
 - Dogs in Town Park
 - Executive Advisory Committee
 - Town Park Master Plan Committee
 - Progress update following discussions with Town Staff
 - Individual Commissioner Updates
 - Ravasio- Community Garden

7. ROUTINE AND OTHER MATTERS

The following items do not require a formal hearing, although the Chair and staff will indicate why each item is on the agenda. Commission may decide to reschedule the item as a public hearing.

7 A. DISCUSSION OF POTENTIAL FUTURE AGENDA ITEMS

- October- Fee Resolution Discussion

7 B. ITEMS FOR YEARLY REVIEW

**Town of Corte Madera
Parks and Recreation Commission**

| Month | Agenda Items |
|-----------|--|
| January | <ul style="list-style-type: none"> • Commission meeting schedule |
| February | <ul style="list-style-type: none"> • Capital Improvements: Director Public Works • Commission Strategic Planning/Goals |
| March | <ul style="list-style-type: none"> • Budget • Summer Brochure Preview • Reorganize Commission (Select Chair & Vice Chair at end of meeting) |
| April | <ul style="list-style-type: none"> • Commission Capital Improvement Wish List |
| May | <ul style="list-style-type: none"> • Volunteer of the Year • Summer Camp Presentation |
| June | <ul style="list-style-type: none"> • Commission Capital Improvement Wish List |
| July | |
| August | <ul style="list-style-type: none"> • Update: Commission Goals |
| September | <ul style="list-style-type: none"> • Summer Camp Re-Cap • Capital Improvements: Director Public Works |
| October | <ul style="list-style-type: none"> • Fee Resolution Discussion |
| November | <ul style="list-style-type: none"> • Commission Goals • Annual Programming Report |
| December | |

7 C. TOWN COUNCIL MEETINGS

| MONTH | COMMISSIONER | MONTH | COMMISSIONER |
|----------|--------------|-----------|--------------|
| January | Blomgren | July | Janowsky |
| February | Phipps | August | Blomgren |
| March | Ravasio | September | Phipps |
| April | Macpherson | October | Ravasio |
| May | Miles | November | Brown |
| June | Elsen | December | Miles |

8. ADJOURNMENT

Next regular meeting is scheduled for October 26, 2020

DOCUMENTS: All documents relating to agenda items are available for the public review in the Parks and Recreation Departments of the Town of Corte Madera Offices at 498 Tamalpais Dr., between the hours of 8am – 5pm Monday – Thursday. Staff reports are normally available on Thursday afternoon preceding the Monday meeting. It is recommended that you contact the Parks and Recreation Department for availability.

APPEAL: Following the actions by the Parks and Recreation Commission at a public hearing or meeting, any decision of the Commission may be appealed to the Town Council within TEN (10) calendar days.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Parks and Recreation Department at (415) 927-5072. For auxiliary aids or services or other reasonable

Town of Corte Madera

Parks and Recreation Commission

accommodations to be provide by Town at or before the meeting, please notify the Parks and Recreation Department at least 3 business days (the Wednesday before the meeting) in advance of the meeting date. If the Town does not receive timely notification of your reasonable request, the Town may not be able to make the necessary arrangements by the time of the meeting.

NOTIFICATION LIST: To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town's website at <https://www.townofcortemadera.org> and click on "Notify Me" to register, or email the Town Clerk at: rvaughn@tcmmail.org

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**TOWN OF CORTE MADERA
PARKS AND RECREATION COMMISSION SPECIAL MEETING
VIA VIDEOCONFERENCE DUE TO COVID-19
JULY 27, 2020
DRAFT MINUTES**

Link to meeting video [here](#).

Commissioners

Present: Chair Nathan Blomgren
Vice Chair Emily Janowsky
Louise Brown
Sarah Elsen
Alden Miles
Elein Phipps
Pat Ravasio

Absent: Lucy Macpherson, Youth Commissioner

Staff Present: Ashley Howe, Parks & Recreation Director
Rebecca Vaughn, Town Clerk/Asst. Town Manager

1. CALL TO ORDER, ROLL CALL, AND SALUTE TO THE FLAG

Chair Blomgren opened the Regular Meeting at 6:32 p.m.

2. OPEN TIME FOR PUBLIC COMMENT

No public comment was received.

3. PRESENTATIONS

A. Introduction to Community Gardens by Lauren Klein, U.C. Cooperative Extension Marin
Community Garden Program Coordinator

Chair Blomgren introduced Lauren Klein, who provided a presentation regarding the potential for a community garden in Corte Madera. No public comment was received on this item.

The Commission discussed the topic and directed staff to bring the item forward, along with any specific locations to consider, to the Town Council to gauge interest and support for such a project, before initiating conversations with local service organizations regarding funding and volunteer support. Chair Blomgren asked that staff provide a status update at the next Commission meeting, and leave it as a standing item for updates as they work through the process.

1 4. CONSENT CALENDAR

2 A. Approval of Draft Minutes of the June 29, 2020 Special Commission Meeting

3
4 M/s/c, Miles/Ravasio and approved 4-0-1-1 through a roll call vote (Macpherson absent, Janowsky
5 abstained) to approve the June 29, 2020 minutes.

6
7
8 5. BUSINESS ITEMS

9 A. Discussion Regarding Rules And Hours Of Operation For Dog Park And The Concern About
10 Dogs Off-leash In Town Park

11
12 Parks and Recreation Director Howe introduced the item, summarized the information provided in the
13 staff report and public comment received, and answered questions from the Commission.

14
15 Chair Blomgren opened the meeting to public comments.

16
17 The Commission received public comment from 4 speakers during the meeting:

- 18 • James Jordan
- 19 • John Davis
- 20 • Joel DeVilbiss
- 21 • Jonathan Dillon

22
23 The Commission received public comment from 2 individuals via email to PublicComment@tcmmail.org
24 prior to the meeting:

- 25 • Jake Streit
- 26 • Greg Myers

27
28 Chair Blomgren closed the meeting to public comments.

29 The Commission continued discussion of options as presented, asked for increased enforcement of dog
30 park rules and Town Park lease rules, including Town Council consideration of amendments to existed
31 Ordinance 984 and/or Resolution 10/2019, and asked that Town dog owners follow the rules of dogs
32 on leash in Town Park

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34 Chair Blomgren asked that the Commission continue to receive updates from staff on both dog park
35 and leash issues at each Commission meeting until further notice.

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40 6. STAFF UPDATE AND COMMISSIONER REPORTS

- 41 • Director Update: Parks & Recreation Director Howe reported on the following:
 - 42 ○ Weekly communication outreach to seniors: staff made 93 calls the week of July 20.
43 Four people asked to be removed, two referrals were added to the call list
 - 44 ○ The Chamber of Commerce helped connect the Department with Nothing Bundt Cakes
45 to deliver mini cakes to ten seniors to brighten their day, and staff will send “Thinking
46 of You” cards with uplifting messages when they contact someone who seems to need
47 extra personal connection.

- 1 ○ Camp 2020 registration: the Department held two 3-week sessions at the Neil Cummins
- 2 campus. The first session had 16 campers, the second session had 18 campers
- 3 ○ Is working with staff on a memorial plaque and bench policy and per the Mayor’s
- 4 suggestion, we are adding a tree element, and a program will be brought back for input
- 5 and feedback from Commission
- 6 ○ In the process of soliciting feedback along with enforcing dog park and off leash rules
- 7 from colleagues nationwide with programs we can model
- 8 ○ Public works updates: the restroom renovation will be starting and will take about two
- 9 months, Skunk Hollow Playground renovation began today, July 27th.
- 10 ○ This is the last week of Parks Make Life Better Month, and the Department has posted
- 11 a calendar of activities on its website

12
13
14 Commissioner Reports

- 15
- 16 • Updates from Recent Town Council Meetings
- 17

18 Director Howe reported that she provided Town Council with a presentation on “Parks Make Life

19 Better” Month, and a Proclamation was issued by Mayor Beckman on behalf of the Council

- 20
- 21
- 22 • Executive Advisory Committee
- 23

24 The Executive Advisory Committee did not meet

- 25
- 26 • Town Park Master Plan Committee
- 27

28 Commissioner Brown reported that she and Commissioners Ravasio and Phipps met to restart the

29 project and reviewed the 2007 plan as a starting point. They plan to meet with staff to discuss how to

30 approach the project, gain input from the community and evaluate ideas to draft a new plan. The

31 subcommittee plans to come back to the Commission in September with a new timeline for the master

32 plan and will determine whether there is a need to engage with an outside consultant on the project.

33

34 Commissioner Ravasio added that the entire Commission should be involved with visioning and

35 planning up front about what amenities are needed in Town Park.

36

37 Chair Blomgren called for any public comment on the Commissioner Committee Reports. Seeing

38 none, he proceeded to Individual Commissioner Updates.

- 39
- 40 • Individual Commissioner Updates
- 41

42 Commissioner Ravasio reported that Corte Madera resident Alison Bricker has volunteered to help the

43 Beautification Committee with designs of signage for Menke Park and to help create a uniform look

44 for Town signage throughout the Town. She also reported that, with the Summer Concerts in Menke

45 Park cancelled, she would like to explore whether there are options for socially distanced outdoor

46 music in the park.

1 Commissioner Miles reported that she and Director Howe met to discuss technology, the website and
2 needs for RecPro with the goal of moving forward into a more scalable digital future.
3

4
5 **7. ROUTINE AND OTHER MATTERS**

6 **A. Future Agenda Items**

7 Chair Blomgren requested that staff keep both the Community Garden discussion and the general dog
8 issues in the park as agenda items to allow for continued updates.
9

10 Commissioner Ravasio requested continued updates on long range planning for Town Park and the
11 Park Madera Center.
12

13 **B. Items for Yearly Review**

14
15 Chair Blomgren noted that the item scheduled for yearly review in August is “Update of Commission
16 Goals”. It is helpful to look at setting commission goals as part of long-term planning and also as a
17 reaffirmation of the Commission’s role, how the Commission works with the Director, the process for
18 notifications and approvals and to ensure that the Commissioners have an understanding of what needs
19 their vote or endorsement.
20

21
22 **8. ADJOURNMENT**

23
24 The meeting was adjourned at 8:20 p.m. Chair Blomgren stated the next Regular Meeting was
25 scheduled for Monday, August 24, 2020.
26



**CORTE MADERA
PARKS AND RECREATION COMMISSION
STAFF REPORT**

REPORT DATE: September 23, 2020
MEETING DATE: September 28, 2020

TO: Honorable Chair and Members of the Commission

FROM: Ashley Howe, Parks & Recreation Director

SUBJECT: Discussion and Selection of the 2020 Volunteer(s) of the Year and Possible Direction for Awardee Recognition.



RECOMMENDED ACTION:

Review the nominations for the Volunteer of the Year Recognition Program. Consider 1) selecting one or more recipients for recognition, 2) discuss formats to recognize awardee(s), 3) consider recognizing a non-resident that provides service to the Corte Madera community in the future, 4) provide any additional direction as needed.

BACKGROUND/DISCUSSION:

Due to the Shelter in Place Order related to the COVID-19 Pandemic, the Commission did not meet in March or April 2020 and the nomination information was not created or distributed to the community. Schools closed early, making it harder to advertise a youth award and the Fourth of July Parade was cancelled, eliminating the opportunity to showcase awardees beyond receiving a plaque.

At the May 18, 2020 Parks and Recreation Commission meeting, staff recommended the following: 1) Modify the traditional parameters of the award this year and recognize efforts of the community, as opposed to an individual; 2) Delay the nomination process from the traditional May deadline to a later month; 3) Determine an alternative format to showcase the awardees.

The Parks and Recreation Director suggested that in lieu of riding in the cancelled 2020 parade, recognition could include being honored on the Parks and Recreation Website or receive a gift certificate to a local business. She stated she was open to ideas and reminded the Commission that this was the 40 Year Anniversary of the award. The Commission Chair directed staff to return to the next meeting with ideas for the Commission to consider.

At the June 29, 2020 Commission meeting, Parks & Recreation Director presented a verbal follow up regarding ideas to modify the recognition program for 2020. Her suggestions included advertising in July 2020 and accepting applications through September 1st. She requested removing age requirements in attempt to encourage more submissions, and the Commission could review applications at the September meeting. The Commission approved staff recommendation.

Staff requests that the Commission review the two nominations submitted for Volunteer of the Year and consider selecting one or more recipients for recognition, 2) discuss formats to recognize awardee(s), 3) consider recognizing a non-resident that provides service to the Corte Madera community in the future, 4) provide any additional direction as needed.

Staff suggestions for recognition include, showcasing awardee(s) in the Town newsletter, through social media, an article in the Marin Independent Journal, and is open to Commissioner suggestions.

FISCAL IMPACT:

There is no fiscal impact associated with the requested discussion.

ENVIRONMENTAL IMPACT:

This activity is not defined as a project under CEQA (Section 15378 CEQA Guidelines).

ATTACHMENTS:

1. Nomination Submission- Sarah Goody (under 18)
2. Nomination Submission- Rob Snavely (19- 60)
3. Nomination Submission- Pati Stoliar (over 60)



PARKS & RECREATION DEPARTMENT
498 Tamalpais Drive
Corte Madera, CA 94925
(415)927-5072
recreation_dept@tcmmail.org

NOMINATION FORM

NOMINEE INFORMATION

| | | | |
|----------|--|--------------------------------------|------------------------------------|
| Name(s): | Sarah Goody | | |
| Phone: | 415-250-5455 | Email: | sarahgoodyemail@gmail.com |
| Address: | 128 Lakeside Drive, Corte Madera (must be a Corte Madera Resident) | | |
| Age: | <input checked="" type="checkbox"/> Under 18 years | <input type="checkbox"/> 19-60 years | <input type="checkbox"/> 60+ years |

Nominated By: James Goody
(Name of group, organization, or individual)

Phone: 415-250-4398 Email: jamesgoodyemail@gmail.com

APPLICATION PROCESS

1. Deadline to submit nominations is **September 13, 2020**. Send to the Corte Madera Parks & Recreation Department by mail or email. Nominations will be reviewed by the Parks and Recreation Commission during the September 28, 2020 meeting.
2. On Page 2, describe the nominee's involvement and why this nominee should receive the 2020 VOLUNTEER OF THE YEAR Award. Additional pages may be added. Please include any letters of recommendation, photos taken while volunteering, and media information

I approve the use of the above support documents to be used during recognition.
Ex: social media, press release, Town Website, Parks and Recreation Activity Guide, etc.

3. The award winner(s) will be notified following the September 28, 2020 Parks & Recreation Commission Meeting. Winner(s) will be provided a certificate of recognition by the Parks & Recreation Commission and celebrated by the Town through social media and marketing collateral. Additional prizes and recognition may be added.

DESCRIPTION OF THE NOMINEE'S INVOLVEMENT AND WHY this nominee should receive the 2020 VOLUNTEER OF THE YEAR Award. Additional pages may be added. Please include any letters of recommendation, photos taken while volunteering, and media information

Please see attached 3 page document.

Web links included in the attached document are:

<https://www.climatenow.solutions>

<https://townofcortemadera.org/876/Climate-Action-Committee>

<https://www.sarah-goody.com>

In addition to the photos and videos on the above websites, additional photos and videos are being attached to the email with this submission.

Thank you,
James Goody
Cell 415-250-4398

Town of Corte Madera 2020 Youth Volunteer of the Year Award Attachment
Sarah Goody Nomination

Describe the nominee's involvement and why this nominee should receive the 2020 VOLUNTEER OF THE YEAR Award. Additional pages may be added. Please include any letters of recommendation, photos taken while volunteering, and media information

Sarah Goody is currently a Sophomore at Redwood High School and a resident of Corte Madera. At just 15 years of age, she is a fierce young leader at the forefront of the global youth-led climate movement. Through her relentless passion towards empowering youth and fighting for climate justice, Sarah has inspired thousands of young people to take climate action. She works tirelessly to educate children and teens on the effects of climate change, its impact on a local and global basis, what it means to them, and how they can take action for a better future.

Sarah is the founder of Climate NOW (<https://www.climatenow.solutions>), a Corte Madera based youth-led organization empowering youth in Marin County to take climate action. Through Climate NOW, Sarah has engaged with over 2,000 youth in her community via school presentations, school clubs, meetings, climate strikes, and other Climate NOW programs. Sarah has given presentations about climate change and climate action to students of all ages at the following schools:

- Hall Middle School
- Redwood High School
- Edna Maguire Elementary School
- Del Mar Middle School
- Old Mill Elementary School
- Marin Academy High School

Prior to Covid 19, Climate NOW led weekly climate strikes with Seniors for Peace in Mill Valley. The strikes were in solidarity with the Fridays for Future movement started by Swedish teen Greta Thunberg. Climate Now was a participant in the 2019 Corte Madera 4th of July parade and was planning to participate in the 2020 parade before Coronavirus struck.

Sarah presented to the Corte Madera Town Council in December 2019 to express her views on the importance of the Town taking immediate action to address climate change. Subsequently, in 2020, she joined the Town's Climate Action Committee (<https://townofcortemadera.org/876/Climate-Action-Committee>) as a youth representative to help shape and provide feedback from a youth's perspective on the Town's Climate Action Plan. David Kunhardt, who is currently Vice Mayor, is familiar with her work and passion about climate change education and awareness.

In addition to working with Climate NOW and the Town of Corte Madera, Sarah is the Founder of Broadway Speaks Up, the Youth Council Liaison for Greening Forward, Campaign Director for

Town of Corte Madera 2020 Youth Volunteer of the Year Award Attachment
Sarah Goody Nomination

the National Children's Campaign, Lead Circle member for Youth vs. Apocalypse, and the San Francisco Coordinator for Earth Uprising.

Sarah founded Broadway Speaks Up in 2020 out of her love for musical theater and desire to help performers that were suddenly out of work due to the Coronavirus. Broadway Speaks Up is an Instagram platform giving Broadway performers a voice in the global climate movement and helping inspire other people around the world to take action. To date, videos submitted by performers from over 40 shows including Hamilton, Wicked, Phantom of The Opera, and Dear Evan Hansen, have been posted that share their views on climate change related issues.

Sarah is also an advocate for mental health rights and has written about her experiences with depression and mental illness, hoping that her story will inspire others to seek help.

Sarah's written work addressing climate change and related issues has been published in several local and national publications including Teen Vogue, Forbes, and The San Francisco Chronicle. Sarah has been the subject of numerous articles, videos, and podcasts ranging from NBC Nightly News Kids Edition to Fox KTVU News Bay Area.

Sarah's work has been recognized by several groups and organizations. Some of the recognition she received has been:

Hall Middle School Volunteer of the Year

In 2019 Sarah was recognized as the Hall Middle School Volunteer of the Year which is presented to a member of the graduating 8th grade class that performed the largest number of community service hours.

Redwood High School Freshman Hero

The 2020 Redwood High School yearbook that was published amid the Covid 19 pandemic while students worked remotely featured a hero for each grade level. Sarah was chosen as the Freshman hero for her climate work.

Marin Youth Volunteer of the Year Award

Sarah was awarded the 2019 Marin Youth Volunteer of the Year Award on January 9th, 2020. Sarah received a certificate of recognition from Assembly member Marc Levine and Senator Mike McGuire, a certificate of Special Congressional Recognition from Member of Congress Jared Huffman, and a certificate of recognition from the County of Marin.

Diana Award

In 2020 Sarah received The Diana Award which recognizes young people for social action or humanitarian efforts. Established in memory of Diana, Princess of Wales, the Award is given out by the charity of the same name and is supported by both of her sons.

Town of Corte Madera 2020 Youth Volunteer of the Year Award Attachment
Sarah Goody Nomination

The 2020 virtual ceremony was joined by The Duke of Sussex, Harry who also spoke on behalf of his brother, Prince William, on what would have been their late mother's 59th birthday. "You are all doing such incredible work, and at a time of great uncertainty, you have found the power and inspiration inside of you to make a positive mark on the world," the Duke of Sussex said in a recorded message.

Blume World Shapers Award

In 2020 Sarah received the Blume World Shapers Award. Blume is a self-care brand empowering women to feel comfortable and powerful in their bodies.

Action for Nature Eco-Hero Award

In 2020 Sarah was a recipient of the Action for Nature Eco-Hero Award in honor of her work with Climate NOW and Fridays For Future. The International Young Eco-Hero Awards program recognizes and encourages children and teens who have completed a project to "foster respect and affection for nature through personal action".

Links to more information about her volunteer work, as well as her published articles and profiles can be found on her website <https://www.sarah-goody.com>

I believe Sarah would be honored to be recognized as the Town of Corte Madera 2020 Youth Volunteer of the Year. The award would mean a lot to her as Corte Madera is her hometown and through her volunteer work she is actively involved with local schools and organizations, educating local youth, and the Corte Madera Town Council.





PARKS & RECREATION DEPARTMENT
498 Tamalpais Drive
Corte Madera, CA 94925
(415)927-5072
recreation_dept@tommail.org

NOMINATION FORM

NOMINEE INFORMATION

| | | | |
|----------|---|---|------------------------------------|
| Name(s): | <u>Rob Snavely</u> | | |
| Phone: | <u>415-516-1176</u> | Email: | <u>Robsnaveley@gmail.com</u> |
| Address: | <u>107 Buena Vista Ave</u> , Corte Madera (must be a Corte Madera Resident) | | |
| Age: | <input type="checkbox"/> Under 18 years | <input checked="" type="checkbox"/> 19-60 years | <input type="checkbox"/> 60+ years |

Nominated By: Marin Villages (Diane Castro, Volunteer Coordinator)
(Name of group, organization, or individual)

Phone: 415-457-4633 Email: info@marinvillages.org

APPLICATION PROCESS

1. Deadline to submit nominations is **September 13, 2020**. Send to the Corte Madera Parks & Recreation Department by mail or email. Nominations will be reviewed by the Parks and Recreation Commission during the September 28, 2020 meeting.
2. On Page 2, describe the nominee's involvement and why this nominee should receive the 2020 VOLUNTEER OF THE YEAR Award. Additional pages may be added. Please include any letters of recommendation, photos taken while volunteering, and media information
 I approve the use of the above support documents to be used during recognition.
Ex: social media, press release, Town Website, Parks and Recreation Activity Guide, etc.
3. The award winner(s) will be notified following the September 28, 2020 Parks & Recreation Commission Meeting. Winner(s) will be provided a certificate of recognition by the Parks & Recreation Commission and celebrated by the Town through social media and marketing collateral. Additional prizes and recognition may be added.

DESCRIPTION OF THE NOMINEE'S INVOLVEMENT AND WHY this nominee should receive the 2020 VOLUNTEER OF THE YEAR Award. Additional pages may be added. Please include any letters of recommendation, photos taken while volunteering, and media information

Marin Villages is a non-profit organization that has over 490 vulnerable older adult members that live in Marin County. Our team of volunteers assist members with receiving vital food and prescriptions; rides to important medical appointments; handyman fixes; technical help; and friendly check in calls during the shelter in place. We have 6 villages in Marin County, one of which is Twin Cities Village that includes Corte Madera and Larkspur.

Rob Snavelly has been a volunteer for Marin Villages - the Twin Cities Village -- since February 2019. In that time he has completed 47 volunteer activities which equates to over 63 hours of volunteering time. These volunteer activities include picking up and delivering vital groceries or important prescriptions to our members; handyman fixes such as changing light bulbs or fixing smoke detectors; watering gardens and plants; and helping them with computer or cell phone fixes. He has also stepped in to help the Marin Villages' office by picking up, carrying and loading heavy boxes of hand sanitizers for distribution. He has gone above and beyond in helping our older adult, frail and vulnerable members in Twin Cities, as well as throughout Marin County. He is professional, courteous and is always willing to help.

We are very pleased to have such a valuable volunteer on our team and believe that he is well deserving to be the 2020 Volunteer of the Year for the town of Corte Madera.



PARKS & RECREATION DEPARTMENT
498 Tamalpais Drive
Corte Madera, CA 94925
(415)927-5072
recreation_dept@tcmmail.org

NOMINATION FORM

NOMINEE INFORMATION

| | | |
|---|---|---|
| Pati Stoliar / Age Friendly Corte Madera | | |
| Name(s): | _____ | |
| Phone: | (415) 269-7485 | Email: agefriendlycortemadera@gmail.com |
| Address: Casa Buena, Corte Madera (must be a Corte Madera Resident) | | |
| Age: | <input type="checkbox"/> Under 18 years | <input type="checkbox"/> 19-60 years |
| | | <input checked="" type="checkbox"/> 60+ years |

Nominated By: Eli Beckman
(Name of group, organization, or individual)

Phone: (415) 272-6132 Email: ebeckman@tcmmail.org

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 Ex: social media, press release, Town Website, Parks and Recreation Activity Guide, etc.
3. The award winner(s) will be notified following the September 28, 2020 Parks & Recreation Commission Meeting. Winner(s) will be provided a certificate of recognition by the Parks & Recreation Commission and celebrated by the Town through social media and marketing collateral. Additional prizes and recognition may be added.

DESCRIPTION OF THE NOMINEE'S INVOLVEMENT AND WHY this nominee should receive the 2020 VOLUNTEER OF THE YEAR Award. Additional pages may be added. Please include any letters of recommendation, photos taken while volunteering, and media information

Pati has continued to coordinate and support Age-Friendly Corte Madera through the pandemic in a variety of ways. She has helped coordinate and market a monthly virtual speaker series in collaboration with neighboring age-friendly groups, represented Age-Friendly Corte Madera in Neighbor to Neighbor virtual meetings and efforts through Marin Voluntary Organizations Active in Disaster (VOAD), and spearheaded a free mask program in Town Park.

During emergency planning, Pati is an advocate for our senior community and those needing additional services. Her involvement, perspective and intuition is extremely valuable in prosperous times and has proven even more pertinent during the COVID-19 pandemic.

Parks & Recreation Master Plan
Subcommittee Update: Commissioners Ravasio, Phipps, Brown
Summary of Discussions with Town Staff, Aug. 31 – Sept. 4, 2020

BACKGROUND:

Our subcommittee is in the early stages of developing a new Master Plan for the Town's Parks & Recreation facilities and programs.

Our goal is to take a fresh look at the opportunities and needs of the community, to bring forward what may still be relevant and feasible from the 2007 plan, and provide a comprehensive set of recommendations for what's needed and possible for Corte Madera now and into the future. The plan will present a vision for the role for Parks & Recreation in our community and how our parks and recreation programs can evolve and grow, with immediate and a 3, 5, & 10 year perspective, and a modular approach to implementation so that elements of the plan can be realized based on a timely assessment of impact and allowable budget and other resources.

Following is a summary of the subcommittee's discussions with Town Staff* between August 31 and September 4, 2020. These discussions were focused on identifying both near-term priorities as well as longer-term opportunities to enhance and expand Parks & Recreation programs and infrastructure. These are not recommendations at this point, nor does this represent what may be a longer list of possibilities that will be explored as part of the Master Plan development which will include community outreach to gain more input and feedback, followed by more rigorous evaluation of feasibility and resource requirements.

NOTE: Discussions to date do not take into consideration any permanent changes to health and safety protocols. If COVID-era requirements persist, there may be a significant impact on planning and adaptation.

*Staff discussions included: Public Works Director R.J. Suokko and Senior Engineer Jared Barrilleaux (8/31/20); Parks & Recreation Director Ashley Howe (9/1/20); Planning and Building Director Adam Wolff (9/2/20); Town Manager Todd Cusimano and Assistant Town Manager Rebecca Vaughn (9/4/20)

NEAR-TERM PRIORITIES & OPPORTUNITIES

There are a number of opportunities to optimize existing infrastructure and create space to support existing programs. These are not necessarily recommendations, but, rather, represent ideas that could be feasible for near-term implementation based on resource requirements and/or demonstrated urgent need. These include:

Town Park Bathrooms:

A phased remodel of the bathrooms near the tennis courts is underway to quickly provide better facilities at our most-visited Town park. There is an identified need for additional bathrooms, including permanent restroom facilities at the playground (to replace porta-potties) and on the East end of the park (at or near the Community Center) to service the sports fields and dog park visitors.

Programming/Classroom Space:

The current Community Center building layout cannot accommodate multiple classes running concurrently and is not conducive to smaller formats. Classroom space is urgently needed (target timing: Spring; post-COVID) for daytime programs for seniors and after-school programs for kids.

Storage Space:

Storage space within the Community Center is extremely limited. Materials for Parks & Rec programs are stored on the Community Center stage and in the Barn (adjacent to Café Verde). The Barn also houses emergency supplies, holiday decorations, and other items. Convenient and accessible storage is needed for frequently-used materials for classes and day-to-day operations.

Synthetic Field:

Converting one of the sports fields to synthetic turf would allow for much-needed year-round field use by both Neil Cummins Elementary and the Town for both Fall/Winter league events and revenue-producing rentals. Synthetic field materials have advanced to have fewer environmental and health impacts. Synthetic fields also reduce maintenance costs.

Fitness Court

The Town has received a \$30K grant from National Fitness Campaign to be used towards the installation of a fitness court. Like the one installed along the Marina Green in San Francisco, the court would include a series of stations for strength training and cardiovascular workout. NFC offers free classes and provides workout routines. Minimum space requirement: 38' x 38' (the size of a tennis half-court). Incremental funding is required for installation.

Longer-term Priorities and Opportunities:

Re-Imagining the Community Center

There is an opportunity to reimagine the Community Center within the existing footprint of the building, turning it into a gathering place, one that is functional, flexible, and a place that is open to the community, where people are invited to come together, to linger, to enjoy the space, not just a place to go on an appointment basis, where there is more connection between the outdoors and the indoors, with enhanced space for programming and planning for possible emergency use.

Integrating Park Madera Center:

Park Madera Center offers many opportunities to evolve to serve various needs of the community. Park Madera Center will continue to operate as a business/retail center at least until 2035. In the near term, as was done with the dance studio in the rear of the building, if spaces become available and those spaces can be programmed to be cost-neutral (i.e. revenue-producing for the Town), then those spaces could be handed over to Parks & Rec to support existing and expanded offerings.

Longer term, there are myriad ways that Park Madera Center could evolve to meet the needs of the community, including, but not limited to, more cohesive integration with Town Park and the Community Center, innovative public/private partnerships to provide community amenities (similar to Café Verde structure), and more. Given the number of possibilities and the long-term and multi-faceted nature of this Town asset, a dedicated cross-functional task force focused on the future potential of this property would be logical.

Community Garden(s)

Community interest needs to be assessed, site(s) evaluated (east and west sides of Town), and Town sponsorship vs. private committee management explored.

Community Pool/Swim Program

A community pool has been proposed in the past and will again be considered should there be sufficient community interest.

Next Steps:

- **Summary and discussion with Parks & Recreation Commission – September 28, 2020**
- **Conduct community outreach for input – fourth quarter, 2020**
- **Present Master Plan vision and recommendations –2021**