

**Town of Corte Madera Regular
Town Council Meeting**

Eli Beckman
Mayor

David Kunhardt
Vice Mayor

Fred Casissa
Councilmember

Charles Lee
Councilmember

Bob Ravasio
Councilmember



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

Todd Cusimano
Town Manager

Teresa Stricker
Town Attorney

Rebecca Vaughn
Town Clerk

Town Hall
300 Tamalpais Drive
Corte Madera, CA 94925
townofcortemadera.org

TUESDAY, OCTOBER 6, 2020, 5:45 PM
VIA VIDEOCONFERENCE ONLY

NOTICE TO PUBLIC:

Due to Coronavirus (COVID-19), the October 6, 2020, Regular Town Council meeting will occur via videoconference only. All Councilmembers will be participating remotely, and residents are urged to follow the orders issued by the Marin County Public Health Officer and Governor and participate in the meeting remotely as well. As allowed under the Governor's Executive Order N-29-20 (March 17, 2020), during the duration of the COVID emergency the Town of Corte Madera will no longer offer an in-person meeting location for the public to attend.

Members of the public may view and participate in the meeting remotely through the following link: <https://tinyurl.com/y7aw8ubu>

(No Pre-Registration Needed- Click on Link at Meeting Start Time)

You may call in using: 1 (408) 638-0968 (Zoom webinar ID: 914-5144-0692)

Or iPhone one-tap: +14086380968,,91451440692#

How to submit public comment remotely:

1. Email PublicComment@tcmmail.org prior to 5:00 P.M. on the day of the meeting.
2. Email PublicComment@tcmmail.org during the meeting.
3. Join the meeting using the link above and select the "Raise Hand" icon during the meeting, or press *9 to add yourself to the speaker queue if calling in to the meeting.

Anyone with a disability needing further assistance with public comment should contact the Clerk at least 2 hours before the beginning of the meeting to make alternative arrangements at rvaughn@tcmmail.org or 415-927-5050. Click [here](#) for more information on how to register to watch the meeting and submit public comment remotely.

5:45 p.m. CLOSED SESSION:

1. Public Comment Regarding Closed Session Items
2. Adjourn to Closed Session:
 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Closed Session Pursuant to Cal. Gov't Code Section 54957
Title: Town Manager
 - PUBLIC EMPLOYEE APPOINTMENT
Closed Session Pursuant to Cal. Govt. Code Section 54957
Title: Town Attorney

6:30pm REGULAR MEETING:

1. CALL TO ORDER, ROLL CALL AND SALUTE TO THE FLAG

1.A. Report out of Closed Session

2. OPEN TIME FOR PUBLIC COMMENT

At the beginning of each regular Town Council meeting, any member of the public may address the Town Council concerning any item not on the Council's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Mayor or the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Council may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Council, no further comment from the public will be permitted unless authorized by the Mayor or the Council and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Council or as otherwise limited by order of the Mayor or Council.

3. PRESENTATIONS:

3.A. Presentation and Discussion Regarding (1) the County of Marin's Applications for Funding Under the State of California's Project Home Key Program for Housing Individuals and Families Experiencing or at Risk of Experiencing Homelessness and who are Impacted by the COVID-19 Pandemic and (2) County of Marin's Plan to Purchase Properties at the Following Locations for Purpose of Housing Homeless Individuals and Families: Americas Best Value Inn Hotel at 1591 Casa Buena Drive in Corte Madera and an Office Building Located at 3301 Kerner Boulevard in San Rafael
Presentation provided by Andrew Hening, Open Doors Marin, and Leelee Thomas, Planning Manager for the County of Marin

[Public Comment on Item 3.A. Received After Agenda Publication](#)

4. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Town Council, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Mayor and Town Council.

4.A. Waive Further Reading and Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only
(Standard procedural action – no backup information provided)

4.B. Second Reading and Possible Adoption Of Ordinance No. 1000, Introduced As Amended On September 15, 2020, An Ordinance Of The Town Council Of The Town Of Corte Madera Amending Title 8.04 of the Corte Madera Municipal Code by (1) Amending Section 8.04.020 To Define Leash Length As Not Exceeding Six Feet In Length, (2) Adding Section 8.04.022 To Prohibit Animals In The Waterway On The East Side Of Town Park, And (3) Amending Section 8.04.030 To Designate Violations Of Sections 8.04.020 And 8.04.022 As Infractions

Recommendation: Adopt Ordinance as requested

[4.B. Staff Report and Attachments](#)

- 4.C.** Approve Request To Move The Tuesday, November 3, 2020 Regular Town Council Meeting To Monday, November 2, 2020 So As To Not Conflict With Election Night Activities and Affirm that the Meeting Will Remain A Regular Town Council Meeting

Recommendation: Approve item as requested

[4.C. Staff Report](#)

- 4.D.** Waive the Competitive Bid Process Requirements and Authorize the Town Manager to Enter a One-Year Agreement in an Amount Not to Exceed \$300,000 with Flores Builders, Landscape Division, Inc., to Provide Landscaping Services

Recommendation: Approve item as requested

[4.D. Staff Report and Attachments](#)

- 4.E.** Approve Notice of Completion for the 2019 Road Rehabilitation Project, Project No. 18-002

Recommendation: Approve item as requested

[4.E. Staff Report and Attachments](#)

- 4.F.** Approve Minutes of the September 15, 2020 Regular Town Council Meeting

Recommendation: Approve item as requested

[4.F. 09.15.20 Draft Town Council Meeting Minutes](#)

5. PUBLIC HEARINGS:

- 5.A.** First Reading and Possible Introduction of Ordinance No. 1001 Amending The Town of Corte Madera Municipal Code To Add Chapter 15.55 (Water Efficient Landscaping) And Adopt By Reference Portions Of Title 13 Of The Marin Municipal Water District Code Specifically Section 13.02.021 Subsections (2) (Definitions) And (5) (Water Efficient Landscaping) Recommendation: Introduce Ordinance as requested

[5.A. Staff Report and Attachments](#)

[5.A. Revised Attachment 3](#)

6. BUSINESS ITEMS

- 6.A.** Consideration And Possible Adoption Of Resolution No. 34/2020 Approving A \$75,000 Budget Amendment For Fiscal Year 2020-21 and Authorizing The Town Manager To Hire Additional Staff To Enhance Code Enforcement Services Under The Supervision Of The Town Code Enforcement Officer

Recommendation: Approve item as requested

[6.A. Staff Report and Attachments](#)

- 6.B.** Discussion and Authorization for Mayor to Sign Letter from Town Council to the Metropolitan Transportation Commission/Association of Bay Area Governments (MTC/ABAG) Executive Committee Regarding Regional Housing Needs Allocation (RHNA) Recommended Methodology

Recommendation: None at this time

[6.B. Staff Report and Attachments](#)

- 6.C.** Consideration And Possible Adoption Of Resolution No. 35/2020 Authorizing The Town Manager And Department Head Employees To Receive A One-Time Payment Of Administrative Leave Buy Back Of Up To 80 Hours And Vacation Leave Buy Back Of Up To 40 Hours, For Fiscal Year 2020/21 Only

Recommendation: Approve item as requested
[6.C. Staff Report and Attachments](#)

7. COUNCIL REPORTS

- Town Manager Report
- Town Council Reports

8. DISCUSSION OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

- 8.A.** Review of Draft Agenda for October 20, 2020 Town Council Meeting

Recommendation: Review item and provide direction to staff
[8.A. 10.20.20 Draft Agenda for Town Council Meeting](#)

9. ADJOURNMENT

ORDER OF BUSINESS: The Sanitary District No. 2 (SD2) meetings begin upon conclusion of the meeting of the Corte Madera Town Council unless otherwise noted. Agendas for SD2 are posted separately.

REPORTS: Town Council Staff Reports are usually available by 5:00 p.m., Friday prior to the Council Meeting, and may be obtained at the Corte Madera Town Hall, or by calling 415-927-5050. Copies of the reports relating to agenda items are available for review in the Town Clerk's Office, at the Corte Madera Library, Fire Station 13 (5600 Paradise Drive) and <https://www.townofcortemadera.org/681/Agendas-Minutes-and-Notices>. Materials related to an item on this agenda that have been submitted to the Town Council or staff after distribution of the agenda packet are available for public inspection in the Town Clerk's Office located at Town Hall, 300 Tamalpais Drive, Corte Madera, CA 94925, during normal business hours, 8 a.m. to 12 p.m. and 1 p.m. to 4 p.m.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the Town Clerk at 415-927-5085. For auxiliary aids or services or other reasonable accommodations to be provided by the Town at or before the meeting please notify the Town Clerk at least 3 business days in advance of the meeting date. If the town does not receive timely notification of your reasonable request, the Town may not be able to make the necessary arrangements by the time of the meeting.

NOTIFICATION LIST: To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town's website at <https://www.townofcortemadera.org> and click on "Notify Me" to register, or email the Town Clerk at: rvauahn@tcmmail.org.