

Town of Corte Madera Regular

James H. Andrews
Mayor

Eli Beckman
Vice Mayor

Sloan Bailey
Councilmember

David Kunhardt
Councilmember

Bob Ravasio
Councilmember

Town Council



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

Todd Cusimano
Town Manager

Teresa Stricker
Town Attorney

Rebecca Vaughn
Town Clerk

Town Hall
300 Tamalpais Drive
Corte Madera, CA 94925
townofcortemadera.org

TUESDAY, OCTOBER 15, 2019, 6:30 PM

1. CALL TO ORDER, ROLL CALL AND SALUTE TO THE FLAG

2. OPEN TIME FOR PUBLIC COMMENT

At the beginning of each regular Town Council meeting, any member of the public may address the Town Council concerning any item not on the Council's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Mayor or the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Council may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Council, no further comment from the public will be permitted unless authorized by the Mayor or the Council and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Council or as otherwise limited by order of the Mayor or Council.

3. PRESENTATIONS

- 3.A.** Update Regarding Transfer Agreement Details and Resolution of Encroachment Matter at 800 Corte Madera Avenue
Presentation provided by Scott Hochstrasser from IPA, Inc. (International Planning Associates) and Joshua Steinhauer from Coblenz, Patch, Duffy & Bass.

[3A 800 Corte Madera Ave 9.6.19.pdf](#)

4. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Town Council, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Mayor and Town Council.

- 4.A.** Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only.
(Standard procedural action – no backup information provided)

- 4.B.** Adopt Resolution No. 44/2019 (1) Endorsing the Madera Gardens Neighborhood Response Group Disaster Preparedness Drill, (2) Allowing One Temporary Sign in the Public Right-of-Way from October 28, 2019 to November 4, 2019 Publicizing the Madera Gardens Neighborhood Response Group Disaster Preparedness Drill on November 3, 2019; and (3) Determining that the Project is Exempt from the California Environmental Quality Act (CEQA) Pursuant to CEQA Guidelines 15061(B)(3)

Recommendation: Adopt Resolution No. 44/2019

[4.B. Staff Report and Attachments.pdf](#)

- 4.C.** Adopt Resolution No. 45/2019 (1) Endorsing the Christmas Tree Hill Neighborhood Response Group's Disaster Preparedness Drill, (2) Allowing One Temporary Sign in the Public Right-of-Way from October 16, 2019 to November 4, 2019 Publicizing the Christmas Tree Hill Neighborhood Response Group's Disaster Preparedness Drill on November 3, 2019; and (3) Determining that the Project is Exempt from the California Environmental Quality Act (CEQA) Pursuant to CEQA Guidelines 15061(B)(3)

Recommendation: Adopt Resolution No. 45/2019

[4.C. Staff Report and Attachments.pdf](#)

- 4.D.** Authorize Public Works Director to Execute and Record a Notice of Completion for the Sanford at Casa Buena and Meadowsweet – Traffic Congestion Relief, Project No. 15-015

Recommendation: Approve item as requested

[4.D. Staff Report and Attachments.pdf](#)

- 4.E.** Approve General Fund Revenue and Expenditure Report for September, 2019

Recommendation: Approve item as requested

[4.E. Staff Report and Attachments...pdf](#)

4.F. Approve Accounts Payable Warrants for September, 2019

Recommendation: Approve item as requested

[4.F. Staff Report and Attachments...pdf](#)

4.G. Approval of Minutes of the October 1, 2019 Regular Town Council Meeting

Recommendation: Approve item as requested

[4.G. 100119 Draft Corte Madera Regular Town Council Minutes.pdf](#)

5. PUBLIC HEARINGS

5.A. First Reading and Possible Introduction of Ordinance No. 989, An Ordinance of the Town Council of the Town of Corte Madera Repealing and Replacing Chapter 9.36 of the Municipal Code to Update and Clarify the Regulation of Excessive and Offensive Noise

Recommendation: Consider introduction of Ordinance No. 989

[5.A. Staff Report and Attachments.pdf](#)

6. BUSINESS ITEMS

6.A. Consideration and Possible Adoption of Resolution No. 43/2019 to (1) authorize the Town's participation in a Joint Exercise of Powers Agreement (JPA) to form the Marin Wildfire Prevention Authority; (2) authorize the Mayor to execute the JPA; and (3) request that the County of Marin place a Parcel Tax Measure on the March 3, 2020 ballot to fund the Marin Wildfire Prevention Authority

Recommendation: Adopt Resolution No. 43/2019

[6.A. Staff Report and Attachments.pdf](#)

6.B. Second Reading and Possible Adoption of Resolution No. 42/2019 To Amend Town Manager Todd Cusimano's Employment Contract by (1) Extending Its Expiration Date from September 1, 2021 to December 31, 2026, (2) Increasing His Annual Salary by \$11,400 (5.2%), (3) Establishing a Compensation Review Every Two Years, and (4) Making Other Appropriate Changes

Recommendation: Consider adoption of Resolution No. 42/2019

[6.B. Staff Report and Attachments.pdf](#)

6.C. Consideration and Possible Action to Adopt Resolution No. 41/2019 Approving Revisions to Mid-Management Employees Memorandum of

Understanding Regarding Benefits for Holidays, Reimbursable Expenses, and Mobile Technology Expense Allowance

Recommendation: Consider adoption of Resolution No. 41/2019

[6.C. Staff Report and Attachments.pdf](#)

7. TOWN MANAGER AND COUNCIL REPORTS

- Town Manager Report
 - Update on Personnel Changes in Administration, Public Works, Parks and Recreation
- Council Reports

8. REVIEW OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

8.A. Review of Draft Agenda for November 5, 2019 Town Council Meeting

Recommendation: Review item and provide direction to staff

[8.A. 11.05.19 Draft Town Council Agenda.pdf](#)

9. ADJOURNMENT

ORDER OF BUSINESS: The Sanitary District No. 2 (SD2) meetings begin upon conclusion of the meeting of the Corte Madera Town Council. Agendas for SD2 are posted separately.

REPORTS: Town Council Staff Reports are usually available by 5:00 p.m., Friday prior to the Council Meeting, and may be obtained at the Corte Madera Town Hall, or by calling 415-927-5050. Copies of the reports relating to agenda items are available for review in the Town Clerk's Office, at the Corte Madera Library, Fire Station 13 (5600 Paradise Drive) and <https://www.townofcortemadera.org/681/Agendas-Minutes-and-Notices>. Materials related to an item on this agenda that have been submitted to the Town Council or staff after distribution of the agenda packet are available for public inspection in the Town Clerk's Office located at Town Hall, 300 Tamalpais Drive, Corte Madera, CA 94925, during normal business hours, 8 a.m. to 12 p.m. and 1 p.m. to 4 p.m.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the Town Clerk at 415-927-5085. For auxiliary aids or services or other reasonable accommodations to be provided by the Town at or before the meeting please notify the Town Clerk at least 3 business days in advance of the meeting date. If the town does not receive timely notification of your reasonable request, the Town may not be able to make the necessary arrangements by the time of the meeting.

NOTIFICATION LIST: To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town's website at <https://www.townofcortemadera.org> and click on "Notify Me" to register, or email the Town Clerk at: rvaughn@tcmmail.org.

