

**Town of Corte Madera Regular Town
Council Meeting**

Eli Beckman
Mayor

David Kunhardt
Vice Mayor

Fred Casissa
Councilmember

Charles Lee
Councilmember

Bob Ravasio
Councilmember



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

Todd Cusimano
Town Manager

Amy Ackerman
Interim Town Attorney

Rebecca Vaughn
Town Clerk

Town Hall
300 Tamalpais Drive
Corte Madera, CA 94925
townofcortemadera.org

MONDAY, NOVEMBER 2, 2020, 5:45 PM

(Note Change of Date)

VIA VIDEOCONFERENCE ONLY

NOTICE TO PUBLIC:

Due to Coronavirus (COVID-19), the Monday, November 2, 2020, Regular Town Council meeting will occur via videoconference only. All Councilmembers will be participating remotely, and residents are urged to follow the orders issued by the Marin County Public Health Officer and Governor and participate in the meeting remotely as well. As allowed under the Governor's Executive Order N-29-20 (March 17, 2020), during the duration of the COVID emergency the Town of Corte Madera will no longer offer an in-person meeting location for the public to attend.

Members of the public may view and participate in the meeting remotely through the following link:

<https://tinyurl.com/y7aw8ubu>

(No Pre-Registration Needed- Click on Link at Meeting Start Time)

You may call in using: 1 (408) 638-0968 (Zoom webinar ID: 914-5144-0692)

Or iPhone one-tap: +14086380968,,91451440692#

How to submit public comment remotely:

1. Email PublicComment@tcmmail.org prior to 5:00 P.M. on the day of the meeting.
2. Email PublicComment@tcmmail.org during the meeting.
3. Join the meeting using the link above and select the "Raise Hand" icon during the meeting, or press *9 to add yourself to the speaker queue if calling in to the meeting.

Anyone with a disability needing further assistance with public comment should contact the Clerk at least 2 hours before the beginning of the meeting to make alternative arrangements at rvaughn@tcmmail.org or 415-927-5050. Click [here](#) for more information on how to register to watch the meeting and submit public comment remotely.

5:45 p.m. CLOSED SESSION:

1. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS

2. ADJOURN TO CLOSED SESSION REGARDING THE FOLLOWING ITEMS:

- 2.A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Closed Session Pursuant to Cal. Gov't Code Section 54956.8
Property: 240 Tamal Vista Boulevard, Corte Madera, CA

Agency Negotiator: Todd Cusimano, Town Manager
Negotiating Party: JP Hunt Investments, LLC
Under Negotiation: Price and Terms of Payment

2.B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Closed Session Pursuant to Government Code Section 54957(b)
Title: Town Manager

6:30pm REGULAR MEETING:

1. CALL TO ORDER, ROLL CALL AND SALUTE TO THE FLAG

1.A. Report out of Closed Session

2. OPEN TIME FOR PUBLIC COMMENT

At the beginning of each regular Town Council meeting, any member of the public may address the Town Council concerning any item not on the Council's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Mayor or the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Council may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Council, no further comment from the public will be permitted unless authorized by the Mayor or the Council and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Council or as otherwise limited by order of the Mayor or Council.

3. PRESENTATIONS: None

4. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Town Council, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Mayor and Town Council.

4.A. Waive Further Reading and Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only
(Standard procedural action – no backup information provided)

4.B. Authorize the Town Manager to Enter Agreements with (1) Jones Hall For an Amount Not To Exceed Amount \$20,000 and (2) NHA Advisors For an Amount Not to Exceed Amount of \$20,000, To Provide Professional Services Engagement for CalPERS Unfunded Actuarial Liability (UAL) Validation Action

Recommendation: Authorize items as requested

[4.B. Staff Report and Attachments](#)

4.C. Adopt Resolution No. 38/2020 Authorizing the Mayor to Sign the Dissolution Agreement of the Marin County Major Crimes Task Force

Recommendation: Adopt Resolution as requested

[4.C. Staff Report and Attachments](#)

- 4.D.** Authorize the Public Works Director to Execute a First Addendum to the Contract with Adaptation International, Inc., for Services Related to the Development of the Town's Climate Adaptation Plan, to Extend the Term by Four (4) Months Due to COVID-19

Recommendation: Authorize items as requested
[4.D. Staff Report and Attachments](#)

- 4.E.** Approve Quarterly Investment Report for Period Ending September 30, 2020

Recommendation: Approve item as requested
[4.E. Staff Report and Attachments](#)

- 4.F.** Approve Minutes of the October 20, 2020 Regular Town Council Meeting

Recommendation: Approve item as requested
[4.F. 10.20.2020 Draft Town Council Meeting Minutes](#)

5. PUBLIC HEARINGS: None

6. BUSINESS ITEMS

- 6.A.** Discussion of Project Homekey and the County of Marin Proposal to Purchase America's Best Value Inn, Located at 1591 Casa Buena Drive in Corte Madera To Convert the Inn to Permanent Supportive Housing For Homeless Individuals. *(The Town Council will receive update from staff regarding this project. The Council will have the opportunity to publicly make any statement about this project and/or discuss any concerns they may have after hearing an update from staff and public comment)*

Note: Under state law, the Town has no decision-making authority for Homekey projects. (Health & Safety Code section 506751.1, sub. (g).)

Recommendation: Discuss and provide direction as requested
[6.A. Staff Report and Attachments](#)
[Public Comment Received After Agenda Publication](#)
[Project Homekey FAQ's](#)

- 6.B.** Consideration and Possible Action to Adopt Resolution No. 36/2020 to (1) Approve Creation of a New Position Classification Titled Code Enforcement / Communications Manager, With a Salary Range of \$8,613 to \$10,469 Per Month and (2) Amend Compensation Schedule C – Mid-Management to Add New Position and Salary Range. *(This is a two-meeting item per Council policy)*

Recommendation: Discuss and approve item as requested
[6.B. Staff Report and Attachments](#)

- 6.C.** Consideration and Possible Adoption of Resolution No. 39/2020, Approving a Revised Publicly Available Pay Schedule for 2020-21 Per CalPERS Regulations

Recommendation: Discuss and approve item as requested
[6.C. Staff Report and Attachments](#)

7. COUNCIL REPORTS

- Town Manager Report
- Town Council Reports

8. DISCUSSION OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

8.A. Review of Draft Agenda for Tuesday, November 17, 2020 Town Council Meeting

Recommendation: Review item and provide direction to staff

[8.A. 11.17.20 Draft Agenda for Town Council Meeting](#)

9. ADJOURNMENT

ORDER OF BUSINESS: The Sanitary District No. 2 (SD2) meetings begin upon conclusion of the meeting of the Corte Madera Town Council unless otherwise noted. Agendas for SD2 are posted separately.

REPORTS: Town Council Staff Reports are usually available by 5:00 p.m., Friday prior to the Council Meeting, and may be obtained at the Corte Madera Town Hall, or by calling 415-927-5050. Copies of the reports relating to agenda items are available for review in the Town Clerk's Office, at the Corte Madera Library, Fire Station 13 (5600 Paradise Drive, Corte Madera 94925) and <https://www.townofcortemadera.org/681/Agendas-Minutes-and-Notices>. Materials related to an item on this agenda that have been submitted to the Town Council or staff after distribution of the agenda packet are available for public inspection in the Town Clerk's Office located at Town Hall, 300 Tamalpais Drive, Corte Madera, CA 94925, during normal business hours, 8 a.m. to 12 p.m. and 1 p.m. to 4 p.m.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the Town Clerk at 415-927-5085. For auxiliary aids or services or other reasonable accommodations to be provided by the Town at or before the meeting please notify the Town Clerk at least 3 business days in advance of the meeting date. If the town does not receive timely notification of your reasonable request, the Town may not be able to make the necessary arrangements by the time of the meeting.

NOTIFICATION LIST: To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town's website at <https://www.townofcortemadera.org> and click on "Notify Me" to register, or email the Town Clerk at: rvaughn@tcmmail.org.