

## Town of Corte Madera Regular

**James H. Andrews**  
*Mayor*

**Eli Beckman**  
*Vice Mayor*

**Sloan Bailey**  
*Councilmember*

**David Kunhardt**  
*Councilmember*

**Bob Ravasio**  
*Councilmember*

### Town Council



THE TOWN OF  
CORTE MADERA  
MARIN COUNTY CALIFORNIA

**Todd Cusimano**  
*Town Manager*

**Teresa Stricker**  
*Town Attorney*

**Rebecca Vaughn**  
*Town Clerk*

**Town Hall**  
300 Tamalpais Drive  
Corte Madera, CA 94925  
[townofcortemadera.org](http://townofcortemadera.org)

**TUESDAY, NOVEMBER 5, 2019, 6:30 PM**

### 1. CALL TO ORDER, ROLL CALL AND SALUTE TO THE FLAG

### 2. OPEN TIME FOR PUBLIC COMMENT

At the beginning of each regular Town Council meeting, any member of the public may address the Town Council concerning any item not on the Council's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Mayor or the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Council may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Council, no further comment from the public will be permitted unless authorized by the Mayor or the Council and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Council or as otherwise limited by order of the Mayor or Council.

### 3. PRESENTATIONS

**3.A.** Update on Age Friendly Intergenerational Center  
(Presentation provided by Carla Condon)

### 4. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single

motion. Any member of the Town Council, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Mayor and Town Council.

- 4.A.** Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only.  
(Standard procedural action – no backup information provided)

- 4.B.** Second Reading and Possible Adoption of Ordinance No. 989, An Ordinance of the Town Council of the Town of Corte Madera Repealing and Replacing Chapter 9.36 of the Municipal Code to Update and Clarify the Regulation of Excessive and Offensive Noise

Recommendation: Adopt Ordinance No. 989

[4.B. Staff Report and Attachments.pdf](#)

- 4.C.** Adopt Resolution No. 46/2019 of the Town Council of the Town of Corte Madera Approving a Fine in the Amount of \$500 to be Assessed for Fraudulent Production of Guest Parking Permits for Parking in Areas Subject to the Town's Residential Parking Permit Program

Recommendation: Adopt Resolution No. 46/2019

[4.C. Staff Report and Attachments.pdf](#)

- 4.D.** Adopt Resolution No. 47/2019 Authorizing Town Staff to Apply for and Receive Senate Bill 2 Non-Competitive Grant Funding Under the "Building Jobs and Homes Act," and Authorizing the Town Manager to Execute the Town of Corte Madera Planning Grants Program (PGP) Application, the PGP Grant Documents, and any Amendments Thereto, on Behalf of the Town of Corte Madera as Required by the California Department of Housing and Community Development for Receipt of the PGP Grant

Recommendation: Adopt Resolution No. 47/2019

[4.D. Staff Report and Attachments.pdf](#)

- 4.E.** Adopt Resolution No. 48/2019, Approving an Enabling Resolution Authorizing the Town Manager and Finance Director to Issue Instruction to Morgan Stanley Regarding Its Investment Accounts

Recommendation: Adopt Resolution No. 48/2019

[4.E. Staff Report and Attachments.pdf](#)

- 4.F.** Approve Quarterly Investment Report for Period Ending September 30, 2019

Recommendation: Approve item as requested

[4.F. Staff Report and Attachments.pdf](#)

**4.G.** Approval of Minutes of the October 15, 2019 Regular Town Council Meeting

Recommendation: Approve item as requested

[4.G. 101519 Draft Corte Madera Regular Town Council Minutes.pdf](#)

**5. PUBLIC HEARINGS: NONE**

**6. BUSINESS ITEMS**

**6.A.** Discuss and Consider Authorizing the Town Manager to Enter Into a Contract Not to Exceed \$40,000 with David Wilkinson for Expert Guidance and Services to the Parks and Recreation Department; Hear Overview of the Department and Provide Direction to Town Manager As Appropriate

Recommendation: Discuss and approve item as requested

[6.A. Staff Report and Attachments](#)

**6.B.** Town Hall Complex Addition Update and Direction to Staff Regarding Funding Mechanism, Options, And Design in Light of Latest Cost Estimate

Recommendation: Review item and provide direction to staff

[6.B. Staff Report and Attachments.pdf](#)

**6.C.** Introduction of Ordinance No. 990 Repealing, Reenacting, and Adding Various Chapters in Title 15 of the Municipal Code, Adopting the 2019 California Building Standards Code and Setting a Public Hearing for Adoption of the Ordinance

Recommendation: Introduce Ordinance No. 990

[6.C. Staff Report and Attachments.pdf](#)

**6.D.** Introduction of Ordinance No. 991 Repealing and Reenacting Chapter 15.02 of the Municipal Code, Adopting the 2019 California Fire Code, the 2018 International Fire Code, and Appendix A of the International Wildland-Urban Interface Code, with Local Amendments Supported by Local Findings, and Setting a Public Hearing for Adoption of the Ordinance

Recommendation: Introduce Ordinance No. 991

[6.D. Staff Report and Attachments.pdf](#)

**6.E.** Discuss and Consider Town Clerk/Assistant Town Manager Classification, Job Description and Establishing a Salary Range of \$11,622 to \$14,125 – Two Meeting Business Item Per Council Policy

Recommendation: Discuss item and introduce draft resolution  
[6.E. Staff Report and Attachments.pdf](#)

## 7. TOWN MANAGER AND COUNCIL REPORTS

Town Manager Report

- Update on PG&E Public Safety Power Shutdown (PSPS)

Council Reports

## 8. REVIEW OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

### 8.A. Discussion Regarding Town Council Resolutions and Letters of Support/Opposition

- Amazon Recycling Boxes

- Letter to PG&E

- Discussion of Chipper Program and Current Budget Allocation

Recommendation: Discuss items and provide direction to staff

[8.A. Amazon Recycling Boxes.pdf](#)

[8.A. Letter to PGE.pdf](#)

### 8.B. Review of Draft Agenda for November 19, 2019 Town Council Meeting

Recommendation: Review item and provide direction to staff

[8.B. 11.19.19 Draft Town Council Agenda.pdf](#)

## 9. ADJOURNMENT

**ORDER OF BUSINESS:** The Sanitary District No. 2 (SD2) meetings begin upon conclusion of the meeting of the Corte Madera Town Council. Agendas for SD2 are posted separately.

**REPORTS:** Town Council Staff Reports are usually available by 5:00 p.m., Friday prior to the Council Meeting, and may be obtained at the Corte Madera Town Hall, or by calling 415-927-5050. Copies of the reports relating to agenda items are available for review in the Town Clerk's Office, at the Corte Madera Library, Fire Station 13 (5600 Paradise Drive) and <https://www.townofcortemadera.org/681/Agendas-Minutes-and-Notices>. Materials related to an item on this agenda that have been submitted to the Town Council or staff after distribution of the agenda packet are available for public inspection in the Town Clerk's Office located at Town Hall, 300 Tamalpais Drive, Corte Madera, CA 94925, during normal business hours, 8 a.m. to 12 p.m. and 1 p.m. to 4 p.m.

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the Town Clerk at 415-927-5085. For auxiliary aids or services or other

reasonable accommodations to be provided by the Town at or before the meeting please notify the Town Clerk at least 3 business days in advance of the meeting date. If the town does not receive timely notification of your reasonable request, the Town may not be able to make the necessary arrangements by the time of the meeting.

**NOTIFICATION LIST:** To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town's website at <https://www.townofcortemadera.org> and click on "Notify Me" to register, or email the Town Clerk at: [rvaughn@tcmmail.org](mailto:rvaughn@tcmmail.org).