

SPECIAL MEETING NOTICE AND AGENDA



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

TOWN OF CORTE MADERA PARKS AND RECREATION COMMISSION Corte Madera Town Council Chambers 300 Tamalpais Dr.

MONDAY, DECEMBER 17, 2018
6:30 P.M.

1. OPENING

Call to Order, Roll Call, and Salute to the Flag

2. OPEN TIME FOR PUBLIC DISCUSSION

The public is invited to address the Parks and Recreation Commission on any matter in the Commission's jurisdiction, except for items scheduled for Continued or New Hearings. Comments are limited to three minutes per speaker.

The public will be given an opportunity to speak on each agenda item at the time it is called. The Parks and Recreation Commission may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Commission, no further comment from the public will be permitted unless authorized by the Chair or the commission and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Commission or as otherwise limited by order of the Chair or Commission.

3. PRESENTATIONS

4. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Commission, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Chair and Commission.

5. OPEN TIME FOR PUBLIC DISCUSSION

5.1 COMMISSIONERS' REPORTS

- November
 - Commissioner - Town Council
 - CMPR / IGC Programming Ad-Hoc Committee
 - Individual Commissioner Updates
 - Executive Advisory Committee

5.2 PARK AND RECREATION DIRECTOR'S REPORT - UPDATES

- Recreation Center
- Outdoor
- Neil Cummins Gym
- Summer Playground
- Special Events
- Capital Projects
- Commission wish list

6. BUSINESS ITEMS

6.1 Preview of 2018 Winter / Spring Brochure

6.2 Preview of 2018 Fall Survey Results

6.3 Discussion and Possible Action on Animals in the Park Ordinance

6.4 Review of Skate Park Rules

6.5 Appointment of Commissioner Elsen and Commissioner Miles to

AD-HOC programming committee

6.6 Review of resolution supporting LWCF

7. ROUTINE AND OTHER MATTERS

The following items do not require a formal hearing, although the Chair and staff will indicate why each item is on the agenda. Commission may decide to reschedule the item as a public hearing.

7.1 FUTURE AGENDA ITEMS

7.2 ITEMS FOR YEARLY REVIEW

Month	Items
January	Review of Fee Resolution / Mid-Year Budget Review
February	Review of Roberts Rules of Order, Brown Act; Commissioner's Responsibilities, Review of Summer Brochure
March	
April	Summer Playground Presentation for Upcoming Year
May	Volunteer of the Year
June	Capital Improvement Discussion; Measure "A" Money, Review of Fall Brochure
July	Reorganize Commission (Select Chair and Vice-Chair); Annual Programming Report,
August	
September	Summer Playground Re-Cap
October	
November	Capital Improvement Update; Review of Winter Brochure
December	Commission Wish List Review

7.3 TOWN COUNCIL MEETINGS

January – Blomgren	February – Phipps	March – Engstrom	April - Weingart
May – Miles	June – Elsen	July – Janowsky	August – Blomgren
September - Phipps	October –Engstrom	November – Casissa	December – Miles

8. ADJOURNMENT

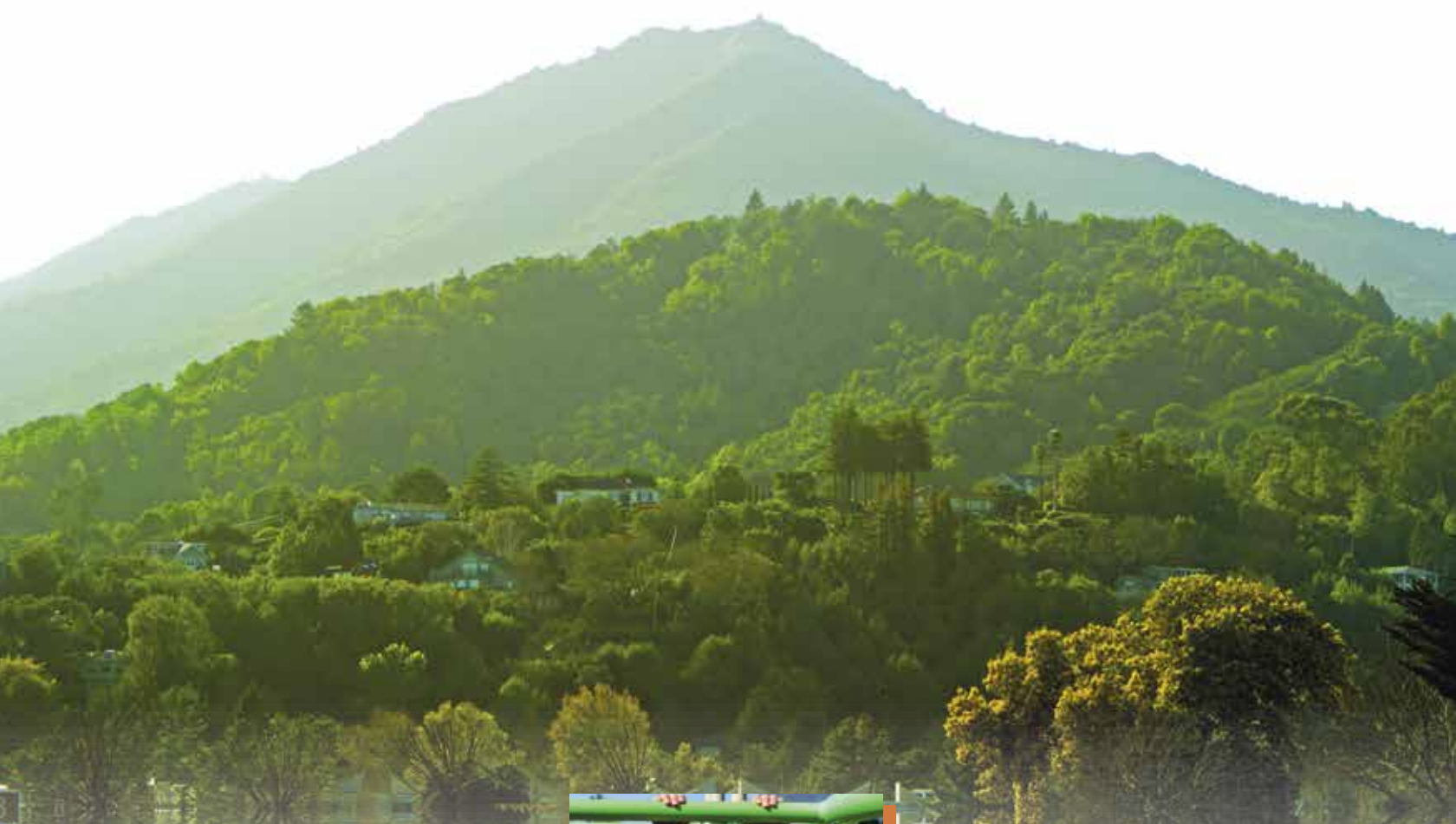
Next regular meeting will be on January 28th, 2019

9. PROCEDURAL NOTES

- All documents relating to agenda items are available for the public review in the Parks and Recreation Departments of the Town of Corte Madera Offices at 498 Tamalpais Dr., between the hours of 8am – 5pm Monday – Thursday. Staff reports are normally available on Thursday afternoon preceding the Monday meeting. It is recommended that you contact the Parks and Recreation Department for availability.
- Each person desiring to speak on an item will be given an opportunity at the appropriate time. Please state your name and address as the meeting is being recorded.
- **APPEAL** – Following the actions by the Parks and Recreation Commission at a public hearing or meeting, any decision of the Commission may be appealed to the Town Council within TEN (10) calendar days.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Parks and Recreation Department at (415) 927-5072. For auxiliary aids or services or other reasonable accommodations to be provide by Town at or before the meeting, please notify the Parks and Recreation Department at least 3 business days (the Wednesday before the meeting) in advance of the meeting date. If the Town does not receive timely notification of your reasonable request, the Town may not be able to make the necessary arrangements by the time of the meeting.

CORTE MADERA & LARKSPUR

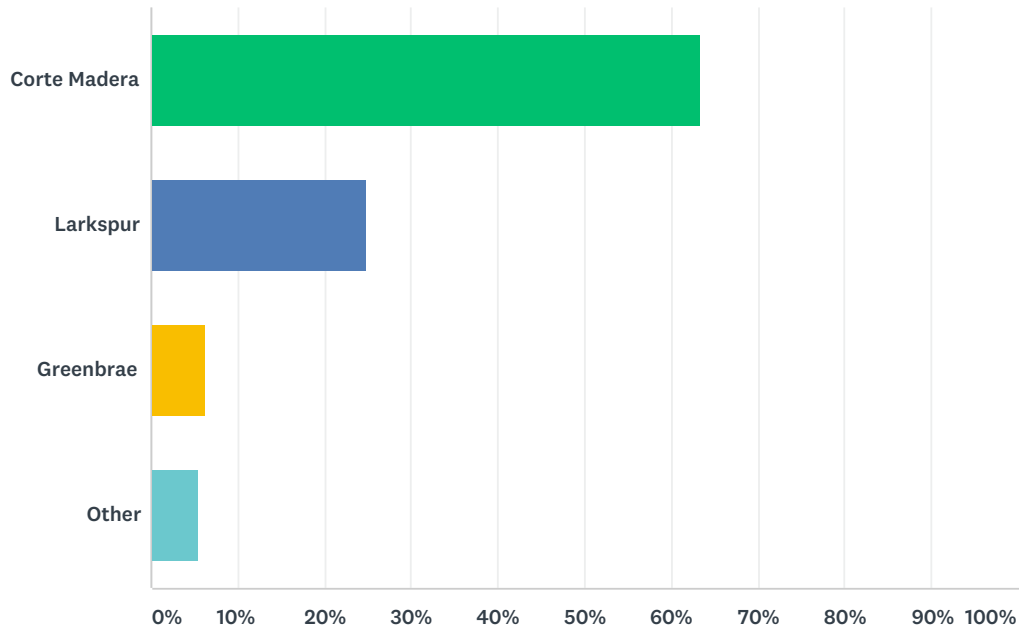
PARKS AND RECREATION



WINTER/SPRING 2018-2019

Q1 Where do you live?

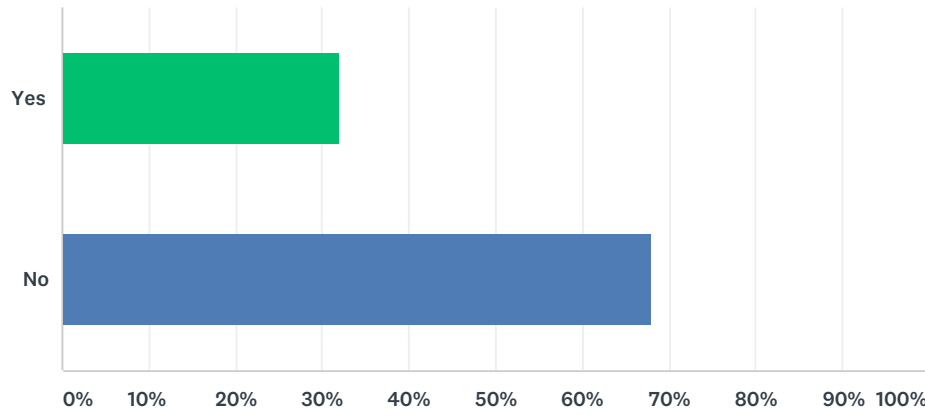
Answered: 353 Skipped: 1



ANSWER CHOICES	RESPONSES
Corte Madera	63.46% 224
Larkspur	24.93% 88
Greenbrae	6.23% 22
Other	5.38% 19
TOTAL	353

Q2 Do you have need for some form of childcare?

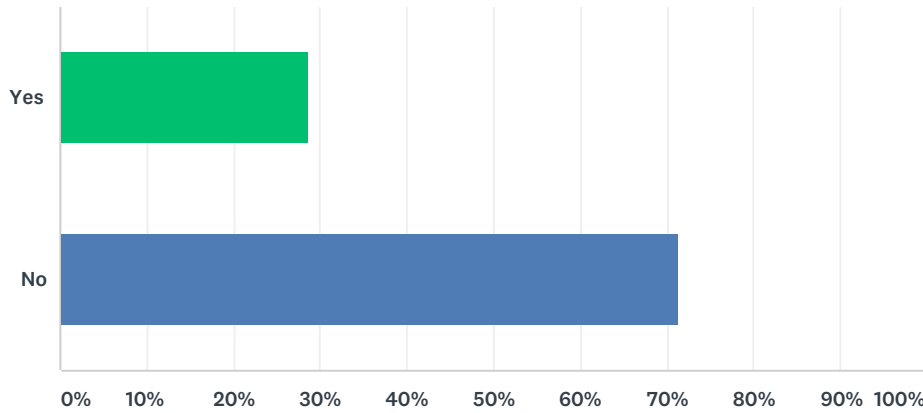
Answered: 347 Skipped: 7



ANSWER CHOICES	RESPONSES	
Yes	31.99%	111
No	68.01%	236
TOTAL		347

Q3 If the Corte Madera Parks and Recreation Department offered a childcare program would you be interested in attending?

Answered: 346 Skipped: 8



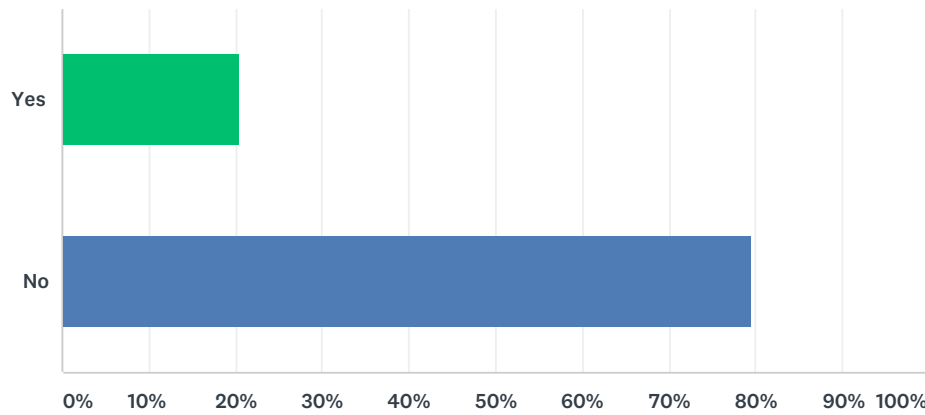
ANSWER CHOICES	RESPONSES	
Yes	28.61%	99
No	71.39%	247
TOTAL		346

Q4 If you have children, have they participated in our Summer Playground Program? If yes, please give us any feedback, if not, please tell us why.

Answered: 191 Skipped: 163

Q5 Have you attended programs at the Corte Madera Age Friendly Intergenerational Center?

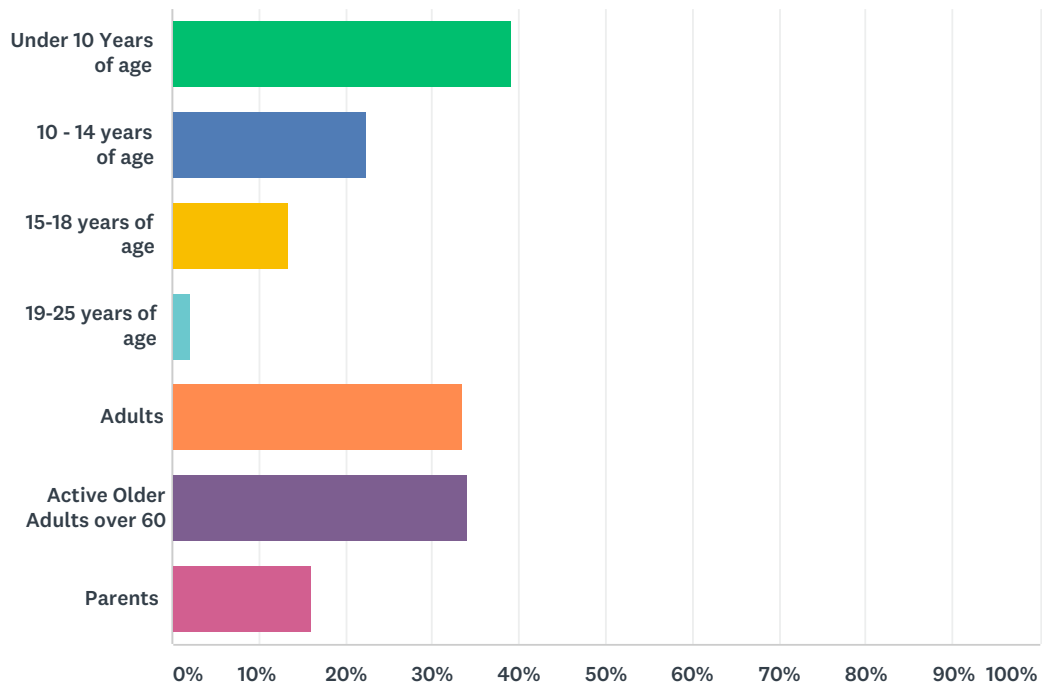
Answered: 346 Skipped: 8



ANSWER CHOICES	RESPONSES	
Yes	20.52%	71
No	79.48%	275
TOTAL		346

Q6 Identify which groups you would be interested in seeing more programs for. Select all that apply.

Answered: 335 Skipped: 19



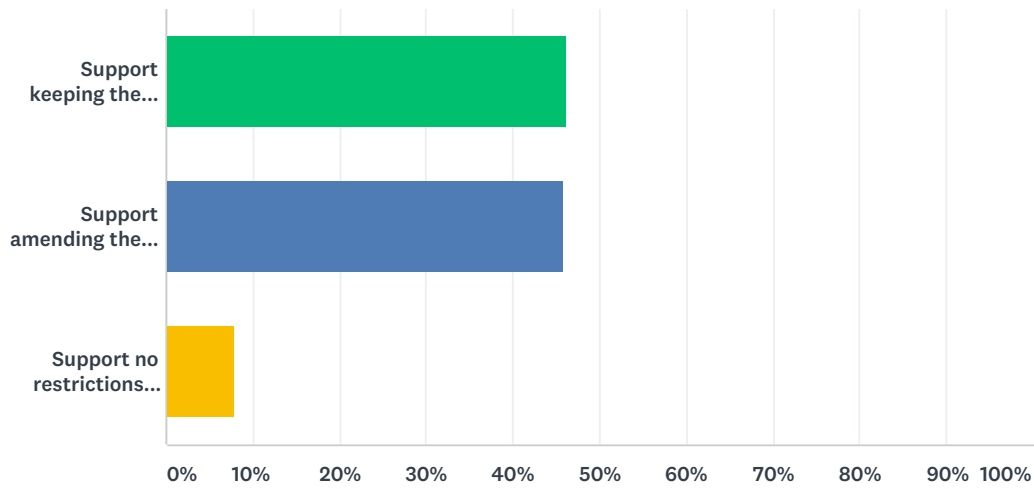
ANSWER CHOICES	RESPONSES	
Under 10 Years of age	39.10%	131
10 - 14 years of age	22.39%	75
15-18 years of age	13.43%	45
19-25 years of age	2.09%	7
Adults	33.43%	112
Active Older Adults over 60	34.03%	114
Parents	16.12%	54
Total Respondents: 335		

Q7 Are there programs and events you would like to see that are currently not being offered? If so, please enter them below.

Answered: 145 Skipped: 209

Q8 Currently, The Town of Corte Madera has a municipal code that does not allow animals in its parks. Would you:

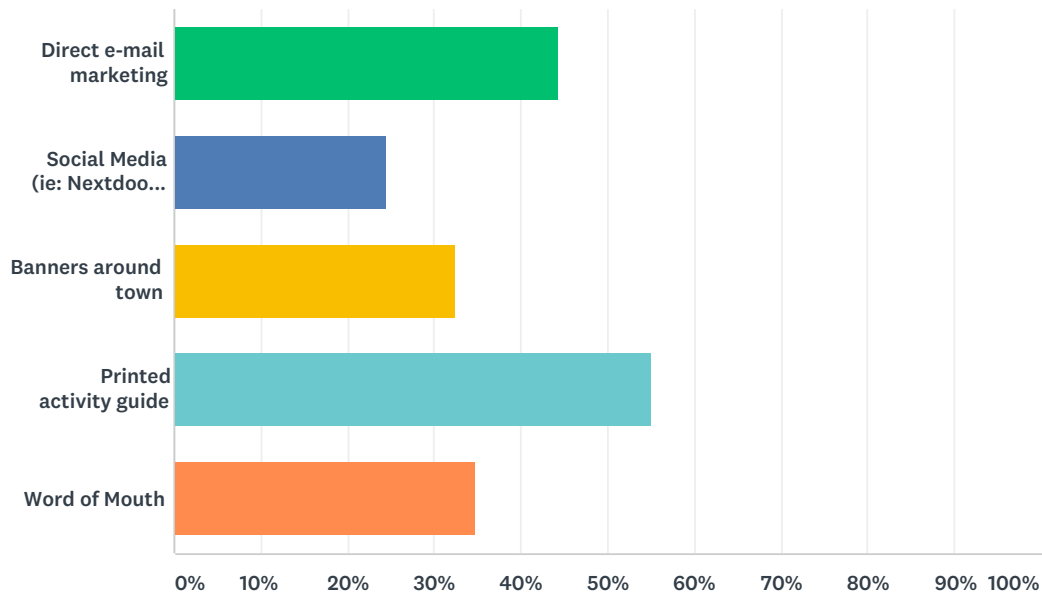
Answered: 342 Skipped: 12



ANSWER CHOICES	RESPONSES	
Support keeping the municipal code the same?	46.20%	158
Support amending the code to allow dogs in parks on leash only?	45.91%	157
Support no restrictions on dogs in the park?	7.89%	27
TOTAL		342

Q9 How do you find out about programs and events at the Corte Madera Parks and Recreation Department?

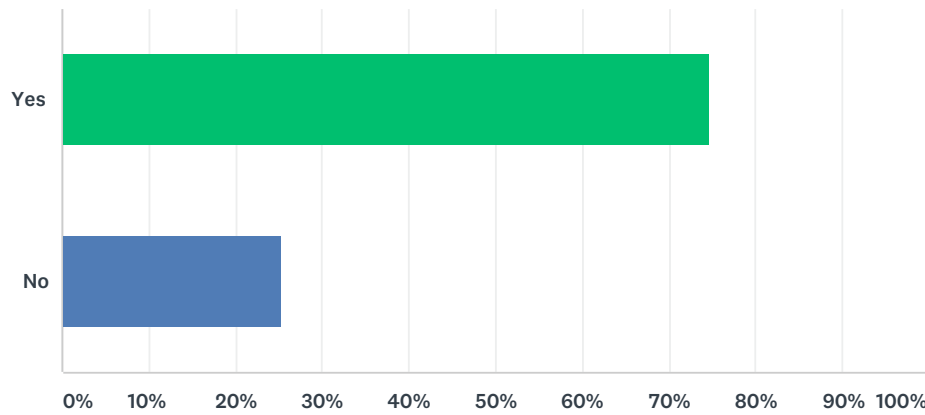
Answered: 342 Skipped: 12



ANSWER CHOICES	RESPONSES	
Direct e-mail marketing	44.44%	152
Social Media (ie: Nextdoor, Facebook, Twitter, Instagram)	24.56%	84
Banners around town	32.46%	111
Printed activity guide	54.97%	188
Word of Mouth	34.80%	119
Total Respondents: 342		

Q10 Do the days and times of programs offered at the Corte Madera Parks and Recreation Department fit into your schedule?

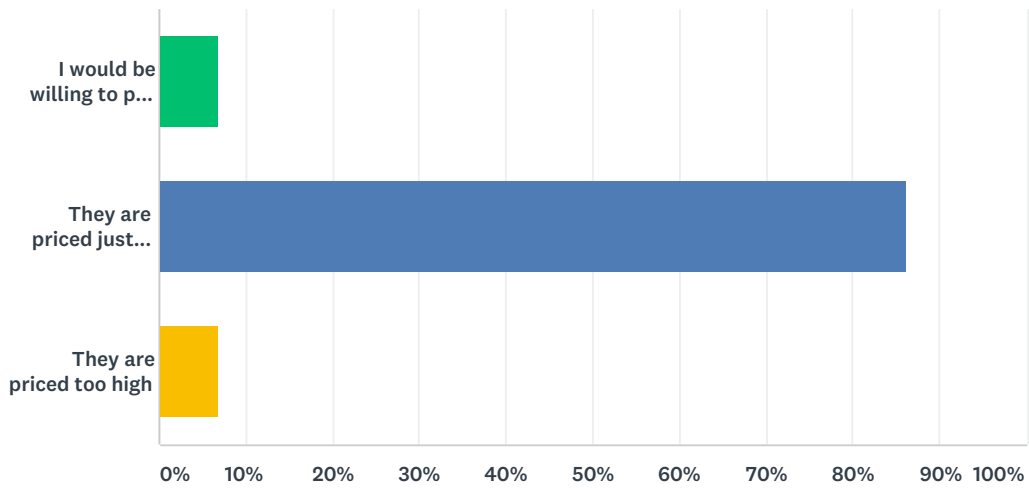
Answered: 315 Skipped: 39



ANSWER CHOICES	RESPONSES	
Yes	74.60%	235
No	25.40%	80
TOTAL		315

Q11 If you have participated in programs or events, how do you feel about the pricing of those activities?

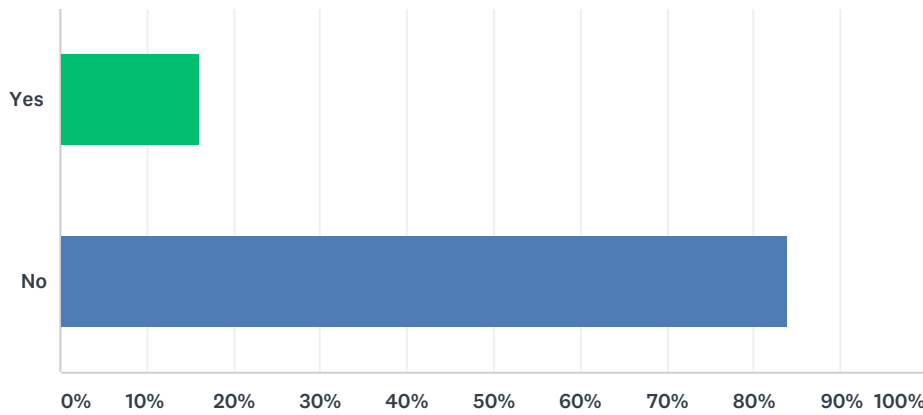
Answered: 303 Skipped: 51



ANSWER CHOICES	RESPONSES
I would be willing to pay more	6.93% 21
They are priced just right	86.14% 261
They are priced too high	6.93% 21
TOTAL	303

Q12 Has the pricing of a program or event ever dissuaded you from participating in an activity?

Answered: 327 Skipped: 27



ANSWER CHOICES	RESPONSES	
Yes	16.21%	53
No	83.79%	274
TOTAL		327

Q13 Are there recreational amenities that you would like to see added to the Town of Corte Madera? If so, please list them below.

Answered: 137 Skipped: 217

Q14 Do you have suggestions for ways the Corte Madera Parks and Recreation Department could better serve the community?

Answered: 108 Skipped: 246

CORTE MADERA PARKS AND RECREATION COMMISSION
STAFF REPORT

Report Date April 19, 2018
Meeting Date: April 23, 2018

TO: CORTE MADERA PARKS AND RECREATION COMMISSION

FROM DIRECTOR OF RECREATION AND LEISURE SERVICES,
 MARIO FIORENTINI

SUBJECT: DISCUSSION AND POSSIBLE ACTION ON ORDINANCE 8.04.025

* * * * *

PURPOSE:

This report is being presented to the Corte Madera Parks and Recreation Commission at the request for further information of local ordinances regarding animals in parks.

BACKGROUND:

Since 2016 the parks and recreation commission and staff have been engaged in an ongoing conversation about the potential of a dog park. In late 2016 and early 2017, the commission worked with the consulting group MIG to look at feasible locations for a dog park in Corte Madera. Upon a recommendation from MIG for a location along the PIXLEY parking lot in Town Park, the commission chose to take no action at that time.

There has been continued interest to expand the relationship between animals and the park community by reviewing leash laws. During our discussion of the Town of Corte Madera ordinance, it was decided it best to review the current ordinances of other cities and towns in Marin and specifically under the jurisdiction of the Central Marin Police Department.

Below are ordinances and rules and regulations for Corte Madera, City of Larkspur, The Town of San Anselmo, and the County of Marin. Corte Madera, Larkspur and Marin County all have specific ordinances pertaining to animals in parks. San Anselmo has a different model of their ordinance referring to Park Rules and Regulations that are adopted and amended by the Town Council through a resolution.

Town of Corte Madera Ordinance 8.04.025

Prohibiting animals in public parks

It is unlawful for the owner or person having ownership, custody or control of any animal (amphibian, bird, mammal or reptile—Civil Code Section 3504) to permit the same to be in any public park. (Ord. 706 § 1 (part), 1981)

City of Larkspur Ordinance 9.32.070

Animals Prohibited

No person shall bring in, or cause or permit to be brought into any City park facility any animal, nor shall any person bring upon any park or recreational area any living thing that constitutes a safety hazard or detriment to the enjoyment of the area by the public; provided, however, that dogs are permitted, but only when fastened to and restrained by a leash of sufficient length to enable such person to maintain constant control of such dog. Exception: Canine Commons. (Ord. 853 § 7, 1993; Ord. 494 § 2, 1974; Ord. 373 § 1 (part), 1969)

ANALYSIS:

Corte Madera's ordinance surrounding dogs in parks seems to be the most restrictive of the jurisdictions reviewed. Although it may be easier to have the same rules apply to all parks, consideration may be given to number of parks, the parks proximity to residential areas and schools, hours of use and the function of the parks around town. Some parks are more suited for passive recreational space and others are utilized for more active sports uses and programmatic activities, which are seasonal.

RECOMMENDATION:

Staff supports an amendment to the ordinance to mirror the City of Larkspur

OPTIONS:

The following options are available to the Commission:

1. Direct staff to produce more information as needed
2. Recommend to Town Council Amendment to Ordinance
3. Do not recommend to Town Council
4. Take no action at this time, with further consideration at a later date.



Corte Madera Parks and Recreation Staff Report

REPORT DATE: December 5, 2018
MEETING DATE: December 18, 2018

TO: Parks and Recreation Commission

FROM: Mario Fiorentini, Director of Recreation and Leisure Services

SUBJECT: Review of skate park rules



Purpose:

The purpose of this item is to review the current Corte Madera skate park rules.

BACKGROUND:

Corte Madera Skate Park Rules

- All users of this facility are required to wear safety gear including helmets and knee and elbow pads. [Any person failing to wear said safety gear is subject to citation pursuant to Corte Madera Municipal Code (CMMC) Section 9.28].
- Skateboards and in-line skates only.
- No bicycles, tricycles, scooters, or motorized vehicles allowed at any time.
- Keep area clean. Please use trash cans.
- No glass or bottles allowed in the Skate Park area
- All forms of graffiti, tagging, stickers, or other means of defacement to park property are prohibited.
- Do not use facility if a hazardous condition exists. Report any damage, vandalism or hazardous condition to the Central Marin Police Authority, 415-927-5150.
- Violations may result in citations, temporary closure of the facility, and/or prosecution of the responsible person(s).

DISCUSSION:

Discussion of current skate park rules.



**CORTE MADERA TOWN COUNCIL
STAFF REPORT**

REPORT DATE: December 5, 2018
MEETING DATE: December 18, 2018

TO: Honorable Mayor and Members of the Town Council

FROM: Mario Fiorentini, Director of Recreation and Leisure Services

SUBJECT: Adopt Resolution No. 69/2018 In Support of Reauthorization Of and Full Funding for the Land and Water Conservation Fund



RECOMMENDED ACTION:

That the Town Council adopt Resolution No. 69/2018, in support of Congressional reauthorization and funding for the Land and Water Conservation Fund (LWCF).

BACKGROUND:

Since its inception in 1965, LWCF has funded over \$2.4 billion worth of outdoor and conservation projects in the state of California. These projects range from land acquisitions for conservations efforts, regional and neighborhood park development and maintenance, the creation of hiking and biking trails, sporting fields/facilities, wildlife habitats, clean beaches, fishing piers, and so much more.

DISCUSSION:

The National Wildlife Federation has brought to staff's attention that, as of September 30, Congress failed to reauthorize LWCF. The NWF and others are requesting support from local city/town officials to assist with moving forward to ensure that Congress recognizes its error and works quickly to guarantee that LWCF receives permanent authorization and is fully funded.

In the past, the Town of Corte Madera has received \$371,525 in funding towards outdoor and recreation projects at no cost to taxpayers. And should LWCF be re-authorized, the Town would have the opportunity to apply to be considered for future grant matching funds.

Staff has spoken with other local Parks and Recreation departments, with the County of Marin and with the California Park and Recreation Society and all have voiced support for the LCWF.

FISCAL IMPACT:

There is no fiscal impact associated with adoption of this resolution.

ENVIRONMENTAL IMPACT:

This activity is not defined as a project under CEQA (Section 15378 CEQA Guidelines).

OPTIONS:

1. Approve Resolution No. 69/2018 as presented.
2. Take no action at this time and provide further direction to staff.

ATTACHMENTS:

1. Draft Resolution No. 69/2018

THIS ITEM HAS BEEN REVIEWED AND APPROVED BY THE TOWN MANAGER.

ATTACHMENT 1

Draft Resolution No. 69/2018

RESOLUTION NO. 69/2018

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CORTE MADERA CALIFORNIA, IN SUPPORT OF REAUTHORIZATION OF AND FULL FUNDING FOR THE LAND AND WATER CONSERVATION FUND

WHEREAS, The Land and Water Conservation Fund (LWCF), established by Congress in 1964, is one of the most successful government programs in preserving our country's precious natural and cultural resources and improving equitable access to the outdoors in urban and rural communities, which is essential to California's health, culture, economic opportunity and the future of our children and grandchildren; and

WHEREAS, LWCF has been instrumental in creating opportunities for Californians in urban, suburban, and rural areas to get outdoors. It has been a critical tool in conserving national parks and historic sites; national wildlife refuges and monuments; watersheds; working forests; wildlife areas; and state and local parks, trails and ball fields; and

WHEREAS, LWCF is based on the simple premise that as we extract natural resources that belong to our nation – offshore oil and gas – we should in turn protect and invest in onshore resources for future generations; and

WHEREAS, LWCF takes a portion of royalties from offshore oil and gas development and invests that money in protecting America's important public lands for future generations – be that an iconic national park or an urban playground; and

WHEREAS, though LWCF is authorized to receive \$900 million annually, this cap has been met only twice during the program's nearly five decades of existence and, instead of being fully funded, nearly every year Congress diverts much of this funding to purposes other than conserving our most important lands and waters; and

WHEREAS, despite receiving only a fraction of its intended funding over the last 53 years, LWCF has led to the protection of land in every state and nearly every county, has improved access to these public lands, and has provided matching grants for the creation of more than 41,000 state and local park projects; and

WHEREAS, LWCF supports and maintains the economic asset that our federal, state and local public lands represent. Hunting, fishing, camping, hiking, paddling and other outdoor recreation activities contribute to California's economy and support jobs in our state.

WHEREAS, California has received more than 1,500 state side LWCF grants to local governments and state parks, totaling over \$2.4 billion and touching all of the state's counties; and

WHEREAS, over the last 53 years, LWCF funding has contributed \$371,525 towards the enhancement of local parks and recreational opportunities that are part of the fabric of the Town of Corte Madera; and

WHEREAS, the parks, trails, and recreation projects dependent upon LWCF funding are green spaces that contribute to the health and well-being of Californian families; and

WHEREAS, the Land and Water Conservation Fund was initially authorized in 1965 by the President and Congress and expired on September 30, 2018; and

NOW, THEREFORE, BE IT RESOLVED, that the Town of Corte Madera expresses support for, and urges Congress to act swiftly to enact full funding for and permanent reauthorization of the Land and Water Conservation Fund given the important contributions it makes to our nation's and California's health, well-being, economic opportunity and access to our nation's natural treasures; and.

BE IT FINALLY RESOLVED, that a copy of this resolution shall be forwarded to the entire California Congressional Delegation to show support for the full funding and permanent reauthorization of the Land and Water Conservation Fund.

PASSED, APPROVED AND ADOPTED ON DECEMBER 18, 2018 by the following vote, to-wit:

Ayes: Councilmembers:
Noes: Councilmembers:
Absent: Councilmembers:

Bob Ravasio, Mayor

ATTEST:

Rebecca Vaughn, Town Clerk