

**MINUTES OF FEBRUARY 2, 2021
REGULAR MEETING
SANITARY DISTRICT NO. 2
A SUBSIDIARY DISTRICT OF THE TOWN OF CORTE MADERA**

Meeting video available [here](#).

NOTICE TO PUBLIC:

Due to Coronavirus (COVID-19), the February 2, 2021, Sanitary District No. 2 regular meeting will occur via videoconference only. All Boardmembers will be participating remotely, and residents are urged to follow the orders issued by the Marin County Public Health Officer and Governor and participate in the meeting remotely as well. As allowed under the Governor's Executive Order N-29-20 (March 17, 2020), during the duration of the COVID emergency the Town of Corte Madera will no longer offer an in-person meeting location for the public to attend.

Members of the public may view and participate in the meeting remotely through the following link: <https://tinyurl.com/y7aw8ubu>

(No Pre-Registration Needed- Click on Link at Meeting Start Time)

You may call in using: 1 (408) 638-0968 (Zoom webinar ID: 914-5144-0692)

Or iPhone one-tap: +14086380968,,91451440692#

How to submit public comment remotely:

- 1. Email PublicComment@tcmmail.org prior to 5:00 P.M. on the day of the meeting.*
- 2. Email PublicComment@tcmmail.org during the meeting.*
- 3. Join the meeting using the link above and select the "Raise Hand" icon during the meeting, or press *9 to add yourself to the speaker queue if calling in to the meeting.*

Anyone with a disability needing further assistance with public comment should contact the Clerk at least 2 hours before the beginning of the meeting to make alternative arrangements at vaughn@tcmmail.org or 415-927-5050. Click [here](#) for more information on how to watch the meeting and submit public comment remotely.

President Beckman called the Sanitary District No. 2 Regular Meeting to order at Town Hall Council Chambers, 300 Tamalpais Drive, Corte Madera, CA on February 2, 2021 at 9:35 p.m.

1. CALL TO ORDER, ROLL CALL, SALUTE TO THE FLAG

Members Present: President Beckman; Vice President Kunhardt; Board Members Casissa, Lee and Ravasio

Members Absent: None

Staff Present: District Manager R.J. Suokko
Town Manager Todd Cusimano
District Clerk Rebecca Vaughn
Interim District Counsel Amy Ackerman

2. OPEN TIME FOR PUBLIC COMMENTS –

No public comment was received from attendees or via email regarding this item.

3. PRESENTATIONS – None

4. CONSENT CALENDAR

Board President Beckman asked if there were public comments or requests from the public for removal of items from the Consent Calendar. No Board members, staff or members of public requested to pull items from the Consent Calendar, and no public comment was received from attendees or via email regarding this item.

President Beckman called for a motion.

MOTION: It was M/S/C (Ravasio/Kunhardt) to adopt Sanitary District No. 2 Consent Calendar Items A through B.

Roll call vote: 5-0 in favor of the motion.

The Consent Calendar consisted of the following items:

- A. Waive Further Reading and Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only.
- B. Approval of Minutes of the January 19, 2021 Regular Sanitary District No. 2 Board Meeting

5. PUBLIC HEARINGS –

- A. First Reading and Possible Introduction of Ordinance No. 46, An Ordinance Of Marin County Sanitary District No. 2, A Subsidiary District Of The Town Of Corte Madera, Amending Title 21, Section 21.04.140 regarding the Sanitary District's public project contracting procedures and adding section 21.04.150 authorizing the District Manager to settle claims and lawsuits of up to \$50,000, as permitted by state law.
Recommendation: Discuss and introduce Ordinance as requested

Town Manager Todd Cusimano introduced the item provided the staff report. The Board Members had no questions on the item.

Emailed public comment was received from 1 individual:

- Mary Kayser

President Beckman called for a motion.

MOTION: It was M/S/C (Casissa/Ravasio) to Waive First Reading and Introduce Ordinance No. 46, An Ordinance Of Marin County Sanitary District No. 2, A Subsidiary District Of The Town Of Corte Madera, Amending Title 21, Section 21.04.140 regarding the Sanitary District's public project contracting procedures and adding section 21.04.150 authorizing the District Manager to settle claims and lawsuits of up to \$50,000, as permitted by state law.

Roll call vote: 5-0 in favor of the motion.

6. BUSINESS ITEMS - None

7. BOARD MEMBER AND DISTRICT MANAGER REPORTS

- District Manager Report
 - o District Manager Suokko reported that staff is wrapping up the Sewer System Management Plan, and just received proposals for the Sewer Master Plan, and that the two documents will help staff make decisions moving forward. They will be brought to the Board for authorization in the coming months.
- Board Member Reports – No reports

8. DISCUSSION OF DRAFT AGENDA FOR UPCOMING BOARD MEETING

There were no comments on possible agenda items for the February 16, 2021 Sanitary District No. 2 Board meeting.

9. ADJOURNMENT

The Sanitary District No. 2 Meeting was adjourned at 9:40p.m.