

MINUTES OF MARCH 17, 2020

**REGULAR MEETING
OF THE
CORTE MADERA TOWN COUNCIL**

Mayor Andrews called the Regular Town Council Meeting to order at Town Hall Council Chambers, 300 Tamalpais Drive, Corte Madera, CA on March 17, 2020 at 6:33 p.m.

1. CALL TO ORDER AND ROLL CALL

Councilmembers Present: Mayor Andrews

Councilmembers via Teleconference: Vice Mayor Beckman; Councilmembers Bailey, Kunhardt and Ravasio

Councilmember Absent: None

Staff Present: Town Manager Todd Cusimano
Town Attorney Teresa Stricker (via teleconference)
Director of Planning and Building Adam Wolff
Town Clerk/Assistant Town Manager Rebecca Vaughn

SALUTE TO THE FLAG – Mayor Andrews led in the Pledge of Allegiance.

Town Attorney Stricker gave a brief overview of the new teleconference provisions for Councilmembers and remote access requirements from the Governor’s declared State of Emergency due to Coronavirus (COVID-19) impacts.

2. OPEN TIME FOR PUBLIC COMMENTS

Town Clerk/Assistant Town Manager Rebecca Vaughn stated all public comments via email will be read into the public record and the response provided by the Town Manager. All emails will be posted on the Town’s website tomorrow morning, along with any comments exceeding 3 minutes.

CAROLYN SWENSON wrote she is from a core group of Madera Gardens’ residents who believe the roundabout proposed for the intersection of Tamal Vista and Madera is ill-advised and analysis done for its justifications are remiss. She asked that the project not move forward until their resident concerns are addressed. She cited poor safety conditions, attached documents to her email of their concerns, said there has been no outreach to residents, and while staff has worked with them, a revised plan presents a roundabout that is disruptive to their ingress and egress from homes. The roundabout will also impinge on parking of cars in the first few spaces of Council Crest which are needed more than ever since the new bike lanes will eliminate parking on Tamal Vista and this block. Also, residents are concerned how they will enter and exit the roundabout.

DAVID MCPHEARSON and his family relayed thanks to Councilmember Bailey for his service to the Town Council, his preparedness and sincerity. He then spoke of Mayor Andrews’ service to the Town Council, his unique perspective and advocacy for residents, as well as the Town Manager, Public Works and Parisi Transportation for their response over concerns relating to the Madera roundabout.

Town Manager Cusimano stated staff has received many comments regarding the roundabout and due to the tight schedule of the roundabout there would be no way to engage the community the way they should. He and the Public Works Director have agreed today that they will remove the roundabout from the Tamal Vista Complete Streets project, will work on the project this summer and bring the roundabout discussion through the Council through appropriate community engagement.

Councilmember Kunhardt asked if the end of Tamal Vista approaching the intersection be improved in a way consistent with the central island idea or he asked if this was not feasible.

Ms. Stricker suggested the Town Manager provide a written email to Councilmembers on the update of this matter.

3. PRESENTATIONS - None

4. CONSENT CALENDAR

Mayor Andrews asked and confirmed there were no public comments. He said a request was made by Councilmember Ravasio to withdraw Item B from the Consent Calendar and schedule it for a later date.

- A. Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only.
(Standard procedural action – no backup information provided)
- ~~B. Second Reading and Possible Adoption of Ordinance No. 993 to amend Chapters 18.18 (Special Purpose Overlay District) and 18.31 (Accessory Dwelling Units) related to Accessory Dwelling Unit regulations to (1) Make Accessory Dwelling Units (ADUs) converted from existing floor space, and all Junior Accessory Dwelling Units (JADUs), subject to the existing ADU capacity limitations in the Christmas Tree Hill Overlay District, (2) Provide an option for discretionary review to allow non-clerestory windows in ADUs, and (3) Make non-substantive clean up changes and clarifications to Chapter 18.31~~
- C. Authorize the Director of Public Works to Approve the Plans and Contract Documents and Advertise for Bids for the 2020 Accessibility Improvement Project #20-001
- D. Authorize Public Works Director to Execute and Record a Notice of Completion for the 2019 Slide Repair Project, Project No. 18-005
- E. Authorize Town Manager to Execute an Amendment to the Town's Existing Contract with David Wilkinson for Expert Guidance and Services to the Parks and Recreation Department to Extend the Not to Exceed Amount From \$40,000 to \$50,000
- F. Approval of the General Fund Revenue and Expenditure Report for the Period Ending February 29, 2020
- G. Approve Warrants and Payroll for February 2020
- H. Approval of Minutes of the March 2, 2020 Regular Town Council Meeting

MOTION: Moved by Ravasio, seconded by Kunhardt, and approved unanimously by the following vote: 5-0 (Ayes: Bailey, Beckman, Kunhardt, Ravasio and Andrews; Noes: None)

To approve Town Consent Calendar Items A, C, D, E, F, G and H.

5. PUBLIC HEARINGS – None

6. BUSINESS ITEMS: The following items were deferred to a future Town Council Meeting:

- ~~A. Consideration and Possible Action to Approve Subcommittee Recommendations Related to the Appointment of Applicants to the seat on the Parks and Recreation Commission to be vacated by Commissioner Fred Casissa and the seat on the Planning Commission to be vacated by Commissioner Charles Lee upon their swearing-in as Councilmembers which is anticipated to occur on April 7, 2020.~~
- ~~B. Consideration and Possible Adoption of Resolution No. 12xx/2020 Approving the Town of Corte Madera's Housing Element Annual Report~~
- ~~C. Consideration and Possible Action to Approve Subcommittee Recommendations (1) To Appoint Louise Brown to the Seat on the Parks and Recreation Commission to be Vacated by Commissioner Fred Casissa, for a Term Commencing Upon Commissioner Casissa's Swearing-in as a Councilmember and Expiring on June 30, 2021; and (2) Related to the Appointment of an Applicant to the Seat on the Planning Commission to be Vacated by Commissioner Charles Lee, with a Term Commencing Upon Commissioner Lee's Swearing-in as a Councilmember and Expiring on June 30, 2021~~

7. COUNCIL AND TOWN MANAGER REPORTS

- Town Manager Report: None
- Council Reports: None

8. REVIEW OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

- A. Review of Draft Agenda for April 7, 2020 Town Council Meeting

There were no amendments to the draft agenda.

9. ADJOURNMENT TO SPECIAL TOWN COUNCIL MEETING

The regular meeting was adjourned at 6:44 p.m. to a Special Town Council Meeting at Town Hall Council Chambers.