

MINUTES OF APRIL 2, 2019

SANITARY DISTRICT NO. 2
A SUBSIDIARY DISTRICT OF THE TOWN OF CORTE MADERA

President Ravasio called the Sanitary District No. 2 Meeting to order at Town Hall Council Chambers, 300 Tamalpais Drive, Corte Madera, CA on April 2, 2019 at 9:50 p.m.

1. CALL TO ORDER, SALUTE TO THE FLAG AND ROLL CALL

Board Members Present: President Ravasio; Vice President Andrews and Board Members Beckman and Kunhardt

Board Member Absent: Board Member Bailey

Staff Present: Corte Madera Town Manager Todd Cusimano
District Attorney Teresa Stricker
Sanitary District Manager Peter Brown
Associate Civil Engineer Fernanda Stefanick
District Clerk/Assistant to the Town Manager Rebecca Vaughn

2. OPEN TIME FOR PUBLIC COMMENT - None

3. PRESENTATIONS – None

4. CONSENT CALENDAR

President Ravasio opened the public comment period, and there were no speakers.

A. Waive Further Reading and Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only.
(Standard procedural action – no backup information provided)

B. Approval of Minutes of January 15, 2019 Sanitary District Board meeting

MOTION: Moved by Kunhardt, seconded by Beckman, and approved unanimously by the following vote: 4-0-1 (Ayes: Andrews, Beckman, Kunhardt and Ravasio; Noes: None; Absent: Bailey).

To approve Sanitary District No. 2 Consent Calendar Items A and B.

5. PUBLIC HEARINGS – None

6. BUSINESS ITEMS

A. Adopt Resolution No. 01/2019 Approving Amendments To The Central Marin Sanitation Agency (CMSA) Joint Exercise Of Powers Agreement (JPA)

To (1) Clarify That The Amendments To The JPA Made In 2018 Were Intended To Continue The CMSA Without Interruption And Retain Certain Memoranda Of Understanding Between CMSA And Its Members, (2) Conform The JPA With State Law Requirements And Make Other Minor Clarifications, And (3) Implement Larkspur's Request To Withdraw As A CMSA Member.

Sanitary District Manager Peter Brown gave the staff report and said staff and the Town's District Attorney reviewed JPA amendments, noting the District reviewed a set of 5 amendments in 2018 but with the recent request from Larkspur to withdrawal, Ross Valley has approved that, and they anticipate San Rafael will do so shortly.

He pointed to the redlined version and noted these are further amendments proposed.

Board Member Kunhardt inquired as to withdrawal from use of the service.

Mr. Brown said in 1993 Larkspur was absorbed into Ross Valley and continues sitting on the Central Marin Sanitation Agency (CSMA) Board. All of their sanitary sewer services are being provided by Ross Valley to CMSA so there is no reason for them to be a member, as they are represented through Ross Valley. However, in terms of the Agency, General Manager Jason Dow was present to answer questions.

Board Member Kunhardt asked and confirmed there is no budgetary impact to Corte Madera.

President Ravasio opened the public comment period, and there were no speakers.

MOTION: Moved by Beckmann, seconded by Kunhardt, and approved unanimously by the following vote: 4-0-1 (Ayes: Andrews, Beckman, Kunhardt and Ravasio; Noes: None; Absent: Bailey).

To Adopt Resolution No. 01/2019 Approving Amendments To The Central Marin Sanitation Agency (CMSA) Joint Exercise Of Powers Agreement (JPA) To (1) Clarify That The Amendments To The JPA Made In 2018 Were Intended To Continue The CMSA Without Interruption And Retain Certain Memoranda Of Understanding Between CMSA And Its Members, (2) Conform The JPA With State Law Requirements And Make Other Minor Clarifications, And (3) Implement Larkspur's Request To Withdraw As A CMSA Member.

B. Award of Contract for Trinidad II Pump Station Improvement Project to the Lowest Responsible Bidder, Mitchell Engineering, San Francisco, for the Bid Amount of \$1,094,592.00; (Project No. 17-204)

Sanitary District Manager Peter Brown gave the staff report and said in November 2018 the

District received a bid for the Trinidad II Pump Station reconstruction along with the Sausalito Motor Control project and rejected all bids which came in high. They re-scoped the project, prioritized Trinidad II Pump Station project over the Sausalito Motor Control project, and as a result, the Trinidad II Pump Station project came close to the Engineer's Estimate and the District saved some money rebidding the project.

He recognized the work of Associate Civil Engineer Fernanda Stefanick and Senior Civil Engineer R.J. Suokko and staff requests the District Board award the bid to proceed with construction.

The lowest responsible bid is from Mitchell Engineering for \$1,094,592 and the only other attachment to the report is from Newt Engineering, also recommending the award.

Board Member Kunhardt asked if the project addresses settlement issues with renovations to the pump station. Mr. Brown cited the importance of the project and said it does not involve a lot of reconstructed lines or about 20 to 30 yards of the pump station where they are aligning things. Associate Civil Engineer Fernanda Stefanick noted there are some areas with reverse flow or sag but not at the pump station area.

President Ravasio opened the public comment period, and there were no speakers.

MOTION: Moved by Beckmann, seconded by Andrews, and approved unanimously by the following vote: 4-0-1 (Ayes: Andrews, Beckman, Kunhardt and Ravasio; Noes: None; Absent: Bailey).

To Award the Contract for Trinidad II Pump Station Improvement Project to the Lowest Responsible Bidder, Mitchell Engineering, San Francisco, for the Bid Amount of \$1,094,592.00; (Project No. 17-204)

7. BOARD MEMBER AND DISTRICT MANAGER REPORTS

District Manager Report

1. Update on Emergency Repairs to Air Release Valves and Potholes at the Following Locations:
 - Hwy 101 at Sir Francis Drake Shoulder
 - Larkspur Pump Station/District Corporation Yard/Shoulder of Hwy 101
 - Marin RV Park, 2140 Redwood Hwy, Greenbrae

Mr. Brown advised the Board they have a vault and flow meter no longer working along the Hwy 101 at the Sir Francis Drake shoulder area. Repairs are needed and permits have been applied for at this location and the two other areas. Caltrans has denied their permits on several occasions after which various people have reviewed them and provided different comments.

They will continue to submit the comments in the hopes that they may consider declaring an emergency. It is a flood area and a risky area if they have a spill.

President Ravasio and Board Members requested staff do whatever is necessary for repair of the needed areas.

- Boardmember Reports - None

8. REVIEW OF DRAFT AGENDA FOR UPCOMING SANITARY DISTRICT BOARD MEETING

A. Review of Draft Agenda for April 16, 2019 Sanitary District Board Meeting

There were no comments.

9. ADJOURNMENT

The meeting was adjourned at 10:03 p.m. to the April 16, 2019 at Town Hall Council Chambers.