

MINUTES OF JUNE 18, 2019

SANITARY DISTRICT NO. 2
A SUBSIDIARY DISTRICT OF THE TOWN OF CORTE MADERA

Board President Ravasio called the Sanitary District No. 2 Meeting to order at Town Hall Council Chambers, 300 Tamalpais Drive, Corte Madera, CA on June 18, 2019 at 7:51 p.m.

1. CALL TO ORDER AND ROLL CALL

Board Members Present: Board President Ravasio; Board Vice President Andrews and Board Members Bailey, Beckman and Kunhardt

Board Members Absent: None

Staff Present: Town Manager Todd Cusimano
District Counsel Teresa Stricker
Finance Director Daria Carrillo
Planning and Building Director Adam Wolff
Senior Civil Engineer/Acting Town Engineer R.J. Suokko
District Clerk Rebecca Vaughn

2. OPEN TIME FOR PUBLIC COMMENT - None

3. PRESENTATIONS - None

4. CONSENT CALENDAR

Board President Ravasio opened the public comment period, and there were no speakers.

A. Authorize introduction and/or adoption of resolutions and ordinances by title only
(Standard procedural action – no backup information provided)

B. Approval of Minutes of June 4, 2019 Sanitary District Board Meeting
Recommendation: Approve

MOTION: Moved by Bailey, seconded by Andrews, and approved unanimously by the following vote: 5-0 (Ayes: Andrews, Bailey, Beckman, Kunhardt and Ravasio; Noes: None)

To approve Sanitary District No. 2 Consent Calendar Items A and B.

5. PUBLIC HEARINGS

A. Adopt Resolution Nos. 03/2019 and 04/2019 Approving the Sanitary District No. 2 Operating Budget and Capital Budget for Fiscal Years 2019-20 and 2020-21

Recommendation: Adopt Resolution Nos. 03/2019 and 04/2019

Finance Director Daria Carrillo said before the Board is the Operating Budget and Capital Budget presented at the last meeting. One item requested to be brought forward was a question regarding \$800,000 for "Pump Station Maintenance – CMSA" and why it was increasing.

She and District Manager Peter Brown were able to meet with staff from Central Marin Sanitation Agency (CMSA) and were told that when they adopted their final budget, the line item will actually be \$480,000. Therefore, when the District revises its budget, this item will be revised.

Board President Ravasio opened the public comment period, and there were no speakers.

Board Member Bailey thanked Ms. Carrillo and Mr. Cusimano for providing clear details on both the Operating and Capital Budgets.

MOTION: Moved by Kunhardt, seconded by Beckman, and approved unanimously by the following vote: 5-0 (Ayes: Andrews, Bailey, Beckman, Kunhardt and Ravasio; Noes: None)

To adopt Resolution No. 03/2019 Approving the Sanitary District No. 2 Operating Budget for Fiscal Year 2019-20.

MOTION: Moved by Beckman, seconded by Kunhardt, and approved unanimously by the following vote: 5-0 (Ayes: Andrews, Bailey, Beckman, Kunhardt and Ravasio; Noes: None)

To adopt Resolution No. 04/2019 Approving the Sanitary District No. 2 Operating Budget and Capital Budget for Fiscal Year 2020-21.

B. Adopt Resolution No. 05/2019 Establishing the Sanitary District No. 2 Appropriation Limit For 2019-2020

Recommendation: Adopt Resolution No. 05/2019

Ms. Carrillo stated this resolution is a requirement of the State, the purpose of which is to place a limit on growth of publicly funded programs and keep them at the same limit when the law was passed in the late 1970's allowing for inflation and population adjustments. Exhibit A includes information from the State and the projected budget, and she said the Sanitary District No. 2 is in compliance with an estimated leeway of \$8.3 million with respect to the Gann limit.

Board President Ravasio opened the public comment period, and there were no speakers.

MOTION: Moved by Beckman, seconded by Kunhardt, and approved unanimously by the following vote: 5-0 (Ayes: Andrews, Bailey, Beckman, Kunhardt and Ravasio; Noes: None)

To adopt Resolution No. 05/2019 establishing the Sanitary District No. 2 Appropriation Limit For 2019-2020

6. BUSINESS ITEMS

A. Award of Contract for 2019 Sewer Rehabilitation Project to the Lowest Responsible Bidder, Maggiora & Ghilotti, San Rafael, for the Bid Amount of \$2,344,606.00; (Project No. 18-205)

Recommendation: Approve item as requested

Senior Civil Engineer/Acting Town Engineer R.J. Suokko stated that on June 6th, bids were opened for the project and 6 bids were received and all were close to the Engineer's Estimate. The low bidder is an experienced contractor and he would recommend the award of the bid to Maggiora & Ghilotti in the amount of \$2,344,606.

Board Vice President Andrews asked if feedback was received from K.J. Woods about why they were such outliers.

Mr. Suokko said they did not and they could be very busy on other projects, which sometimes occurs.

Board Member Kunhardt asked if Mr. Suokko could provide the scope of the work.

Mr. Suokko briefly explained it is sewer rehabilitation work being done in advance of paving projects and also sewer rehabilitation mains for Tamal Vista, Council Crest and Meadow Ridge Drive which are future paving projects. It will also reduce overall inflow and infiltration which will reduce rainwater and groundwater into the sewer system which can at times inundate CMSA. They will also be repairing the lower laterals from the main to about the sidewalk boundary as part of the new private sewer lateral ordinance.

Board Vice President Andrews referred to Oakdale and Sausalito, and believed there was work done on these streets last summer or fall and then work was done further down.

Mr. Suokko presented the map and said PG&E gas line work was done last year on Oakdale from Eastman and Sausalito and then it makes a jog and goes to the cul-de-sac to the east. The District will be paving those after the sewer rehabilitation project comes through so in the end, all upgraded facilities will be on those roads.

Board President Ravasio opened the public comment period, and there were no speakers.

Recused:

Board President Ravasio recused himself from voting on the matter due to the location of his residence, and left the Chambers.

Board Member Bailey referred to the recommended action and, theoretically, the Board is authorizing the District Manager to enter into “the” contract. He asked if staff could attach the contract in the future so that the District Board knows what it is authorizing.

Ms. Stricker confirmed that the contract has been approved as to form by the District’s Attorney.

MOTION: Moved by Bailey, seconded by Andrews, and approved unanimously by the following vote: 4-0-1 (Ayes: Andrews, Bailey, Beckman and Kunhardt; Noes: None; Recuse: Ravasio)

To award Contract for 2019 Sewer Rehabilitation Project to the Lowest Responsible Bidder, Maggiora & Ghilotti, San Rafael, for the Bid Amount of \$2,344,606.00; (Project No. 18-205), and authorize the District Manager to enter into an appropriate contract in accordance with the public bidding law on behalf of the District.

Noted Present:

Board President Ravasio returned to participate in the remainder of the meeting.

7. DISTRICT MANAGER AND BOARD MEMBER REPORTS

- District Manager Report – None
- Board Member Reports - None

8. REVIEW OF DRAFT AGENDA FOR UPCOMING SANITARY DISTRICT BOARD MEETING

- A. Review of Draft Agenda for July 2, 2019 District Board Meeting
Recommendation: Review item and provide direction to staff

There were no comments.

9. ADJOURNMENT

The meeting was adjourned at 8:03 p.m. to the Regular Town Council meeting, and thereafter, to the next July 2, 2019 Sanitary District No. 2 Board meeting at Town Hall Council Chambers.