

MINUTES OF JULY 7, 2020

SANITARY DISTRICT NO. 2 A SUBSIDIARY DISTRICT OF THE TOWN OF CORTE MADERA

NOTICE TO PUBLIC:

Due to Coronavirus (COVID-19), the July 7, 2020, Sanitary District No. 2 meeting will occur via videoconference only. All Boardmembers will be participating remotely, and residents are urged to follow the orders issued by the Marin County Public Health Officer and Governor and participate in the meeting remotely as well. As allowed under the Governor's Executive Order N-29-20 (March 17, 2020), during the duration of the COVID emergency the Town of Corte Madera will no longer offer an in-person meeting location for the public to attend. Members of the public may view and participate in the meeting remotely by registering at the following link:

<https://tinyurl.com/y7aw8ubu>

Members of the public may view and participate in the meeting remotely through the following link:

<https://tinyurl.com/y7aw8ubu>

(No Pre-Registration Needed- Click on Link at Meeting Start Time)

You may call in using: 1 (408) 638-0968 (Zoom webinar ID: 914-5144-0692)

Or iPhone one-tap: +14086380968,,91451440692#

How to submit public comment remotely:

1. Email PublicComment@tcmmail.org prior to 5:00 P.M. on the day of the meeting.
2. Email PublicComment@tcmmail.org during the meeting.
3. Join the meeting using the link above and select the "Raise Hand" icon during the meeting, or press *9 to add yourself to the speaker queue if calling in to the meeting.

Anyone with a disability needing further assistance with public comment should contact the Clerk at least 2 hours before the beginning of the meeting to make alternative arrangements at rvaughn@tcmmail.org or 415-927-5050. Click [here](#) for more information on how to register to watch the meeting and submit public comment remotely.

President Beckman called the Sanitary District No. 2 Meeting to order at Town Hall Council Chambers, 300 Tamalpais Drive, Corte Madera, CA on July 7, 2020 at 9:21 p.m.

1. CALL TO ORDER AND ROLL CALL

Member Present: President Beckman, Vice President Kunhardt; Board Members Casissa, Lee and Ravasio

Members Absent: None

Staff Present: District Manager R.J. Suokko
Town Manager Todd Cusimano
District Clerk Rebecca Vaughn
District Counsel Teresa Stricker
Finance Director Daria Carrillo
Senior Civil Engineer Chris Good

SALUTE TO THE FLAG – President Beckman led in the Pledge of Allegiance.

2. OPEN TIME FOR PUBLIC COMMENTS - None

3. PRESENTATIONS – None

4. CONSENT CALENDAR

President Beckman opened the public comment period and there were no emails or speakers and no one wishing to remove any Consent Calendar items.

- A. Waive Further Reading and Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only.
(Standard procedural action – no backup information provided)
- B. Authorize the District Manager to Approve the Plans and Contract Documents and Advertise for Bids for the Trailer Court, Village and Sausalito Pump Station Improvements Project (Project No. 20-205)
- C. Approval of Minutes of the June 9, 2020 Special Sanitary District No. 2 Board Meeting

It was M/S/C (Ravasio/Kunhardt) to adopt Sanitary District No. 2 Consent Calendar Items A, B and C. Roll call vote: 5-0.

5. PUBLIC HEARINGS – None

6. BUSINESS ITEMS

- A. Consideration and Possible Action to Adopt Resolution No. 03/2020 Approving the Revised Budget for Fiscal Year 2020-21

Finance Director Carrillo presented the staff report and she and District Manager Suokko answered questions from the Board and the public.

Public comment was received from Roy Wolford.

The Board held further discussion.

It was M/S/C (Ravasio/Kunhardt) to approve Item 6.A. and adopt Resolution No. 03/2020 approving the Revised Budget for FY 2020-21. Roll call vote: 5-0.

- B. Consideration and Possible Action to Amend the Sanitary District No. 2 Lower Lateral CIP Pilot Program and Private Sewer Lateral Pilot Grant Program; to Extend the Term of the Programs by Two Additional Years and Modify the Budgets

Extend Meeting:

It was M/S/C (Lee/Ravasio) to extend meeting by one-half hour to 10:00 p.m. Roll call vote: 5-0.

District Manager Suokko presented the staff report and answered questions from the Board.

District Counsel Stricker announced that there was a typographical error in the Resolution that should be corrected and reflected in the motion. The error was that the dollar amount referred to in the second line in section 2, paragraph a, where it lists the amount of funding per year for the Private Sewer Lateral Program. It should read \$300,000 per fiscal year and not \$700,000.

Public comment was received from Roy Wolford.

The Board held further discussion.

It was M/S/C (Casissa/Kunhardt) to approve Item 6.B. and adopt Resolution No. 04/2020 with the noted correction that the dollar amount in Section 2, paragraph a should be \$300,000. Roll call vote: 5-0.

7. BOARD MEMBER AND DISTRICT MANAGER REPORTS

- District Manager Report - None
- Board Member Reports - None

8. ADJOURNMENT

The Sanitary District No. 2 Meeting was adjourned at 9:49 p.m.