

**MINUTES OF AUGUST 18, 2020
REGULAR MEETING
OF THE
CORTE MADERA TOWN COUNCIL
VIA VIDEO CONFERENCE ONLY**

NOTICE TO PUBLIC:

Due to Coronavirus (COVID-19), the August 18, 2020, Regular Town Council meeting will occur via videoconference only. All Councilmembers will be participating remotely, and residents are urged to follow the orders issued by the Marin County Public Health Officer and Governor and participate in the meeting remotely as well. As allowed under the Governor's Executive Order N-29-20 (March 17, 2020), during the duration of the COVID emergency the Town of Corte Madera will no longer offer an in-person meeting location for the public to attend.

Members of the public may view and participate in the meeting remotely through the following link: <https://tinyurl.com/y7aw8ubu>

(No Pre-Registration Needed- Click on Link at Meeting Start Time)

You may call in using: 1 (408) 638-0968 (Zoom webinar ID: 914-5144-0692)

Or iPhone one-tap: +14086380968,,91451440692#

How to submit public comment remotely:

1. Email PublicComment@tcmmail.org prior to 5:00 P.M. on the day of the meeting.
2. Email PublicComment@tcmmail.org during the meeting.
3. Join the meeting using the link above and select the "Raise Hand" icon during the meeting, or press *9 to add yourself to the speaker queue if calling in to the meeting.

Anyone with a disability needing further assistance with public comment should contact the Clerk at least 2 hours before the beginning of the meeting to make alternative arrangements at rvaughn@tcmmail.org or 415-927-5050. Click [here](#) for more information on how to register to watch the meeting and submit public comment remotely.

Mayor Beckman called the Regular Town Council Meeting to order at Town Hall Council Chambers, 300 Tamalpais Drive, Corte Madera, CA on August 18, 2020 at 6:31 p.m.

1. CALL TO ORDER, ROLL CALL AND SALUTE TO THE FLAG

Councilmembers Present: Mayor Beckman; Vice Mayor Kunhardt; Councilmembers Casissa, Lee and Ravasio

Councilmembers Absent: None

Staff Present: Town Manager Todd Cusimano
Town Clerk/Assistant Town Manager Rebecca Vaughn
Town Attorney Teresa Stricker
Director of Planning and Building Adam Wolff
Public Works Director R.J. Suokko
Parks and Recreation Director Ashley Howe
Interim Fire Chief Ruben Martin

2. OPEN TIME FOR PUBLIC COMMENT

The Council received public comment from 6 individuals:

- Roy Wolford
- Pati Stoliar
- Stacy Uybico
- Joel Hernandez
- David Hyams
- Debra Sartel

3. PRESENTATIONS - None

4. CONSENT CALENDAR

Mayor Beckman asked if there were public comments or requests from the public for removal of items from the Consent Calendar, and there were none. There were no items pulled from the Consent Calendar by Town Council or Staff.

- 4.A. Waive Further Reading and Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only

(Standard procedural action – no backup information provided)

- 4.B. Authorize the Director of Public Works to Award a Construction Contract for the Redwood Highway Pathway and Landscaping Improvement Project (Project No. 16-001), to the Lowest Responsible Bidder, Ghilotti Bros., Inc., for the Base Bid Amount \$856,809 Including Alternate Bid Item #18 “Deep Tree Root Barrier” in the Amount of \$3,000 for a Combined Total of \$859,809; and Authorize a 10% Construction Contingency
Recommendation: Approve item as requested
- 4.C. Adopt Resolution No. 29/2020 Approving a Publicly Available Pay Schedule in Accordance With CalPERS Regulations
Recommendation: Adopt Resolution as requested
- 4.D. Approve Quarterly Investment Report for Period Ending June 30, 2020
Recommendation: Approve item as requested
- 4.E. Approve Accounts Payable Warrants for June, 2020
Recommendation: Approve item as requested
- 4.F. Approve Accounts Payable Warrants for July, 2020
Recommendation: Approve item as requested
- 4.G. Approve Designation of Mayor Eli Beckman as the Town of Corte Madera’s Voting Delegate to the League Of California Cities Annual Conference, To Be Held Virtually October 7-9, 2020.
Recommendation: Approve item as requested
- 4.H. Approval of Minutes of the July 7, 2020 Regular Town Council Meeting
Recommendation: Approve item as requested

MOTION: It was M/S/C (Ravasio/Casissa) to approve Town Consent Calendar Items A through H
Roll call vote: 5-0.

5. PUBLIC HEARINGS: None

6. BUSINESS ITEMS

Mayor Beckman reordered the agenda to move Item 6C to the top of Business Items due to the volume of public in attendance to participate in that item.

- 6.C. Discussion and Possible Direction to Staff In Response to Community Feedback Regarding Dogs Off-leash in Town Park
Recommendation: Discuss item and provide direction to staff

Town Manager Cusimano and Parks and Recreation Director Howe presented the staff report and answered questions from Council.

The Council received public comment from 4 speakers during the meeting:

- James Jordan
- John Davis
- Pat Ravasio
- Roy Wolford

The Council received public comment from 2 individuals via email to PublicComment@tcmmail.org prior to the meeting:

- Joel DeVilbiss
- Catherine Lazuran

Following public comment, Council further discussed the issues as requested and provided direction to staff.

Following the conclusion of Item 6C, Mayor Beckman returned to the regular order of the agenda and called for Item 6A.

- 6.A. Accept Annual Report from Sales Tax Citizens' Oversight Committee
Recommendation: Approve item as requested

Karen Gerbosi, Chair of the Sales Tax Citizens' Oversight Committee presented the Committee's Annual Report and Town Manager Cusimano discussed the work of the Committee. There were no questions from Council and there were no public comments.

MOTION: It was M/S/C (Ravasio/Casissa) to accept the Sales Tax Citizens' Oversight Committee Annual Report. Roll call vote: 4-0-1 (Kunhardt experienced technical difficulties).

- 6.B. Ratify the Rejection of All Bids Received on August 5, 2020 and Authorize the Director of Public Works to Approve the Revised Plans and Contract Documents, Advertise for Bids and Award a Construction Contract to the Lowest Responsible Bidder for a Not to Exceed Base Bid Amount of \$1,000,000 Plus an Additional 10% Contingency, for the 2020 Preventative Maintenance Project #20-004
Recommendation: Approve item as requested

Public Works Director Suokko presented the staff report and answered questions from the Council. There were no questions from Council and there were no public comments.

MOTION: It was M/S/C (Ravasio/Casissa) to ratify the rejection of all bids received on August 5, 2020 and authorize the Director of Public Works to approve the revised plans and contract documents, advertise for bids and award a construction contract to the lowest responsible bidder for a not to exceed base bid amount of \$1,000,000 plus an additional 10% contingency, for the 2020 Preventative Maintenance Project #20-004.

Roll call vote: 5-0.

- 6D. Consideration and Possible Action to Approve the Town of Corte Madera's Response to Marin Civil Grand Jury Report Entitled "Cyberattacks: A Growing Threat to Marin Government"
Recommendation: Approve item as requested

Town Manager Cusimano presented the staff report. There were no questions from Council and there were no public comments.

MOTION: It was M/S/C (Ravasio/Casissa) to approve the Town of Corte Madera's response to Marin Civil Grand Jury report entitled "Cyberattacks: A Growing Threat to Marin Government"

Roll call vote: 5-0

- 6.E. Consideration and Possible Action to Approve the Town of Corte Madera's Response to Marin Civil Grand Jury Report Entitled "Follow-Up Report on Web Transparency of Agency Compensation Practices"
Recommendation: Approve item as requested

Town Manager Cusimano presented the staff report. There were no questions from Council and there were no public comments.

MOTION: It was M/S/C (Casissa/Kunhardt) to approve the Town of Corte Madera's response to Marin Civil Grand Jury report entitled "Follow-Up Report on Web Transparency of Agency Compensation Practices"

Roll call vote: 5-0

- 6.F. Consideration and Possible Action to Adopt Resolution No. 30/2020, Establishing the 2020-2021 Appropriations Limit (Gann Limit) for the Town of Corte Madera
Recommendation: Approve item as requested

Town Manager Cusimano presented the staff report. There were no questions from Council and there were no public comments.

MOTION: It was M/S/C (Ravasio/Casissa) to adopt Resolution No. 30/2020, Establishing the 2020-2021 Appropriations Limit (Gann Limit) for the Town of Corte Madera.

Roll call vote: 5-0.

7. COUNCIL REPORTS

Town Manager Report:

- Staff is working with PG&E on the ongoing power outage issue on the east side of Town
- A number of fires have started in the past few days in Marin, Napa and Sonoma Counties
- Appreciative of the efforts that the Central Marin Fire Authority and the Town's Resilience Coordinator have undertaken and what they have accomplished in a short period of time to keep our community safe.
- Working with Communications Consultant, Mayor Beckman and Town Clerk/Assistant Town Manager Vaughn on a Communications Plan to present to the Council and may develop a Communications position for the Town.
- A Town-wide community survey will be coming soon.
- Based on feedback from town-wide surveys, staff will be coming back to Council with a request to bring in a consultant to help Planning and Building Department improve customer service
- Corte Madera Community Foundation is interested in donating another \$25,000 to offer a second round of emergency housing/rent support to the community and asked if the Town would consider matching funds to do another round. Staff will review the request and bring back to Council if needed.
- Central Marin Police Authority did a mask compliance operation in Corte Madera, Larkspur and San Anselmo to help educate the community and provide masks to people when needed.

Town Council Reports:

Councilmember Casissa:

- Has been attending the Marin County Council of Mayors and Councilmembers (MCCMC) Economic Recovery Committee Meetings every Friday
- Met with Parks and Recreation Director Ashley Howe regarding Parks and Recreation Department

Councilmember Lee:

- Attended the Transportation Authority of Marin (TAM) Commission meeting
- Has been attending special meetings with the City of Mill Valley and some of the County Supervisors regarding the North-South Greenway project and ways to improve bike conditions more rapidly
- On behalf of Safe Routes to School program, asked the community to be aware that school is starting and to be wary of children who may be out and about now that school is in session

Councilmember Ravasio:

- Attended Marin Wildfire JPA meeting, starting to get things set up. They selected the law firm and Executive Director.

Vice Mayor Kunhardt:

- Marin Clean Energy (MCE) Board is on hiatus
- Bay Conservation and Development Commission (BCDC) Board will have a discussion on Thursday, August 20, 2020 on the Bay Area Sea Level Rise Adapt Program

Mayor Beckman:

- Has been attending MCCMC Economic Recovery meetings on Fridays
- Will be attending League of California Cities North Bay Division meeting next week

8. DISCUSSION OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

The draft agenda was discussed. It was confirmed that the dogs on leash item will return to the Council at the September 15, 2020 meeting.

9. ADJOURNMENT

The meeting was adjourned at 8:22 p.m. to the meeting of the Sanitary District No. 2 Board of Directors meeting and thereafter to the next regular Town Council Meeting on September 1, 2020 via videoconference.