

**MINUTES OF SEPTEMBER 1, 2020
SPECIAL MEETING
SANITARY DISTRICT NO. 2
A SUBSIDIARY DISTRICT OF THE TOWN OF CORTE MADERA**

NOTICE TO PUBLIC:

Due to Coronavirus (COVID-19), the September 1, 2020, Sanitary District No. 2 special meeting will occur via videoconference only. All Boardmembers will be participating remotely, and residents are urged to follow the orders issued by the Marin County Public Health Officer and Governor and participate in the meeting remotely as well. As allowed under the Governor's Executive Order N-29-20 (March 17, 2020), during the duration of the COVID emergency the Town of Corte Madera will no longer offer an in-person meeting location for the public to attend.

Members of the public may view and participate in the meeting remotely through the following link: <https://tinyurl.com/y7aw8ubu>

(No Pre-Registration Needed- Click on Link at Meeting Start Time)

You may call in using: 1 (408) 638-0968 (Zoom webinar ID: 914-5144-0692)

Or iPhone one-tap: +14086380968,,91451440692#

How to submit public comment remotely:

- 1. Email PublicComment@tcmmail.org prior to 5:00 P.M. on the day of the meeting.*
- 2. Email PublicComment@tcmmail.org during the meeting.*
- 3. Join the meeting using the link above and select the "Raise Hand" icon during the meeting, or press *9 to add yourself to the speaker queue if calling in to the meeting.*

Anyone with a disability needing further assistance with public comment should contact the Clerk at least 2 hours before the beginning of the meeting to make alternative arrangements at vaughn@tcmmail.org or 415-927-5050. Click [here](#) for more information on how to register to watch the meeting and submit public comment remotely.

President Beckman called the Sanitary District No. 2 Special Meeting to order at Town Hall Council Chambers, 300 Tamalpais Drive, Corte Madera, CA on September 1, 2020 at 6:03 p.m.

1. CALL TO ORDER, ROLL CALL, SALUTE TO THE FLAG

Members Present: President Beckman; Vice President Kunhardt; Board Members Casissa, Lee and Ravasio

Members Absent: None

Staff Present: District Manager R.J. Suokko
Town Manager Todd Cusimano
District Clerk Rebecca Vaughn
District Counsel Teresa Stricker

2. CLOSED SESSION

- A. Public Comment on Closed Session Item – President Beckman confirmed that there were no emails or public speakers and the Board recessed to Closed Session.

B. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Gov. Code Sections 54956.9(d)(2) and 54956.9(e)(3):

One potential case

C. Reconvene in Open Session – 6:11pm

D. Report Out of Closed Session – President Beckman announced that there was no reportable action from Closed Session

3. **OPEN TIME FOR PUBLIC COMMENTS** – There was no public comment from members of the public in attendance via videoconference and no public comments submitted by email.

4. **PRESENTATIONS** – None

5. **CONSENT CALENDAR**

President Beckman opened the public comment period and there were no emails or speakers and no one wishing to remove any Consent Calendar items.

A. Waive Further Reading and Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only.

(Standard procedural action – no backup information provided)

B. Approval of Minutes of the August 18, 2020 Regular Sanitary District No. 2 Board Meeting

Recommendation: Approve item as requested

It was M/S/C (Ravasio/Kunhardt) to adopt Sanitary District No. 2 Consent Calendar Items A and B. Roll call vote: 5-0 in favor of the motion.

6. **PUBLIC HEARINGS** – None

7. **BUSINESS ITEMS**

A. Authorize the District Manager to Award a Construction Contract for Trailer Court, Village and Sausalito Pump Stations Improvements Project (No. 20-205) to the Lowest Responsible Bidder, Fort Bragg Electric, Fort Bragg, CA, for the Base Bid Amount of \$831,204.00; and Authorize a 10% Contract Contingency

Recommendation: Approve item as requested

District Manager Suokko presented the staff report. There were no questions from the Board and no public comment.

It was M/S/C (Casissa/Ravasio) to approve Item 7.A., and Authorize the District Manager to Award a Construction Contract for Trailer Court, Village and Sausalito Pump Stations Improvements Project (No. 20-205) to the Lowest Responsible Bidder, Fort Bragg Electric, Fort Bragg, CA, for the Base Bid Amount of \$831,204.00; and Authorize a 10% Contract Contingency

Roll call vote: 5-0 in favor of the motion.

7. BOARD MEMBER AND DISTRICT MANAGER REPORTS

- District Manager Report – None
- Board Member Reports – None

8. DISCUSSION OF DRAFT AGENDA FOR UPCOMING BOARD MEETING

There were no comments on the draft agenda for the September 15, 2020 Sanitary District No. 2 Board meeting.

9. ADJOURNMENT

The Sanitary District No. 2 Meeting was adjourned at 6:18 p.m.