

**MINUTES OF SEPTEMBER 15, 2020
REGULAR MEETING
SANITARY DISTRICT NO. 2
A SUBSIDIARY DISTRICT OF THE TOWN OF CORTE MADERA**

Meeting video available [here](#).

NOTICE TO PUBLIC:

Due to Coronavirus (COVID-19), the September 15, 2020, Sanitary District No. 2 regular meeting will occur via videoconference only. All Boardmembers will be participating remotely, and residents are urged to follow the orders issued by the Marin County Public Health Officer and Governor and participate in the meeting remotely as well. As allowed under the Governor's Executive Order N-29-20 (March 17, 2020), during the duration of the COVID emergency the Town of Corte Madera will no longer offer an in-person meeting location for the public to attend.

Members of the public may view and participate in the meeting remotely through the following link: <https://tinyurl.com/y7aw8ubu>

(No Pre-Registration Needed- Click on Link at Meeting Start Time)

You may call in using: 1 (408) 638-0968 (Zoom webinar ID: 914-5144-0692)

Or iPhone one-tap: +14086380968,,91451440692#

How to submit public comment remotely:

- 1. Email PublicComment@tcmmail.org prior to 5:00 P.M. on the day of the meeting.*
- 2. Email PublicComment@tcmmail.org during the meeting.*
- 3. Join the meeting using the link above and select the "Raise Hand" icon during the meeting, or press *9 to add yourself to the speaker queue if calling in to the meeting.*

Anyone with a disability needing further assistance with public comment should contact the Clerk at least 2 hours before the beginning of the meeting to make alternative arrangements at rvaughn@tcmmail.org or 415-927-5050. Click [here](#) for more information on how to register to watch the meeting and submit public comment remotely.

President Beckman called the Sanitary District No. 2 Regular Meeting to order at Town Hall Council Chambers, 300 Tamalpais Drive, Corte Madera, CA on September 15, 2020 at 9:20 p.m.

1. CALL TO ORDER, ROLL CALL, SALUTE TO THE FLAG

Members Present: President Beckman; Vice President Kunhardt; Board Members Casissa, Lee and Ravasio

Members Absent: None

Staff Present: District Manager R.J. Suokko
Town Manager Todd Cusimano
District Clerk Rebecca Vaughn
District Counsel Teresa Stricker

2. OPEN TIME FOR PUBLIC COMMENTS –

The Board received public comment from two speakers:

1. Roy Wolford
2. Arlene Wolford

3. PRESENTATIONS – None

4. CONSENT CALENDAR

President Beckman opened the public comment period and there were no emails or speakers and no requests to remove any Consent Calendar items for further discussion.

A. Waive Further Reading and Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only.

(Standard procedural action – no backup information provided)

B. Approval of Minutes of the September 1, 2020 Special Sanitary District No. 2 Board Meeting

Recommendation: Approve item as requested

It was M/S/C (Ravasio/Kunhardt) to adopt Sanitary District No. 2 Consent Calendar Items A and B. Roll call vote: 5-0 in favor of the motion.

5. PUBLIC HEARINGS – None

Motion to Extend Meeting

At 9:27pm, a motion was requested to extend the meeting by one half hour, to 10:00pm.

It was M/S/C (Kunhardt/Lee) to extend the meeting to 10:00pm.

Roll call vote: 5-0 in favor of the motion.

6. BUSINESS ITEMS

A. Consideration and Possible Adoption of Resolution No. 06/2020; Amending and Approving a Low Income Grant Assistance Pilot Program, and Approving a Private Sewer Lateral Loan Pilot Program

Recommendation: Approve item as requested

District Manager Suokko presented the staff report and he and Town Manager Cusimano answered questions from the Board members. There was no public comment received.

It was M/S/C (Kunhardt/Ravasio) to approve Item 6.A., adopting Resolution No. 06/2020; Amending and Approving a Low Income Grant Assistance Pilot Program, and Approving a Private Sewer Lateral Loan Pilot Program

Roll call vote: 5-0 in favor of the motion.

7. BOARD MEMBER AND DISTRICT MANAGER REPORTS

- District Manager Report –

- District Manager Suokko reported that 2020 Sewer Rehab Project has started in Marina Village and the CIP Lateral program has been implemented. Residents in that neighborhood received a letter reviewing the project and the process and will be receiving a second letter soon hopefully with some competitive pricing for other contractors, similar to what was done in Chapman Park.

- There is another project about to begin: Trailer Court, Village and Sausalito Pump Station Improvements Project

- Board Member Reports – None

8. DISCUSSION OF DRAFT AGENDA FOR UPCOMING BOARD MEETING

There were no comments on the draft agenda for the October 6, 2020 Sanitary District No. 2 Board meeting.

9. ADJOURNMENT

The Sanitary District No. 2 Meeting was adjourned at 9:50 p.m.