

**MINUTES OF OCTOBER 20, 2020
REGULAR MEETING
OF THE
CORTE MADERA TOWN COUNCIL
VIA VIDEOCONFERENCE ONLY**

Meeting video available [here](#).

NOTICE TO PUBLIC:

Due to Coronavirus (COVID-19), the October 20, 2020, Regular Town Council meeting will occur via videoconference only. All Councilmembers will be participating remotely, and residents are urged to follow the orders issued by the Marin County Public Health Officer and Governor and participate in the meeting remotely as well. As allowed under the Governor's Executive Order N-29-20 (March 17, 2020), during the duration of the COVID emergency the Town of Corte Madera will no longer offer an in-person meeting location for the public to attend.

Members of the public may view and participate in the meeting remotely through the following link: <https://tinyurl.com/y7aw8ubu>

(No Pre-Registration Needed- Click on Link at Meeting Start Time)

You may call in using: 1 (408) 638-0968 (Zoom webinar ID: 914-5144-0692)

Or iPhone one-tap: +14086380968,,91451440692#

How to submit public comment remotely:

1. Email PublicComment@tcmmail.org prior to 5:00 P.M. on the day of the meeting.
2. Email PublicComment@tcmmail.org during the meeting.
3. Join the meeting using the link above and select the "Raise Hand" icon during the meeting, or press *9 to add yourself to the speaker queue if calling in to the meeting.

Anyone with a disability needing further assistance with public comment should contact the Clerk at least 2 hours before the beginning of the meeting to make alternative arrangements at rvaughn@tcmmail.org or 415-927-5050. Click [here](#) for more information on how to register to watch the meeting and submit public comment remotely. Meeting video available [here](#).

Mayor Beckman called the Regular Town Council Meeting to order at Town Hall Council Chambers, 300 Tamalpais Drive, Corte Madera, CA on October 20, 2020 at 6:07 p.m.

Councilmembers Present: Mayor Beckman; Vice Mayor Kunhardt; Councilmembers Casissa, Lee and Ravasio

6:00 p.m. CLOSED SESSION:

1. Public Comment Regarding Closed Session Item

Mayor Beckman confirmed that there were no emails or speakers wishing to provide public comment and the Council recessed to Closed Session at 6:07pm regarding the following item:

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Closed Session Pursuant to Government Code Section 54957(b)
Title: Town Manager

The Closed Session ended at 6:36pm and the Town Council reconvened in Open Session at 6:36pm.

6:30pm REGULAR MEETING:

Mayor Beckman called the public portion of the regular meeting of the Corte Madera Town Council to order at 6:36pm.

1. CALL TO ORDER, ROLL CALL AND SALUTE TO THE FLAG

Councilmembers Present: Mayor Beckman; Vice Mayor Kunhardt; Councilmembers Casissa, Lee and Ravasio (rejoined meeting at 6:40pm)

Councilmembers Absent: None

Staff Present: Town Manager Todd Cusimano
Town Clerk/Assistant Town Manager Rebecca Vaughn
Town Attorney Teresa Stricker
Interim Town Attorney Amy Ackerman
Director of Planning and Building Adam Wolff
Parks and Recreation Director Ashley Howe

- 1.A. Report Out of Closed Session: Mayor Beckman reported that the Council met in Closed Session and stated that, regarding Public Employee Performance Evaluation, there was nothing to report.

2. OPEN TIME FOR PUBLIC COMMENT

The Council received public comment from 1 individual:

- Roy Wolford

3. PRESENTATIONS

- 3.A. Presentation on PG&E's Community Wildfire Safety Program and Public Safety Power Shutoff (PSPS) work performed to date
Presentation provided by Mark Van Gorder, PG&E Sr. Government and Public Affairs, North Bay

Mr. VanGorder provided the presentation answered questions from the Town Council. The video of the presentation can be viewed [here](#). A pdf of the presentation can be viewed or downloaded from the Town's website:

<https://www.townofcortemadera.org/Archive.aspx?ADID=3464>

Mayor Beckman opened public comment.

Council received public comment from 3 individuals:

- Bob Bundy
- Roy Wolford
- Kevin Carrol

No emailed public comments were received.

Mr. VanGorder provided responses to questions from the Council and the public.

4. CONSENT CALENDAR

Mayor Beckman asked if there were public comments or requests from the public for removal of items from the Consent Calendar. No requests were received from the Council or the public.

Mayor Beckman then called for a vote on the Consent Calendar.

MOTION: It was M/S/C (Casissa/Kunhardt) to approve Consent Calendar items 4A-4E.

Roll call vote: 5-0 in favor of the motion.

The approved Consent Calendar consisted of the following items:

- 4.A. Waive Further Reading and Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only
(Standard procedural action – no backup information provided)
- 4.B. Second Reading and Possible Adoption of Ordinance No. 1001 Amending the Town of Corte Madera Municipal Code To Add Chapter 15.55 (Water Efficient Landscaping) And Adopt By Reference Portions Of Title 13 Of The Marin Municipal Water District Code Specifically Section 13.02.021 Subsections (2) (Definitions) And (5) (Water Efficient Landscaping)
- 4.C. Approve General Fund Revenue and Expenditure Report for September, 2020
- 4.D. Approve Accounts Payable Warrants, September 2020
- 4.E. Approve Minutes of the October 6, 2020 Regular Town Council Meeting

5. PUBLIC HEARINGS:

- 5.A. **Consideration and Possible Adoption of Ordinance No. 1002, an Urgency Ordinance (1) Extending Through November 16, 2021 The Temporary Permit**

Program Established by Urgency Ordinance No. 996, Temporary Outdoor Uses and Temporary Outdoor Encroachments And (2) Authorizing Town Staff to Extend Permits Previously Issued Pursuant to Urgency Ordinance 996.

Planning and Building Director Adam Wolff presented the staff report and he and Public Works Director R.J. Suokko answered questions from Council regarding the Urgency Ordinance.

Mayor Beckman opened the public hearing and called for public comment.

Public Comment was received from 2 individuals:

- Pat Ravasio
- Alison Belger

No public comment was received from in person attendees or via email regarding this item. Mayor Beckman closed the public hearing, and asked for any additional comments from Council and a possible motion.

MOTION: It was M/S/C (Ravasio/Kunhardt) to Adopt Ordinance No. 1002, as amended (see below), an Urgency Ordinance (1) Extending Through November 16, 2021 The Temporary Permit Program Established by Urgency Ordinance No. 996, Temporary Outdoor Uses and Temporary Outdoor Encroachments And (2) Authorizing Town Staff to Extend Permits Previously Issued Pursuant to Urgency Ordinance 996.

The amendment to the Urgency Ordinance revises Section 2 A to read:

This Ordinance, and the permits authorized herein, shall expire on November 16, 2021 unless, ~~upon the Town Council~~ **the Town Council, by Resolution**, determines that the conditions that created the need for this Ordinance are no longer necessary to accomplish the purposes of this Ordinance. Any resolution of the Town Council that revokes this Ordinance before November 16, 2021 must require that the Town Manager or that person's designee so notify all holders of a TOU Permit and TOE Permit under this Ordinance and provide no fewer than ten days for permittees to revise their operations and remove any improvements authorized by the permits.

Roll call vote: 5-0 in favor of the motion.

6. BUSINESS ITEMS:

6.A. Consideration and Possible Action to Introduce Resolution No. 36/2020 to (1) Approve Creation of a New Position Classification Titled Code Enforcement / Communications Manager, With a Salary Range of \$8,613 to \$10,469 Per Month and (2) Amend Compensation Schedule C – Mid-Management to Add New Position and Salary Range. (This is a two-meeting item per Council policy)

Town Manager Cusimano presented the staff report, provided a presentation and answered questions from the Council.

Mayor Beckman opened public comment. No public comment was received and Mayor Beckman closed public comment. Hearing no further questions from Council, Mayor Beckman called for any further discussion. Mayor Beckman reiterated that there was no vote on the item, as it a two meeting process and staff was directed to bring the item back for consideration and possible action at the next Town Council meeting.

6.B. Consideration and Possible Approval of Budget Amendment Requesting \$200,000 in Additional Construction Funds for the 2020 Preventative Maintenance Project, #20-004

Public Works Director R.J. Suokko presented the staff report, provided a presentation and answered questions from the Council.

Mayor Beckman opened public comment. No public comment was received and Mayor Beckman closed public comment. Following further comment from Council, Mayor Beckman called for any further discussion or a possible motion.

MOTION: It was M/S/C (Kunhardt/Ravasio) to Approve the Budget Amendment Requesting \$200,000 in Additional Construction Funds for the 2020 Preventative Maintenance Project, #20-004

Roll call vote: 5-0 in favor of the motion.

6.C. Consideration And Possible Adoption of Resolution No. 37/2020 Approving a Sidewalk Pilot Program to Assist Homeowners With Their Responsibility to Maintain Sidewalk in a Safe Condition

Public Works Director R.J. Suokko presented the staff report, noting that there was a change to the items that were published in the agenda packet, to correct an outdated version of the proposed resolution. The correct version of the resolution, was made available to the Council and the public on the Town's website, and corrected agenda packet was uploaded, the morning of Tuesday, October 20, 2020. He then provided a presentation and answered questions from the Council.

Mayor Beckman opened the public comment period.

Public Comment was received from 2 individuals:

- Roy Wolford
- Bob Bundy
- William Kimball

No public comments were received via email. Mayor Beckman closed public comment. Town Manager Todd Cusimano and Public Works Director Suokko answered questions from the Council and the public.

Following further discussion and comment from Council, Mayor Beckman called for a motion.

MOTION: It was M/S/C (Casissa/Ravasio) to Adopt Resolution No. 37/2020 Approving a Sidewalk Pilot Program to Assist Homeowners With Their Responsibility to Maintain Sidewalk in a Safe Condition

Roll call vote: 5-0 in favor of the motion.

7. TOWN MANAGER AND COUNCIL REPORTS

Town Manager Report:

- The next Mayor & Town Manager Community Chat will be held on Tuesday, October 28th at 4pm and then there will be a Special Town Council workshop at 5pm to talk about potential strategies for handling CalPERS unfunded liabilities.
- This evening is Teresa Stricker's last meeting with the Town as Town Attorney and affective October 21st, Amy Ackerman will be the interim Town Attorney. Teresa then thanked the Town Council and Staff for allowing her to serve as Town Attorney, and Interim Town Attorney Amy Ackerman introduced herself to the Council and the public.

Town Council Reports:

Councilmember Casissa: Attended MCCMC economic recovery committee meeting. Attended a meeting with the community on lower El Camino, along with staff and representatives from CMPA regarding the issue of speeding in the neighborhood. He thanked staff and CMPA for being responsive to the neighborhood and helping to address their concerns.

Councilmember Lee: There will be a Transportation Authority of Marin meeting on October 22nd, where there will be programs presented on funding mechanisms for government institutions to electrify their fleets and facilities, and encouraged people to attend.

Councilmember Ravasio: Attended BPAC meeting on October 15th. Participated in Marin Wildfire JPA meeting, and approved work plan. Recognized Central Marin Fire Authority for going an incredible job clearing canopy and opening up roadways on Christmas Tree Hill.

Vice Mayor Kunhardt: MCE Clean Energy will be proceeding with funding individuals and community facilities with clean back up power, and advancing with over \$6 million in resiliency programs and just put out a request for offers for long term battery back-up and long duration storage. A group of elected officials interested in advancing the concept of clean microgrids is gathering more information and working on plans and ideas for powering beyond individual facilities for community use.

Mayor Beckman: Announced that he was elected President for the League of California Cities North Bay Division. He attended the League of California Cities Annual Conference, at the end of the conference there was a nonbinding vote to recommend that the League support a policy urging a change to federal law that would make social media companies legally liable if their services are used to solicit criminal activity. He also reported that he attended Central Marin Sanitation Agency (CMSA) the previous week.

8. DISCUSSION OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

Town Manager Cusimano informed the Council that the Marin County Board of Supervisors met earlier in the day and the next meeting where the Board could potentially make a decision about Project Homekey would be November 10th. The Town's last opportunity to provide a letter of support or otherwise, or highlight any questions or concerns would be at the November 2nd Council meeting agenda. Staff is working with the County to get answers before that meeting. He stated there will be a placeholder on the November 2nd agenda to possibly address this item.

Vice Mayor Kunhardt asked to agendize a discussion on suggestions for satisfying the Grand Jury's recent report on climate adaptation work to work through the suggestions before the Town's response is finalized. Town Manager Cusimano recommended that the Town Council assign the Vice Mayor and possibly one other Council member to work with staff on the draft response to the Grand Jury report and possibly have a discussion ready for the second meeting in November. The response is not due until December.

9. ADJOURNMENT

The meeting was adjourned at 9:02 p.m. to the next regular Town Council Meeting on Monday, November 2, 2020 via videoconference.