

RESOLUTION NO. 05/2015

A RESOLUTION OF THE TOWN OF CORTE MADERA SETTING THE FY 2015-2016 FEES FOR RESERVED USES OF TOWN'S OUTDOOR FIELDS AND FACILITIES, COMMUNITY CENTER, NEIL CUMMINS GYMNASIUM, AND FEES FOR SPORTS, CLASSES, AND ACTIVITIES, AUTHORIZING AND DIRECTING THE TOWN MANAGER, HIS DULY AUTHORIZED OFFICERS AND AGENTS TO CARRY OUT THE PURPOSES OF THIS RESOLUTION;

WHEREAS, the Town of Corte Madera (hereinafter referred to as "TOWN") provides facilities which may, by permit, be reserved for use at Corte Madera Town Park, The Cove Park, Menke Park, Piccolo Pavilion, Granada Park, Corte Madera Community Center, Community Center Readerboard, and Neil Cummins School Gymnasium; and

WHEREAS, the TOWN also provides facilities for annual and seasonal use by permit at Corte Madera Town Park, The Cove Park and Neil Cummins Gymnasium for organized groups such as the Mill Valley Soccer Club, Twin Cities Little League, and St. Patrick's CYO Basketball; and

WHEREAS, the TOWN provides sports leagues, classes and activities at reasonable fees, and augments its recreation programs with fees charged toward covering the costs of providing said programs; and

WHEREAS, it is in the public's best interest for the Council to review fees from time to time.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section I. Resolution 04/2013 is hereby rescinded. The FY 2013-2014 Parks and Recreation Fee Resolution is hereby repealed and superseded by this Resolution.

Section II. For the purposes of this resolution, "Residents" shall mean, the following:

- A) for the use of facilities and programs located on property owned by the Larkspur School District (Neil Cummins Gymnasium, The Cove Park, Town Park Summer Playground Program, Softball and Soccer fields at Town Park (this soccer field is located in the north east portion of Town Park and the south east portion of Neil Cummins School), Tennis Courts at Granada School, and Sand Volleyball Court at The Cove School), "residents" shall mean individuals who reside in or groups and organizations which have their principal place of business located within the County of Marin;
- B) For the use of all other facilities and programs (Picnic Areas, Piccolo Pavilion, Town Park other than the areas mentioned in (a) above, Community Center, Community Center Reader Board and Tennis Courts at Town Park)

“residents” shall mean individuals who reside in or groups and organizations which have their principal place of business located within the Town of Corte Madera.

- C) For the purpose of this resolution, all fees will be assessed at those amounts which are in effect during the fiscal year of the scheduled activity, subject to the following exception: the summer playground program shall be assessed at the amount of the fee set by resolution, regardless of the fiscal year in which the program may begin.

Section III.

COMMUNITY CENTER FACILITIES

The hourly use fees/charges applicable to users of the TOWN’S Recreation Center shall be:

A. COMMUNITY CENTER      RESIDENTS      NON-RESIDENTS

Main Hall / Bar Area / Patio / Kitchen    \$175.00/ hour      \$235.00/ hour  
(4 hour minimum)

B. ADDITIONAL FEES

Cleaning and Damage Deposit: depending upon type of activity  
\$500.00 - \$2000.00

Overtime: Any time used over contracted time will be billed at double the rate per hour.

Security: The cost of necessary contracted security, plus 10% for overhead, will be borne by the renter.

C. READER BOARD

The use fees/charges applicable to users of the TOWN’S Reader board shall be:

	<u>GENERAL USE</u>	<u>COMMERCIAL USE</u>
Reader Board	\$25.00/ message	\$130.00/day

D. OTHER FEE'S

Filming Fee \$2000.00 / day

(Town of Corte Madera Business License also required.)

<u>Special Events Permit</u>	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>
Special Events Application	\$100.00 / per application	\$200.00 / per application

Section IV.

OUTDOOR FACILITIES

The one-day use fees/charges applicable to users of the TOWN'S outdoor fields and facilities shall be:

A.	<u>PICNIC AREAS PER SITE</u>	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>
	Area A – G Town Park	\$25.00/ hour	\$30.00/ hour
	Area 1 – 2 The Cove (4 hour segments)		
	Cleaning and Damage Deposit (fully refundable)	\$200.00	\$200.00
B.	<u>MENKE PARK:</u> A Special Events Permit is also required	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>
	Piccolo Pavilion	\$55.00/ hour	\$65.00/ hour
	Cleaning and Damage Deposit (fully refundable)	\$ 300.00	\$300.00
C.	<u>ATHLETIC FIELDS</u>	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>
	Town Park West Field, East Field, Softball Field and The Cove Field	\$95.00 / hour	\$110.00 / hour
	Twin Cities Little League / Twin Cities Softball		\$15.00 / hour
	Tiburon / Mill Valley Fall Kick Off Tournament	\$55.00/ hour	
D.	<u>COURTS</u>	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>
	Town Park and Granada Tennis Courts		
	Annual Tennis Court Key (available July 1)	\$40.00	\$50.00

½ Year Tennis Court Key (available Jan 1)	\$25.00	\$35.00
Daily Tennis Court Key	\$5.00	\$10.00
The Cove Sand Volleyball Court	\$20.00 / hour	\$25.00 / hour

E.	<u>GRAVEL LOT:</u>	<u>RESIDENTS / NON-RESIDENTS</u>
	Overflow Parking Lot (by Nordstrom)	\$1000.00 - \$2500.00 / day
	Cleaning and Damage Deposit (may be fully refundable)	\$ 5000.00

Section V.

NEIL CUMMINS FACILITIES

The use fees/charges applicable to users of the Neil Cummins Gymnasium shall be:

A.	<u>NEIL CUMMINS GYM</u>	<u>RESIDENT</u>	<u>NON-RESIDENT</u>
	Gymnasium	\$65.00/ hour	\$80.00/ hour
	St. Patrick’s CYO	\$55.00/ hour	
	St. Patrick’s CYO Volleyball	\$25.00/ hour	

Section VI.

KIDS CLUB AFTERSCHOOL PROGRAM

The After school Program use fees shall be applicable to users of the Town’s before and after school program at the rate of:

A.	<u>KIDS CLUB</u>	
	<u>School Days</u>	
	Kindergarten students	\$36.00/day
	Grades 1-6	\$25.00/day
	<u>Non-School Days</u>	
	Ages 5 – 12	\$47.00/day

Section VII.

SUMMER PLAYGROUND PROGRAM

The Summer Playground Program registration fees shall be applicable to users of the Town Park and The Cove School programs, and shall be the annual one-time registration fee for the publicized program, or for any part thereof:

<u>A.</u>	<u>SUMMER PLAYGROUND</u>	<u>RESIDENT</u>	<u>NON-RESIDENT</u>
	Summer Playground Participant (6/17 – 8/9)	\$650 per child	\$850 per child
	Summer Playground II Participant (8/12 – 8/30)	\$250/per child	
	Summer Playground CIT		
	Year 1	\$300/per child	\$400/per child
	Year 2	\$200/per child	\$300/ per child
	Year 3	\$100/per child	\$200/ per child
	Town of Corte Madera Employees	Registration fees exempted	

Section VIII.

RECREATION DEPARTMENT PROGRAM FACILITY RATES

The cost recovery goal applicable to the TOWN'S recreation programs, excluding the subsidized senior programs, shall be to eventually achieve a balance between revenue and expenses that reflects a 100% cost recovery, providers of classes, activities or events at which fees are charged to participants shall pay the following fees for use of town facilities:

A. Main Hall	\$40.00 / hour
B. Classroom	\$30.00 / hour
C. Backroom	\$15.00 / hour
D. Kitchen	\$20.00 / hour
E. Athletic Fields	\$95.00/hour
F. Tennis Courts	\$45.00 / hour
G. Menke Park	\$45.00 / hour
H. Picnic Sites	\$20.00 / hour
I. Neil Cummins Gym	\$60.00 / hour
J. Offsite / Non Town Facilities	\$25.00/ per participant

Section IX.

The use fees/charges, excluding duty staff, applicable to users of the TOWN'S parks and recreational facilities shall not be applied to:

A. TOWN SPONSORED PROGRAMS

Town Council, Boards/Commissions, Town Departments,  
Central Marin Police Authority and Corte Madera Volunteer Firefighters  
Association

B. TOWN HOMEOWNERS' ASSOCIATIONS

Annual meetings of TOWN'S bonafide Homeowners' Associations held  
in the Community Center shall be charged \$35 per hour for proactive  
costs. Charges for the use of other Town facilities shall be at standard  
resident rates.

C. TOWN CIVIC ORGANIZATIONS

Fee waiver is contingent upon current Building Use Agreement between  
TOWN and Organization.

- a. Corte Madera Lions Club
- b. Corte Madera Women's Improvement Club
- c. Corte Madera-Larkspur Mothers Club
- d. Friends of the Corte Madera Library
- e. Corte Madera Beautification Committee
- f. Corte Madera Town Band
- g. Corte Madera Community Foundation
- h. Non-Political Informal Community Groups (at Staffs discretion)

D. LARKSPUR SCHOOL DISTRICT

Fee waiver is contingent upon current Joint Powers Agreement and Joint  
Use Agreement between TOWN and District.

Section X. In those instances where the Town has sole authority to grant permission  
to persons ("permittee") wishing to use a Town-owned facility or a facility the use of  
which is controlled by the Town, the permittee shall not charge those participating in the  
permittee's activities conducted at the facility a fee or other charge that differentiates  
between the participants based on the participants' residency or place of business.

Section XI. The Town Manager, his duly authorized officers and agents, be and the  
same hereby are, directed to carry out the purposes and intent of the Resolution. This  
resolution shall take effect on July 1, 2015.

PASSED AND ADOPTED at a regular meeting of the Town Council of the Town of Corte Madera on February 17, 2015 by the following vote:

AYES: COUNCIL MEMBERS: Bailey, Condon, Furst, Lappert, Ravasio  
NOES: COUNCIL MEMBERS:  
ABSENT: COUNCIL MEMBERS:

  
Carla Condon, Mayor

ATTEST:

  
\_\_\_\_\_  
Rebecca Vaughn, Town Clerk