

**RESOLUTION NO. 31/2018**

**A Resolution Authorizing the Examination of Transactions (Sales) and Use Tax Records**

**WHEREAS**, pursuant to Ordinance No. 975 of the TOWN OF CORTE MADERA hereinafter called District and Section 7270 of the Revenue and Taxation Code, the District entered into a contract with the California Department of Tax and Fee Administration (CDTFA) to perform all functions incident to the administration and operation of the Transactions and Use Tax Ordinance; and

**WHEREAS**, the District deems it desirable and necessary for authorized representatives of the District to examine confidential transactions and use tax records of the California Department of Tax and Fee Administration pertaining to transactions and use taxes collected by the Board for the District pursuant to that contract; and

**WHEREAS**, Section 7056 of the Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of California Department of Tax and Fee Administration records and establishes criminal penalties for the unlawful disclosure of information contained in or derived from, the transactions and use tax records of the Board;

**NOW, THEREFORE IT IS RESOLVED AND ORDERED AS FOLLOWS:**

**Section 1.** That the TOWN MANAGER (All authorized positions) or other officer or employee of the District designated in writing by the TOWN MANAGER (position(s) authorized to Designate) to the California Dept of Tax and Fee Administration (hereafter referred to as the CDTFA) is hereby appointed to represent the District with authority to examine transactions and use tax records of the CDTFA pertaining to transactions and use taxes collected for the District by the CDTFA pursuant to the contract between the District and the CDTFA. The information obtained by examination of CDTFA records shall be used only for purposes related to the collection of the District's transactions and use taxes by the CDTFA pursuant to the contract.

**BE IT FURTHER RESOLVED** that the information obtained by examination of Board records shall be used only for purposes related to the collection of District's transactions and use taxes by the Board pursuant to the contracts between the District and Board.

**Section 4.** That this resolution supersedes all prior transactions and use tax resolutions of the TOWN OF CORTE MADERA adopted pursuant to subdivision (b) of Revenue and Taxation Section 7056.

Introduced, approved and adopted this 3<sup>rd</sup> day of July, 2018.

ROBERT RAVASIO, MAYOR  
(Name & Title)

[Signature]  
(Signature)

[Signature]  
(Attest) Rebecca Vaughan  
Town Clerk

July 3, 2018  
(Date)

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of TOWN OF CORTE MADERA held on July 3, 2018, by the following vote, to wit:

AYES: Andrews, Bailey, Beckman, Kunhardt, Ravasio

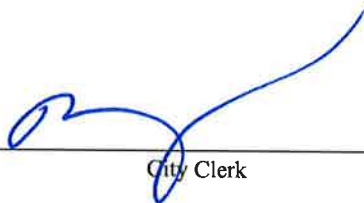
NOES: - None -

ABSENT: - None -

DATED: July 3, 2018


ATTEST:

(s)



City Clerk

(s)



Mayor