

**RESOLUTION NO. 25/2021**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CORTE MADERA ESTABLISHING THE TOWN OF CORTE MADERA OUTDOOR FLAG POLICY**

**WHEREAS**, the Town of Corte Madera displays the United States Flag and the California State Flag at Corte Madera Town Hall; and,

**WHEREAS**, the Town does not have a policy regarding the display of national or state flags, or the display of any commemorative flags; and

**WHEREAS**, the Town Council desires to establish a policy that provides guidance and standards for the outdoor display of flags at Town facilities, including commemorative flags.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Corte Madera does hereby adopt the Outdoor Flag Display Policy attached hereto as Exhibit A.

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I hereby certify that the foregoing resolution was duly and regularly adopted by the Town Council of Corte Madera at a regular meeting held on the 1<sup>st</sup> day of June, 2021 by the following vote, to wit:

AYES: Councilmembers: Beckman, Casissa, Lee, Mongan, Ravasio  
NOES: Councilmembers: - None -  
ABSENT: Councilmembers: - None -

ATTEST:

  
\_\_\_\_\_  
Rebecca Vaughn, Town Clerk

  
\_\_\_\_\_  
Eli Beckman, Mayor

**TOWN OF CORTE MADERA  
RESOLUTION NO. 25/2021  
EXHIBIT A**

Section 1. Purpose:

The purpose of this policy is to establish clear guidelines for the outdoor display of flags at Town facilities. This policy applies to the Town's flagpoles at the Town Hall building, and future Town flagpoles on Town property.

In adopting this policy, the Town Council declares that the Town of Corte Madera's flag displays do not serve as a forum for free expression of the public, but rather for the display of Federal and State flags, and any commemorative flag as may be authorized by the Town Council as an expression of the Town's official sentiments.

Section 2. Policy.

2.1. Flags shall be displayed in accordance with federal and state regulations, including Title 4, Chapter 1 of the United States Code, and California Government Code sections 430 through 439.

2.2 Corte Madera Town Hall.

- A. The United States Flag shall be flown at Corte Madera Town Hall.
- B. The California State Flag shall be flown at Corte Madera Town Hall.
- C. If both the United States Flag and the California Flag are flown, they shall be of the same size. The United States Flag shall be displayed in the first position of honor.
- D. If the same flagpole is used, the United States Flag shall be flown above the State Flag.
- E. As there are currently two flag poles at the Town Hall facility, should the flags be displayed at the same level, the United States Flag should be flown to the (flag's own) right of all other flags.
- F. Flags should be hoisted briskly and lowered ceremoniously. The United States Flag should be hoisted first and lowered last.

2.3 Commemorative Flags

- A. Commemorative flags shall be displayed exclusively at the Corte Madera Town Hall building and shall be flown from the secondary pole, under the California State Flag.
- B. The Town's flag displays are not intended to serve as a forum for free expression by the public. The Town shall display commemorative flags only if authorized by a resolution of the Town Council as an expression of the Town's official sentiments. The Town will not use its flagpoles to sponsor the expression of a third party.

- 1) The Town Council shall only consider a request to display a commemorative flag if the request is made by a member of the Corte Madera Town Council.
  - 2) Should the request for display of a commemorative flag be approved by the Town Council, the flag to be displayed shall be provided to the Town at no cost to the Town.
- C. Commemorative flags shall be displayed for a period of time authorized by resolution of the Town Council, but in no event for longer than thirty-one (31) continuous days.