

**RESOLUTION NO. 57/2021**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CORTE  
MADERA REVISING THE DEPARTMENT HEAD SALARY**

**WHEREAS**, on July 20, 2021 the Town Council of the Town of Corte Madera approved the salary ranges for Department Heads for fiscal years 2021-2022, 2022-2023 and 2023-2024; and

**WHEREAS**, the Town Council of the Town of Corte Madera has determined that the salary for the Director of Parks and Recreation position is below the median position of equivalent positions; and

**WHEREAS**, the Town Council of the Town of Corte Madera has determined that the positions of Director of Public Works/Manager of Sanitary District No. 2, Director of Finance/Town Treasurer and Director of Planning and Building are comparable positions which should be paid the same salary;

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, by the Town Council of the Town of Corte Madera, that the Town Council does hereby approve and accept the modifications to the schedules included as Exhibit A to this Resolution.

**IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly and regularly adopted by the Town of Corte Madera of Marin County at a regular meeting thereof held on December 7, 2021 to wit:

\*\*\*\*\*

AYES: Councilmembers: Beckman, Casissa, Lee, Mongan, Ravasio  
NOES: Councilmembers: - None -  
ABSENT: Councilmembers: - None -

APPROVED:



Fred Casissa, Mayor

ATTEST:

  
\_\_\_\_\_  
Rebecca Vaughn, Town Clerk

COMPENSATION SCHEDULE C- DEPARTMENT HEAD EMPLOYEES  
Salary Range Effective December 7, 2021

**Exhibit A**

Position	Range	Steps						
			Min	2	Midpoint	4	Max	
Director of Public Works								
(Manager of Sanitary District 2; Field Maintenance and Engineering)	21DA	monthly	13,455	14,128	14,835	15,576	16,356	
		hourly	77.63	81.51	85.59	89.86	94.36	
Director of Finance/Town Treasurer*	20DA	monthly	14,128	14,835	15,576	16,355	17,173	
		hourly	81.51	85.59	89.86	94.36	99.08	
Director of Planning & Building	20D	monthly	13,455	14,128	14,835	15,576	16,356	
		hourly	77.63	81.51	85.59	89.86	94.36	
Town Clerk/Assistant Town Manager		monthly	12,092	12,696	13,331	13,995	14,696	
		hourly	69.76	73.25	76.91	80.74	84.78	
Director of Parks and Recreation	14D	monthly	10,969	11,518	12,093	12,698	13,333	
		hourly	63.28	66.45	69.77	73.26	76.92	

All positions listed on this salary schedule receive \$432 per month automobile allowance in addition to the salaries listed above.

\* Effective March 25, 2019, Director of Finance/Town Treasurer will receive a pay increase of 5% for performing additional duties associated with the Town assuming responsibility for finance duties for the Central Marin Fire Authority. These duties include budget development and monitoring, general ledger reconciliation, cash management, and oversight of payroll, benefit administration, retirement reporting, and accounts payable. Central Marin Fire Authority will pay the Town for these services. The 5% pay increase will remain in effect as long as the position is responsible for Central Marin Fire Authority functions.

COMPENSATION SCHEDULE C- DEPARTMENT HEAD EMPLOYEES  
Salary Range Effective July 11, 2022

Position	Range	Steps	Steps				
			Min	2	Midpoint	4	Max
Director of Public Works							
(Manager of Sanitary District 2; Field Maintenance and Engineering)	21DA	monthly	13,858	14,552	15,280	16,044	16,846
		hourly	79.95	83.96	88.15	92.56	97.19
Director of Finance/Town Treasurer	20DA	monthly	14,552	15,280	16,043	16,846	17,688
		hourly	83.95	88.16	92.56	97.19	102.05
Director of Planning & Building	20D	monthly	13,858	14,552	15,280	16,044	16,846
		hourly	79.95	83.96	88.15	92.56	97.19
Town Clerk/Assistant Town Manager		monthly	12,454	13,077	13,731	14,415	15,137
		hourly	71.85	75.44	79.22	83.17	87.33
Director of Parks and Recreation	14D	monthly	11,298	11,864	12,456	13,079	13,733
		hourly	65.18	68.44	71.86	75.46	79.23

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COMPENSATION SCHEDULE C- DEPARTMENT HEAD EMPLOYEES  
Salary Range Effective July 10, 2023

Position	Range	Steps	Steps					
			Min	2	Midpoint	4	Max	
Director of Public Works								
(Manager of Sanitary District 2; Field Maintenance and Engineering)	21DA	monthly	14,274	14,989	15,738	16,525	17,352	
		hourly	82.35	86.47	90.80	95.34	100.11	
Director of Finance/Town Treasurer	20DA	monthly	14,988	15,738	16,525	17,351	18,219	
		hourly	86.47	90.80	95.34	100.10	105.11	
Director of Planning & Building	20D	monthly	14,274	14,989	15,738	16,525	17,352	
		hourly	82.35	86.47	90.80	95.34	100.11	
Town Clerk/Assistant Town Manager		monthly	12,828	13,469	14,142	14,848	15,591	
		hourly	74.01	77.71	81.59	85.66	89.95	
Director of Parks and Recreation	14D	monthly	11,637	12,219	12,829	13,471	14,145	
		hourly	67.14	70.50	74.02	77.72	81.61	

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