

RESOLUTION NO. 55/2022

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CORTE
MADERA REVISING THE DEPARTMENT HEAD SALARY FOR DIRECTOR
OF PUBLIC WORKS/MANAGER OF SANITARY DISTRICT NO. 2 OF
MARIN COUNTY**

WHEREAS, on December 7, 2021 the Town Council of the Town of Corte Madera approved the revised salary ranges for Department Heads for fiscal years 2022-2023 and 2023-2024; and

WHEREAS, the Town Council of the Town of Corte Madera has reviewed the results of a salary survey of comparable positions and determined that a salary increase is appropriate; and

WHEREAS, the Town Council of the Town of Corte Madera has determined that the Director of Public Works/Manager of Sanitary District No 2 salary should reflect the additional duties and responsibilities required of the District Manager; and

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Town Council of the Town of Corte Madera, that the Town Council does hereby approve and accept the modifications to the schedules attached to this Resolution.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly and regularly adopted by the Town of Corte Madera of Marin County at a meeting thereof held on October 3, 2022 to wit:

AYES: Councilmembers: Beckman, Casissa, Lee, Ravasio
NOES: Councilmembers: - None -
ABSENT: Councilmembers: Mongan

APPROVED:



Fred Casissa, Mayor

ATTEST:



Rebecca Vaughn, Town Clerk

COMPENSATION SCHEDULE C- DEPARTMENT HEAD EMPLOYEES
Salary Range Effective October 3, 2022

Position	Range	Steps				
		Min	2	Midpoint	4	Max
Director of Public Works						
(Manager of Sanitary District 2; Field Maintenance and Engineering)	monthly	14,552	15,280	16,043	16,846	17,688
	hourly	83.95	88.16	92.56	97.19	102.05
Director of Finance/Town Treasurer *	monthly	14,552	15,280	16,043	16,846	17,688
	hourly	83.95	88.16	92.56	97.19	102.05
Director of Planning & Building	monthly	13,858	14,552	15,280	16,044	16,846
	hourly	79.95	83.96	88.15	92.56	97.19
Town Clerk/Assistant Town Manager	monthly	12,454	13,077	13,731	14,415	15,137
	hourly	71.85	7,544.00	79.22	83.17	87.33
Director of Parks and Recreation	monthly	11,298	11,864	12,456	13,079	13,733
	hourly	65.18	68.44	71.86	75.46	79.23

All positions listed on this salary schedule receive \$432 per month automobile allowance in addition to the salaries listed above.

* Effective March 25, 2019, Director of Finance/Town Treasurer will receive a pay increase of 5% for performing additional duties associated with the Town assuming responsibility for finance duties for the Central Marin Fire Authority. These duties include budget development and monitoring, general ledger reconciliation, cash management, and oversight of payroll, benefit administration, retirement reporting, and accounts payable. Central Marin Fire Authority will pay the Town for these services. The 5% pay increase will remain in effect as long as the position is responsible for Central Marin Fire Authority functions.

COMPENSATION SCHEDULE C- DEPARTMENT HEAD EMPLOYEES
Salary Range Effective July 10, 2023

Position	Range		Steps					
			Min	2	Midpoint	4	Max	
Director of Public Works								
(Manager of Sanitary District 2; Field Maintenance and Engineering)	21DA	monthly	14,989	15,738	16,524	17,351	18,219	
		hourly	86.47	90.80	95.33	100.11	105.11	
Director of Finance/Town Treasurer	20DA	monthly	14,989	15,738	16,524	17,351	18,219	
		hourly	86.47	90.80	95.33	100.11	105.11	
Director of Planning & Building	20D	monthly	14,274	14,989	15,738	16,525	17,351	
		hourly	82.35	86.47	90.80	95.34	100.11	
Town Clerk/Assistant Town Manager		monthly	12,828	13,469	14,143	14,847	15,591	
		hourly	74.01	77.71	81.60	85.66	89.95	
Director of Parks and Recreation	14D	monthly	11,637	12,220	12,830	13,471	14,145	
		hourly	67.14	70.50	74.02	77.72	81.61	

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