



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

Town of Corte Madera Building Department • 300 Tamalpais Dr. • Corte Madera, CA 94925
Ph. (415) 927-5062 • Fx. (415) 927-5039

Commercial Demolition Permits

Section 105.1 of the 2013 California Building Code states (any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or erect, install, enlarge, alter, repair, remove, convert or replace and electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit”.

To apply for a demolition permit please submit four (4) sets of plans on a minimum paper size of 11” X 17”, which shall include the following:

1. Site plan showing footprint of all existing structures, building setbacks, property lines, north arrow, area of demolition, driveway and all other hard surface parking areas.
2. Contour lines, showing elevation changes on the property and drainage routing.
3. Location of utility lines including electric, gas, water and sewer.
4. Show how utilities will be disconnected.
5. Location of temporary power pole (if applicable).
6. Show compliance with Chapter 32 & 33 of the 2013 California Building Code for encroachments into the Public Right of Way and Safeguards During Construction.
7. Completed building permit application.
8. 'J' number from Bay Area Air Quality Management District (BAAQMD). www.baagmd.gov
9. General Construction Permit from the California Water Resource Control Board if applicable. www.swrcb.ca.gov
10. Certified Unified Program Agencies (CUPA) compliance with the County of Marin Waste Management Division. (If hazardous material storage and/or storage tanks are present) www.marincounty.org/depts/pw/divisions/cupa
11. Hazardous Materials Survey (asbestos, lead, etc.). If hazardous materials exist, provide the following:
 - a. Copy of contractor license and certification for removal of hazardous materials which includes, but is not limited to, lead and asbestos.
 - b. Certificate of approved hazardous waste hauler/transporter. (Note: At time of disposal, a certificate of acceptance or waste manifest from an approved Hazardous Waste Disposal Company is required.
12. Verification of a designated California Licensed Geotechnical Engineer or Soils Engineer who will be responsible for the geotechnical investigation and verification for determining if the soil contains hazardous materials (if applicable).

Plans will be routed to the Public Works Engineering Department for review of erosion and sediment control, grading and drainage, dust containment, construction management, etc.

Plans and specifications shall be drawn to scale and be of sufficient clarity to indicate the location and extent of all proposed work. Plans shall show conformance with all applicable codes, laws, ordinances, rules and regulations.