

RESOLUTION NO. 16-2017

A RESOLUTION OF THE TOWN OF CORTE MADERA SETTING THE FY 2017/2018 FEES FOR RESERVED USES OF TOWN'S OUTDOOR FIELDS AND FACILITIES, COMMUNITY CENTER, NEIL CUMMINS GYMNASIUM, AND FEES FOR SPORTS, CLASSES, AND ACTIVITIES

WHEREAS, the Town of Corte Madera (hereinafter referred to as "TOWN") provides facilities which may, by permit, be reserved for use at Corte Madera Town Park, The Cove Park, Menke Park, Piccolo Pavilion, Granada Park, Corte Madera Community Center, Community Center Readerboard, and Neil Cummins School Gymnasium; and

WHEREAS, the TOWN also provides facilities for annual and seasonal use by permit at Corte Madera Town Park, The Cove Park and Neil Cummins Gymnasium for organized groups such as the Mill Valley Soccer Club, Twin Cities Little League, and St. Patrick's CYO Basketball; and

WHEREAS, the TOWN provides sports leagues, classes and activities at reasonable fees, and augments its recreation programs with fees charged toward covering the costs of providing said programs; and

WHEREAS, it is in the public's best interest for the Council to review fees from time to time.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section I. Resolution 16/2017 is hereby rescinded. The FY 2017-2018 Parks and Recreation Fee Resolution is hereby repealed and superseded by this Resolution.

Section II. For the purposes of this resolution, "Residents" shall mean, the following:

- A) for the use of facilities and programs located on property owned by the Larkspur School District (Neil Cummins Gymnasium, The Cove Park, Town Park Summer Playground Program, Softball and Soccer fields at Town Park (this soccer field is located in the north east portion of Town Park and the south east portion of Neil Cummins School), Tennis Courts at Granada School, and Sand Volleyball Court at The Cove School), "residents" shall mean individuals who reside in or groups and organizations which have their principal place of business located within the County of Marin;
- B) For the use of all other facilities and programs (Picnic Areas, Piccolo Pavilion, Town Park other than the areas mentioned in (a) above, Community Center, Community Center Reader Board and Tennis Courts at Town Park) "residents" shall mean individuals who reside in or groups and organizations which have their principal place of business located within the Town of Corte Madera and The City of Larkspur.

C) For the purpose of this resolution, all fees will be assessed at those amounts which are in effect during the fiscal year of the scheduled activity, subject to the following exception: the summer playground program shall be assessed at the amount of the fee set by resolution, regardless of the fiscal year in which the program may begin.

Section III.

COMMUNITY CENTER FACILITIES

The hourly use fees/charges applicable to users of the TOWN'S Recreation Center shall be:

A.	<u>COMMUNITY CENTER</u>	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>
	Main Hall/ bar Area/Patio/Kitchen	\$215/ hour (4 hour min)	\$275 hour (4 hour min)
	Classrooms (Individual Room A, B, C or D)	\$25 / HR	\$35 / HR
	Combination of Classrooms (A – D)	\$75 / HR	\$85 / HR

B. ADDITIONAL FEES

Cleaning and Damage Deposit: depending upon type of activity  
\$500.00 - \$2000.00

Overtime: Any time used over contracted time will be billed at double the rate per hour.

Security: The cost of necessary contracted security, plus 10% for overhead, will be borne by the renter.

C. READER BOARD

The use fees/charges applicable to users of the TOWN'S Reader board shall be:

	<u>GENERAL USE</u>	<u>COMMERCIAL USE</u>
Reader Board	\$25.00/ message	\$130.00/day

D. OTHERFEES

Filming Fee

1-3 People on Crew - \$150/Day  
4-6 People on Crew - \$200/Day  
7-9 People on Crew - \$300/Day  
10+ People on Crew - \$700/Day

(Town of Corte Madera Business License also required.)

<u>Special Events Permit</u>	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>
Special Events Application	\$100.00 / per application	\$200.00 / per application

Section IV.

OUTDOOR FACILITIES

The one-day use fees/charges applicable to users of the TOWN'S outdoor fields and facilities shall be:

A.	<u>PICNIC AREAS PER SITE</u>	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>
	Area A - G Town Park	\$30 / Hour	\$40 / hour
	Area 1 - 2 The Cove (4 hour segments)	\$30 / Hour	\$40 / hour
	Cleaning and Damage Deposit (fully refundable)	\$200.00	\$200.00

B.	<u>MENKE PARK:</u>	<u>RESIDENTS</u>	<u>NON-RESIDE</u>
	Piccolo Pavilion	\$55.00/ hour	\$65.00/ hour
	Cleaning and Damage Deposit (fully refundable)	\$ 300.00	\$300.00

A Special Event Permit is also required

C.	<u>ATHLETIC FIELDS</u>	<u>RESIDENTS</u>	<u>NON-RESIDENTS</u>
	Town Park West Field, East Field, Softball Field and The Cove Field	\$95.00 / hour	\$110.00 / hour
	Twin Cities Little League / Twin Cities Softball		\$15/ hour

D.	<u>COURTS</u>	<u>RESIDENTS NON-RESIDENTS</u>	
	Town Park and Granada Tennis Courts		
	Annual Tennis Court Key (available July 1)	\$40.00	\$50.00
	½ Year Tennis Court Key (available Jan 1)	\$25.00	\$35.00
	Daily Tennis Court Key	\$5.00	\$10.00
	The Cove Sand Volleyball Court	\$20.00 / hour	\$25.00 / hour

E.	<u>GRAVEL LOT:</u>	<u>RESIDENTS / NON-RESIDENTS</u>	
	Overflow Parking Lot (by Nordstrom)	\$1000.00 - \$2500.00 / day	
	Cleaning and Damage Deposit (may be fully refundable)	\$ 5000.00	

Section V.

NEIL CUMMINS FACILITIES

The use fees/charges applicable to users of the Neil Cummins Gymnasium shall be:

A.	<u>NEIL CUMMINS GYM</u>	<u>RESIDENT NON-RESIDENT</u>	
	Gymnasium	\$70 hour	\$85 hour
	St. Patrick's CYO	\$60 hour	
	St. Patrick's CYO Volleyball	\$27.50 hour	

Section VI.

KIDS CLUB AFTERSCHOOL PROGRAM

The After school Program use fees shall be applicable to users of the Town's before and after school program at the rate of:

A.	<u>KIDS CLUB</u>	
	<u>School Days</u>	
	Kindergarten students	\$36.00/day
	Grades 1-6	\$25.00/day
	<u>Non-School Days</u>	
	Ages 5-12	\$47.00/day

Section VII.

SUMMERPLAYGROUNDPROGRAM

The Summer Playground Program registration fees shall be applicable to users of the Town Park and The Cove School programs, and shall be the annual one-time registration fee for the publicized program, or for any part thereof:

A.	<u>SUMMER PLAYGROUND</u>	<u>RESIDENT</u>	<u>NON-RESIDENT</u>
	Summer Playground Participant (8 Weeks)	\$650 per child	\$850 per child
	1 <sup>st</sup> Sibling	\$550 per child	\$750 per child
	2 <sup>nd</sup> Sibling	\$485 per child	\$685 per child
	Drop in Daily Fee		\$50 per day
	Weekly Fee		\$175 per week
	Summer Playground CIT		
	Year 1	\$300/per child	\$400/per child
	Year2	\$200/per child	\$300/ per child
	Year3	\$100/per child	\$200/ per child
	Town of Corte Madera Employees	Registration fees exempted	

Section VIII.

RECREATION DEPARTMENT PROGRAM RATES:

Program rates will be in accordance to the Parks and Recreation Department Instructor Pay Schedule and Program Policy Pricing Policy.

Section IX.

The use fees/charges, excluding duty staff, applicable to users of the TOWN'S parks and recreational facilities shall not be applied to:

A. TOWN SPONSORED PROGRAMS

Town Council, Boards/Commissions, Town Departments, Central Marin Police Authority and Corte Madera Volunteer Firefighters Association

B. TOWN HOMEOWNERS' ASSOCIATIONS

Annual meetings of TOWN'S bonafide Homeowners' Associations held in the Community Center shall be charged \$35 per hour for proactive costs. Charges for the use of other Town facilities shall be at standard resident rates.

C. TOWN CIVIC ORGANIZATIONS

Fee waiver is contingent upon current Building Use Agreement between TOWN and Organization.

- a. Corte Madera Lions Club
- b. Corte Madera Women's Improvement Club
- c. Corte Madera-Larkspur Mothers Club
- d. Friends of the Corte Madera Library
- e. Corte Madera Beautification Committee
- f. Corte Madera Town Band
- g. Corte Madera Community Foundation
- h. Non-Political Informal Community Groups (at Staffs discretion)
- i. Age Friendly Corte Madera

D. LARKSPUR SCHOOL DISTRICT

Fee waiver is contingent upon current Joint Powers Agreement and Joint Use Agreement between TOWN and District.

Section X. In those instances where the Town has sole authority to grant permission to persons ("permittee") wishing to use a Town-owned facility or a facility the use of which is controlled by the Town, the permittee shall not charge those participating in the permittee's activities conducted at the facility a fee or other charge that differentiates between the participants based on the participants' residency or place of business.

Section XI. The Town Manager, his duly authorized officers and agents, be and the same hereby are, directed to carry out the purposes and intent of the Resolution. This resolution shall take effect on July 1, 2018.

PASSED AND ADOPTED at a regular meeting of the Town Council of the Town of Corte Madera on March 20, 2018 by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

ATTEST:

TOWN CLERK

MAYOR

