



PUBLIC NOTICE

2020 COMMISSION AND BOARD RECRUITMENTS

The Corte Madera Town Council is requesting applications from Corte Madera citizens who may be interested in serving on the Town's Planning Commission, Parks and Recreation Commission, Flood Control Board, Sales Tax Citizens' Oversight Committee and Representative to the Marin/Sonoma Mosquito and Vector Abatement District. With few exceptions, all Corte Madera residents who are registered voters of the Town are eligible to apply for appointment.

Planning Commission: a five member body that oversees the Town's planning process. Currently the two-year terms of three (3) Commissioners will expire on June 30, 2020. One additional seat may be vacated as of April 7, 2020, allowing for an interim appointment to be made for the final 15 months of the term, expiring June 30, 2021, after which the selected appointee could apply to be appointed to a full two-year term. Much of the Commission's time is devoted to reviewing permit applications for home remodels and additions. The Commission works to balance the needs of individual families for more living space with the need to protect neighborhood character. The Planning Commission also works on longer range issues. The Commission meets on the 2nd and 4th Tuesday of each month at 7:00 p.m., with occasional study sessions scheduled as needed.

Parks and Recreation Commission: an advisory board that recommends policy and procedures for parks and recreational facilities, recreation programs, park development and park maintenance. The two-year terms of three (3) Commissioners are expiring on June 30, 2020. One additional seat may be vacated as of April 7, 2020, allowing for an interim appointment to be made for the final 15 months of the term, expiring June 30, 2021, after which the selected appointee could apply to be appointed to a full two-year term. Meetings are held on the 4th Monday of each month at 6:30 p.m.

- **Parks and Recreation Youth Commissioner** – This 2-year appointment ([see flyer](#)) is open to applicants who are high school students age 18 or younger who wish to serve their community as the voice of the community's youth regarding Parks and Recreation events and activities. Youth Commissioners can earn community service hours based on meeting attendance.

Flood Control Board: advises the Town Council on all matters affecting flooding in Corte Madera. Examples of duties of the board are to review and report on the flooding impact of current and proposed flood control and storm drain projects, and to review and report on flood management plans in order to define what actions are necessary to reduce flood conditions in the Town. The two-year terms of three (3) Board members are expiring on June 30, 2020. Meetings are held bi-monthly on the 2nd Monday of even months at 6:30 p.m.

Town of Corte Madera Representative to the Marin/Sonoma Mosquito & Vector Abatement District (2-year term, currently vacant) The main purpose of the Board of Trustees of the MSMVCD is to organize and carry out an effective mosquito and vector control program and to develop a budget adequate to staff and support the program. This seat is currently vacant and preference for the appointment will be given to a person with strong interest in the prevention, elimination or control of mosquitoes and other arthropods known to be potential carriers of infectious diseases, or presenting a public nuisance. The Board of Trustees meets on the second Wednesday of the month at 7:00 p.m. at District Headquarters, 595 Helman Lane, Cotati, CA.



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If you are interested in serving on one or more commissions or boards, you may obtain an application from Town Offices at 300 Tamalpais Drive, Corte Madera, CA 94925 between the hours of 8a.m.-12:00p.m. and 1:00p.m.-4:00p.m., on the website at <http://townofcortemadera.org/494/Commission-or-Committee-Appointment>, by calling 415-927-5050 or via email at rvaughn@tcmmail.org.

APPLICATION DEADLINES:

1. For those interested the partial term, 15-month appointment to either the Planning Commission or the Parks and Recreation Commission, please submit your application by Monday, March 2, 2020.
2. For those interested the regular two-year appointment to any of the Town's Boards/Commissions/Committees, or the Parks and Recreation Youth Commissioner seat, please submit your application by Monday, April 6, 2020.

Completed applications may be sent via email to rvaughn@tcmmail.org or mailed/hand-delivered to Corte Madera Town Hall (300 Tamalpais Dr., Corte Madera, CA 94925).

Please call the Town Hall Administrative Office at 415-927-5050 with any questions regarding the appointment process.

Rebecca Vaughn
Town Clerk/Assistant Town Manager
Dated: February 14, 2020