

MINUTES OF AUGUST 21, 2018

REGULAR MEETING
OF THE
CORTE MADERA TOWN COUNCIL
AND THE BOARD OF SANITARY DISTRICT NO. 2,
A SUBSIDIARY DISTRICT TO THE TOWN OF CORTE MADERA

Mayor Ravasio called the Regular Meetings to order at Town Hall Council Chambers, 300 Tamalpais Drive, Corte Madera, CA on August 21, 2018 at 6:30 p.m.

1. CALL TO ORDER, SALUTE TO THE FLAG, ROLL CALL

Councilmembers Present: Mayor Ravasio, Vice Mayor Andrews and Councilmembers Beckman and Kunhardt

Councilmember Absent: Councilmember Bailey

Staff Present: Town Manager Todd Cusimano
Assistant Town Attorney Judith Propp
Director of Planning Adam Wolff
Senior Planner Phil Boyle
Public Works Director Peter Brown
Senior Civil Engineer Jared Barrilleaux
Town Clerk/Assistant to the Town Manager Rebecca Vaughn

SALUTE TO THE FLAG – Mayor Ravasio led in the Pledge of Allegiance.

2. OPEN TIME FOR PUBLIC COMMENT

LUCINDA SMITH referred to the new sewer lateral regulations and confirmed she would need to contact staff as to when representatives would be present to answer questions at a future meeting.

3. PRESENTATIONS - None

4. CONSENT CALENDAR

Town Manager Cusimano stated per the request of the Mayor and Councilmembers, he requested removal of Item 4.I.iv. Vice Mayor Andrews requested removal of Item 4.I.ii.

4.I TOWN ITEMS

- 4.I.i Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only.
(Standard procedural action – no backup information provided)
- 4.I.iii Second Reading and Possible Adoption Of Ordinance 977, Subject To Voter Approval, Imposing And Extending A Special Tax For Paramedic and/or Emergency Medical Services, To Be Approved By The Voters At The November 6, 2018 Election, That Would Continue For Four More Years The Special Tax For Paramedic and/or Emergency Medical Services At The Existing Annual Amount Of \$75 Per Residence And Per 1,000 Square Feet Of Floor Area For Nonresidential Uses For Fiscal Years 2019-2020 Through 2022-2023, With Anticipated Annual Revenues Of \$500,000, And With The Appropriations Limit Increasing By The Amount Of The Tax
(Report from Scott Shurtz, Fire Chief)
- 4.I.v Approve Allocation of \$85,000 for Repair of San Clemente Pump Station
(Report from Jared Barrilleaux, Senior Civil Engineer)

- 4.I.vi Adopt Resolution No. 49/2018 Endorsing The Corte Madera Beautification Committee's Oktoberfest And Allowing Temporary Signs In The Public Right-Of-Way From September 13, 2018 To October 14, 2018 Advertising The Oktoberfest Celebration And Determining That The Project Is Exempt From The California Environmental Quality Act (CEQA) Pursuant To CEQA Guidelines 15061(B)(3)
(Report from Doug Bush, Associate Planner)
- 4.I.vii Approval Of Minutes Of the August 7, 2018 Regular Town Council Meeting

MOTION: Moved by Andrews, seconded by Beckman, and approved unanimously by the following vote: 4-0-1 (Ayes: Andrews, Beckman, Kunhardt and Ravasio; Noes: None; Absent: Bailey)

To approve Town Consent Calendar Items 4.I.i, iii, v, vi and vii.

Items Removed from the Consent Calendar:

- 4.I.ii Designation Of U.S. Bicycle Route 95 (USBR 95) Through Corte Madera and Adoption of Resolution No. 38/2018 Authorizing Designation Of USBR 95 Through Corte Madera (Continued from August 7, 2018 Town Council Meeting)
(Report from Jared Barrilleaux, Senior Civil Engineer)

Vice Mayor Andrews questioned the location on a map showing the proposed route from Sonoma County border to the Golden Gate Bridge. He said once Corte Madera locks in its piece, Larkspur and Mill Valley cannot place their route in a location that does not intersect the Corte Madera Town borders.

Public Works Director Peter Brown explained USBR 95 is a bicycle tourism route that has been determined by other organizations. The action is to give the Town's blessing that they agree to support the route through town. There is no locking in and every jurisdiction can choose to endorse or not endorse the route, and this will not have any impact on the route designation or information that goes out to bicycle tourists.

Vice Mayor Andrews questioned whether this item has been discussed by MCCMC, and Mr. Cusimano stated it has been discussed at the manager level and Larkspur and Mill Valley's intent is to approve the route.

Councilmember Kunhardt and Mayor Ravasio stated they both attended the BPAC meeting and there was unanimous desirability of the route selected with no expectation that Corte Madera would have to widen roads, spend money or do anything to accomplish the signage, and he voiced support.

Mayor Ravasio opened the public comment period and there were no speakers.

MOTION: Moved by Kunhardt, seconded by Beckman, and approved unanimously by the following vote: 3-1-1 (Ayes: Andrews, Beckman, Kunhardt and Ravasio; Noes: Andrews; Absent: Bailey)

To approve Town Consent Calendar Item 4.I.ii.

- 4.I.iv Approve Response to Marin County Civil Grand Jury Report Dated June 8, 2018, Titled: Yellow School Bus for Traffic Congestion Relief
(Report from Todd Cusimano, Town Manager and Rebecca Vaughn, Town Clerk/Assist. to the Town Manager)

Mr. Cusimano noted there is a revised version of the staff report, stating the Council may have read his first draft response with a bit of frustration. He spoke with each Councilmember individually and tried to include some of his comments into the revised version. He thinks the role of the Grand Jury is very important and the Grand Jury is tasked to identify issues and to challenge government to do better.

The report is important and the Town currently supports the Yellow Bus Program and has contributed over \$100,000 towards it. His concern is that the analysis falls short when looking at a minimum impact to the Town of \$325,000.

He referred to the background on page 2 and said staff added the second paragraph which he read involving further analysis needed on traffic impacts, funding formulas and identification of lead roles, responsibilities and oversight. Staff was unable to respond to the Grand Jury's set of criteria responses with an opportunity for a meaningful dialogue and he would like to see better engagement by the Grand Jury in the future.

He then specifically cited trip generation rates, traffic engineering and reduction in peak hour trips to a significant level which may have helped the report and asked that findings be more pertinent and capable of reducing school hour congestion on Marin County roads.

He then read Response #2 which asks that all agencies work with Marin Transit to secure ample locations for bus parking and a location for bus maintenance by the end of 2018. He said this will require Corte Madera to either find up to 5 acre locations and change zoning for buses to store, or define City owned property to find bus parking. Corte Madera's response reflects that and they will continue to analyze and work towards that.

He then read Response #4 which was left the same for Marin Transit to facilitate negotiations for financial arrangements across a full group of participants that would distribute any tax revenue lost by any municipality or county by providing parking and municipal facilities. Corte Madera's response is that this will not be implemented given there is no timeframe and initiation of these discussions.

Vice Mayor Andrews stated the Town does not have a funding mechanism for the basic service and each year the Town of Tiburon requests money and the Council asks them to fix it and not return the year after. He questioned whether they need to get the State to authorize the Town to have an education bus assessment district and then they could go out to parents, but they need more information about number of students to serve, etc.

Mr. Cusimano then read other revised responses and noted that what the Grand Jury is saying is that Marin Transit should be the chair of a committee and all stakeholders should join in and this will form a JPA by October 2018. The Grand Jury then asks to build a funding model based upon whatever Marin Transit decides.

His thought was that the Town is not part of any JPA or Yellow Bus Program and should not respond to this as it is not the Town's problem to solve. It should start with the school district and Marin Transit, and he asked if the Council would be amenable to direct the Manager to step back and work with a Councilmember and Mayor on finalizing what he read. Mr. Cusimano spoke about the Manager's discussion on the topic and said they would like the matter to be discussed amongst the school districts and Marin Transit.

Councilmember Beckman suggested indicating to the Grand Jury that the Town is lacking analysis and the data it needs to be able to conduct analysis. Vice Mayor Andrews asked that the second sentence be modified to read, "...coordination among school districts and transportation-related agencies, assisted by municipalities," so the emphasis is placed on those two groups.

Mr. Brown said both Councilmember Beckman and Kunhardt have pointed out that the

Town is in a Catch 22 where this Grand Jury report asks a lot of many agencies and then specific responses from specific agencies on various topics. He recommended indicating that "This recommendation will not be implemented (by the Town of Corte Madera)".

Regarding Response #7, Councilmember Kunhardt suggested eliminating the first sentence and have it start with "coordination among school districts and transportation-related agencies, assisted by municipalities".

Mr. Cusimano stated in the context the Grand Jury is using R7 in the body of the report means the JPA becomes active moving forward and in going down to R8, the Town will establish the coordinated program and institute the funding model. There is no analysis and he said this cannot happen without analysis and this is Marin Transit and the school district's information to provide. Below that area is accurate in that staff will help in this process and be involved, but the question is not related to the Town at this point.

Councilmember Beckman stated the issue is the inability also to have dialogue with the Grand Jury and explain the caveats to the Town's responses and the problems with the report.

Mr. Cusimano said he thinks it would be helpful to define why they are fine tuning the recommendation better so it is supportive and they can clarify it further. They can point to the jurisdiction that needs to provide further analysis. He said they can indicate further analysis is needed and the Town can add that it believes it is incumbent upon Marin Transit and the school districts to provide that analysis, and then separate the paragraph.

Councilmembers confirmed that staff will revise and wordsmith the response, send it to the Mayor and Councilmember Beckman to assist further and then will send the response.

MOTION: Moved by Andrews, seconded by Kunhardt, and approved unanimously by the following vote: 4-0-1 (Ayes: Andrews, Beckman, Kunhardt and Ravasio; Noes: None; Absent: Bailey)

To approve Town Consent Calendar Items 4.I.iv pending review by the Town Manager, Mayor and Councilmember Beckman and approval of the revised response.

4.II SANITARY DISTRICT ITEMS:

Mayor Ravasio opened the public comment period and there were no speakers.

4.II.i Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only.

(Standard procedural action – no backup information provided)

4.II.ii Consideration and Possible Action to Approve Resolution No. 04/2018 Of The Board Of Directors Of Sanitary District No. 2 Agreeing To A Sanitary Sewer Easement And Maintenance Agreement And Accepting The Sanitary Sewer Easement Contained Therein Regarding The 200 Nellen Avenue Multi-Use Building

(Report from R.J. Suokko, Senior Civil Engineer and Peter Brown, District Manager)

MOTION: Moved by Andrews, seconded by Kunhardt, and approved unanimously by the following vote: 4-0-1 (Ayes: Andrews, Beckman, Kunhardt and Ravasio; Noes: None)

To approve Sanitary District Consent Calendar Items 4.II.i and ii.

5. PUBLIC HEARINGS:

- 5.I. Items Related To Moratorium On Cannabis-Related Business Activities
1. Consideration and Possible Action to Approve Resolution 48/2018 Accepting A Report Describing Measures Taken To Alleviate The Conditions That Led To The Adoption Of Ordinance Nos. 971 and 972 Which Imposed a Temporary Prohibition on Medical and Nonmedical Cannabis-related Businesses in Corte Madera; and
 2. Consideration and Possible Action to Adopt Urgency Ordinance No. 978, Extending, For An Additional One Year, Ordinance No. 971, Which Imposed A Temporary Prohibition On Medical And Nonmedical Cannabis-Related Businesses From Locating And Operating In The Town Of Corte Madera, Pending The Analysis And Consideration Of New Zoning Amendments And Other Regulations Appropriate For This New Industry.
(Report from Phil Boyle, Senior Planner)

Senior Planner Phil Boyle gave the staff report regarding measures the Town has taken to alleviate conditions which led to the Council's prohibition on medical and non-medical related businesses in Corte Madera.

The purpose is to adopt an extension of the urgency ordinance to extend it to September 2019. He gave background information on the Council's actions regarding the moratorium and said Attachment 1 describes the measures the Town has taken since adopting the ordinance to alleviate the conditions that led to the ordinance's adoption.

The Town hired a consultant to develop a cannabis ordinance, created a public survey which will soon be on the website and he said next month the Town will hold two public workshops to educate the public and receive feedback, and then meetings will follow before the Planning Commission and then to the Town Council for review and potential adoption.

He referred to an email received from a resident expressing his opinion regarding medical cannabis and Town tax revenues that can be derived from this. Also, page 3 of the staff report lists the three options for the Council and said staff's recommendation is that the Council adopt the resolution and adopt the ordinance extending the temporary moratorium on cannabis related businesses for another year which will be set to expire on September 18, 2019 and staff will work to develop a permanent ordinance addressing cannabis businesses and uses.

Town Attorney Judith Propp clarified that the public comment received referred to recreational cannabis dispensaries and not medicinal cannabis.

Councilmember Kunhardt suggested the survey follow the workshop because it will be informative.

Mr. Boyle clarified that staff's intention is to hold the survey before, during and after the workshop.

Vice Mayor Andrews asked and confirmed that staff can add a question on whether or not surveyors participated in the workshop and/or open and close the survey to determine whether opinions have shifted since attending the workshop.

He said currently Corte Madera restricts marijuana related businesses unless it is transported into the Town. He believes some jurisdictions are allowing cannabis dispensaries to open and asked if these would be functioning during the time when the Council must make a decision.

Councilmember Kunhardt noted that the City of San Rafael have allowed applications for various businesses to open. The Town of Fairfax had a medical dispensary for years and

they have had a number of discussions since the beginning of the year. He suggested looking at the agenda package for their meeting on August 1, 2018 which has some advice from BBK and defines terms, etc. which would be helpful. He believes the Fairfax Town Council has decided to be open about it and have referred it to their Planning Commission.

Director of Planning Adam Wolff confirmed that Marin County has received several and authorized some delivery business licenses to operate within the county jurisdiction. In San Rafael there are about 17 or 18 different business licenses which the state is issuing for the industry. Staff had a fairly detailed staff report prior to adopting the moratorium regarding the same level of overview of the ordinance and this can be posted on the website, as well to provide public education.

Vice Mayor Andrews asked and confirmed this was the last extension of the moratorium which expires September 18, 2019. He clarified the beginning of the survey will include a brief overview of cannabis and several links to educate people prior to taking the survey.

Mayor Ravasio opened the public comment period.

KAREN GERBOSI said she thinks there are people in the community that have awareness on the issue and know there have been illegal openings of dispensaries in town and violations of the ordinance. The State has continued to wrestle with the subject and she urged the Council to approve extension of the moratorium. Also, she did not believe the Town should feel compelled to have dispensaries within the Town, given there are many retail establishments not currently in Corte Madera and available in other cities. She also thought it would be important to discuss the subject with police departments on how operations are managed, given news articles about bad behaviors.

Mayor Ravasio said the Council reviewed the subject about 8 years ago for medical dispensaries and they had almost 40 people speak at a Council meeting and three speakers were from Corte Madera. He asked to try and track down locations of these individuals, and he would like to ensure that any decision the Council makes is influenced by local residents.

Councilmember Kunhardt agreed more time is needed before taking action and he supported the moratorium's extension to hold community discussion. He suggested eliminating the concern about defining the separation about medical and non-medical cannabis regulation. Lastly, he was very reluctant to regulate and have a moral approach to public behaviors given there are enormous amounts of sales of alcohol in this Town and 20% of the local food store consists of alcohol sales. Alcohol is much more dangerous statistically than cannabis, but the subject raises a lot of concern and he also suggested agendizing opioid use because of Colorado and Oregon's added dispensaries, the use of opioids has decreased.

Mayor Ravasio supported staff's recommendations.

MOTION: Moved by Andrews, seconded by Beckman, and approved unanimously by the following vote: 4-0-1 (Ayes: Andrews, Beckman, Kunhardt and Ravasio; Noes: None; Absent: Bailey)

To approve Resolution 48/2018 Accepting A Report Describing Measures Taken To Alleviate The Conditions That Led To The Adoption Of Ordinance Nos. 971 and 972 Which Imposed a Temporary Prohibition on Medical and Nonmedical Cannabis-related Businesses in Corte Madera.

MOTION: Moved by Beckman, seconded by Andrews, and approved unanimously by the following vote: 4-0-1 (Ayes: Andrews, Beckman, Kunhardt and Ravasio; Noes: None; Absent: Bailey)

To adopt Urgency Ordinance No. 978, Extending, For An Additional One Year, Ordinance No. 971, Which Imposed A Temporary Prohibition On Medical And Nonmedical Cannabis-Related Businesses From Locating And Operating In The Town Of Corte Madera, Pending The Analysis And Consideration Of New Zoning Amendments And Other Regulations Appropriate For This New Industry.

6. BUSINESS ITEMS

6.I TOWN BUSINESS ITEMS:

- 6.I.i Discussion and Possible Action to Approve Resolution No. 42/2018, Approving the Memorandum of Understanding Between the Town of Corte Madera and Department Head Employees Commencing July 1, 2018 and Ending June 30, 2021
(Report from Daria Carrillo, Finance Director)
- 6.I.ii Discussion and Possible Action to Approve Resolution No. 43/2018, Approving the Memorandum of Understanding Between the Town of Corte Madera and Mid-Management Employees Commencing July 1, 2018 and Ending June 30, 2021
(Report from Daria Carrillo, Finance Director)
- 6.I.iii Discussion and Possible Action to Approve Resolution No. 44/2018, Approving the Memorandum of Understanding Between the Town of Corte Madera and SEIU – Service Employees International Union Employees of the Town of Corte Madera Commencing July 1, 2018 and Ending June 30, 2021
(Report from Daria Carrillo, Finance Director)

Town Manager Todd Cusimano combined Items 6.I.i through 6.I.iii, stating these are resolutions approving MOUs for Town employees in various groups. At the last meeting, he provided an overview of the matter which he briefly recapped and said the information has also been placed on the Town's website. Staff recommends approval of the three resolutions.

Councilmembers thanked staff for their assistance in reforms, recognized pros and cons, believes it helps achieve fiscal responsibility for the Town, and the work of staff in the way the matter has been managed.

Mayor Ravasio opened the public comment period, and there were no speakers.

MOTION: Moved by Andrews, seconded by Beckman, and approved unanimously by the following vote: 4-0-1 (Ayes: Andrews, Beckman, Kunhardt and Ravasio; Noes: None; Absent: Bailey)

To adopt Resolution No. 42/2018, Approving the Memorandum of Understanding Between the Town of Corte Madera and Department Head Employees Commencing July 1, 2018 and Ending June 30, 2021.

MOTION: Moved by Kunhardt, seconded by Beckman, and approved unanimously by the following vote: 4-0-1 (Ayes: Andrews, Beckman, Kunhardt and Ravasio; Noes: None; Absent: Bailey)

To adopt Resolution No. 43/2018, Approving the Memorandum of Understanding Between the Town of Corte Madera and Mid-Management Employees Commencing July 1, 2018 and Ending June 30, 2021.

MOTION: Moved by Beckman, seconded by Kunhardt, and approved unanimously by the following vote: 4-0-1 (Ayes: Andrews, Beckman, Kunhardt and Ravasio; Noes: None; Absent: Bailey)

To adopt Resolution No. 44/2018, Approving the Memorandum of Understanding Between the Town of Corte Madera and SEIU – Service Employees International Union Employees of the Town of Corte Madera Commencing July 1, 2018 and Ending June 30, 2021.

6.I.iv Consideration and Possible Action to Approve Proposed Resolution No. 45/2018 Adopting The Position Classification And Job Description Of Administrative Analyst

And

Consideration and Possible Action to Approve Proposed Resolution No. 46/2018 Amending Compensation Schedule B For Confidential, Professional / Technical And Mid-Management Employees Of The Town Of Corte Madera And Establishing A Salary Range For The New Position Of Administrative Analyst
(Report from Todd Cusimano, Town Manager)

Mr. Cusimano stated this is the second meeting where the Council will have discussed the matter and he said staff's recommendation is for the Council to adopt both resolutions; one to adopt the position classification and job description and the second, to establish a salary range for the position of Administrative Analyst.

Vice Mayor Andrews asked what the term "confidential" means and Assistant Town Attorney Propp noted that generally the term has been used in many jurisdictions for those people who are involved with labor negotiations or salary discussions and they would be confidential employees and not part of the bargaining units, such as in the City Manager, Human Resources or City Attorney's offices. But for the most part, this is done with the Town Manager and not within the Town's departments.

Town Clerk Rebecca Vaughn added that after speaking with the Town Attorney, staff reviewed the position and made the decision in this draft to leave the position in the section of Professional and Technical employees which is also where the Customer Service Representative position is located, and not in the confidential classification.

Mayor Ravasio opened the public comment period, and there were no speakers.

Councilmember Kunhardt asked and confirmed the Administrative Analyst position would not lose its customer service responsibilities.

MOTION: Moved by Kunhardt, seconded by Andrews, and approved unanimously by the following vote: 4-0-1 (Ayes: Andrews, Beckman, Kunhardt and Ravasio; Noes: None; Absent: Bailey)

To adopt Resolution No. 45/2018 adopting the Position Classification and Job Description of Administrative Analyst.

MOTION: Moved by Kunhardt, seconded by Andrews, and approved unanimously by the following vote: 4-0-1 (Ayes: Andrews, Beckman, Kunhardt and Ravasio; Noes: None; Absent: Bailey)

To adopt Resolution No. 46/2018 amending Compensation Schedule B for Confidential, Professional / Technical and Mid-Management Employees of the Town of Corte Madera and Establishing a Salary

Range for the New Position of Administrative Analyst.

- 6.I.v Consideration and Possible Action to Approve Resolution No. 47/2018, Authorizing a Single, Publicly-Available Pay Schedule for all Town Employee Positions in Compliance with California Public Employee Retirement System (CalPERS) Regulations.
(Report from Daria Carrillo, Finance Director)

Town Manager Cusimano stated staff is requesting the Council approve the updated publicly available pay schedule for all Town employees as mandated by CalPERS and also one of the recommendations that all jurisdictions be transparent and list their pay scales on the website.

Mayor Ravasio opened the public comment period, and there were no speakers. He recognized the work of the Town Manager and thanked him for his thoroughness.

MOTION: Moved by Beckman, seconded by Kunhardt, and approved unanimously by the following vote: 4-0-1 (Ayes: Andrews, Beckman, Kunhardt and Ravasio; Noes: None; Absent: Bailey)

To adopt Resolution No. 47/2018, authorizing a Single, Publicly-Available Pay Schedule for all Town Employee Positions in Compliance with California Public Employee Retirement System (CalPERS) Regulations.

- 6.I.vi Review of Tamal Vista Complete Streets Concept
(Verbal Report, presentation and Request for Direction to Staff will be provided by Peter Brown, Public Works Director and Jared Barrilleaux, Senior Civil Engineer)

Public Works Director Brown provided a status report of the Tamal Vista Complete Streets project which was reviewed by BPAC at their June meeting. This is one of the larger projects the department is undertaking. He briefly reviewed the project report, stated the Sanitary District is partnering with the repair, and asked for Council feedback and comments.

Senior Civil Engineer Jared Barrilleaux reviewed work south of Wornum along Tamal Vista to improve driveway approaches to meet ADA requirements, improvements to existing storm drainage and catch basins along street gutters, improvement to two 10 foot wide travel lanes with a 9 foot travel lane to reduce speeds and make for a safer corridor, adding two 6 foot wide Class II bike lanes on each direction and maintaining sidewalk widths and red curbing work.

Regarding south of Wornum Drive, they propose reducing lane widths down from 14 foot travel lanes to 10 feet with a 10 foot turning pocket, introduce 5 foot wide Class II bike lanes in each direction and increase the sidewalk on the west side up to 5 feet wide. He pointed to the non-ADA compliant curb ramps which will be improved and have flexibility in the area of a low use bus pull out location.

The MMWD crosswalk is highly traveled and they will focus improvements by adding a pedestrian refuge island with a slight angle for visibility, improving the sidewalk on both sides of this location, and making updates to pedestrian ramps as a result of the public's request to increase accessibility and ease of access to the Sandra Marker Trail for bike and pedestrian use. They are also studying the feasibility of a roundabout at Madera and Tamal Vista as the southern gate to the project which is not currently in the Complete Streets budget but is earmarked on the CIP.

Regarding the schedule, they are currently in the design phase and they hope to complete

this by the fall, go to bid next year and construction would be ideal during the summer or the following year. They have budgeted \$555,000 for the current fiscal year and for the remaining 4 years they have \$1.65 million earmarked for project construction which is consistent with construction costs of \$2.2 million which is about half funded by grants. The \$2.2 million does not include the main line replacement for the Sanitary District or the roundabout.

Mr. Brown noted there have been discussions about the east side of Tamal Vista between Wornum and Madera, and this part of town is ripe for some type of redevelopment and higher and better uses. All curb to curb right-of-way projects that are done as part of the Complete Streets project will not infringe upon improvements on the east side, so they will focus on becoming ADA compliant as much as possible on the west side and then all improvements will have long term benefits on the east side while allowing for future improvements and connections.

Vice Mayor Andrews asked staff to display the sidewalk or parkway area and asked if a full width sidewalk could be considered where the current sidewalk ends. Mr. Barrilleaux said this is a good idea which can address maintenance, wheelchair and other issues.

Councilmember Beckman referred to the low use bus turnout and asked what would be done with this area. Mr. Barrilleaux said this could incorporate part of the bike lane and an area where vehicles could turn out having it accessible to pedestrians in portions, part of a driveway approach, and a bio-swale as well. The bus would still use the stop but it is only used about 3 times a day.

Councilmember Kunhardt asked if the angled crosswalk provides safety and visibility for pedestrians, and he confirmed it is used elsewhere and it would be ADA accessible and flashing beacons on each side of the crosswalk. He also confirmed that residents have not yet been notified regarding the red curbing for the 12 homes to the north and 1 home to the south and the last 8 homes fronting Tamal Vista, but this will be done shortly.

Mayor Ravasio opened the public comment period.

CINDY WINTER, Larkspur, said she often bicycles through the Wornum/Tamal Vista intersection and she is also speaking on behalf of Cheryl Longinotti who is out of town. They both like the left turn lane very much from Tamal Vista going left onto the Sandra Marker Trail. Ms. Longinotti is concerned that when turning left, there is traffic that could turn left depending on the light sequence to go south on Tamal Vista and a potential collision risk. She suggests moving back the stop line for the southbound traffic just a bit. Also, they very much like the median refuge island, asked if there could be more constructed on the southern section of Tamal Vista and asked that traffic speeds be reduced.

Vice Mayor Andrews asked staff to display the area around Nellen, and Mr. Brown explained that staff recently applied for an ATP grant that would add bike facilities to Nellen and improve the existing ones on Wornum, and could bring that back at a future meeting.

Mayor Ravasio confirmed this matter was presented to BPAC in June. He has been walking much more around town, said he loves the pedestrian beacons and encouraged adding them where possible. He noted the Town just recently completed a similar program on Tamalpais a couple of years ago and the biggest change made was reducing lane widths which truly slows traffic speeds. The lanes on the Golden Gate Bridge are 9.75 feet with a 45 mph speed limit.

Councilmember Kunhardt recognized the east side comments and asked if improvements could be done on the east side of the road or he asked if this was premature. Mr. Brown stated the Town has control of the right-of-way and most of the improvements that would

be beneficial here would require private property owner cooperation, dedication or redevelopment and construction, so staff looks at this whenever it could be done as part of other projects and also as a long term effort.

Vice Mayor Andrews questioned how the timing of the work correlates with Sir Francis Drake Boulevard improvements. Mr. Brown said he did not believe any of the work here will be driven by anything that happens on Sir Francis Drake and he restated the schedule.

Mr. Brown confirmed that staff has received sufficient direction.

6.I.vii Consideration and Possible Action to Appoint a Youth Commissioner to the Parks and Recreation Commission Pending a Subcommittee Interview Scheduled for August 21, 2018
(Report from Rebecca Vaughn, Town Clerk/Assistant. to the Town Manager)

Vice Mayor Andrews stated he and the Mayor interviewed candidates and recommended Chambria Winegeart.

MOTION: Moved by Andrews, seconded by Ravasio, and approved unanimously by the following vote: 4-0-1 (Ayes: Andrews, Beckman, Kunhardt and Ravasio; Noes: None; Absent: Bailey)

To appoint Chambria Winegeart as Youth Commissioner to the Parks and Recreation Commission pending a Subcommittee interview scheduled for August 21, 2018.

6.II SANITARY DISTRICT BUSINESS ITEMS: None

7. COUNCIL AND TOWN MANAGER REPORTS

- Town Manager Report
 - There was a great Chili Cook-off and one of the Town's firefighters won for the second year in a row and the overall event had significant attendance.
 - He reiterated that they finally resurfaced the tennis courts at both Town Park and Grenada Park.
 - They had an irrigation problem at Cove School where one-quarter of the grass was dying over the last few months and the maintenance crew was able to correct the problem. They found it was due to construction during the renovation and the grass is green again.
 - They have had on-going issues with neighbors near the Post Office and held a community forum with dinner for the 50 neighbors who attended:
 - The Post Office has expanded and begins at 3:30 a.m. with early morning deliveries multiple times a week as well as a night service on weekends.
 - They reached out to Assemblymember Huffman's office to engage due to non-responsiveness from the Post Office who will be meeting with him, the Mayor or a Councilmember and with representatives from the neighborhood.
 - Also, during negotiations with firefighters, one of their top issues voiced was noise due to the early morning hours.
 - The Post Office has 9-12 large delivery trucks that must go around the back and they do not have enough parking.
 - He recognized Mr. Brown and Ms. Propp for their assistance and strongly recommended supporting the neighbors and work towards a solution.
 - Staff is working with many neighborhood issues such as ADUs, current projects, quality of life issues and neighbors are using staff and the Council to solve their problems. Staff recognizes their role which is to help and try to

problem-solve and he wanted to alert the Council that they may see issues come before them in the near future.

- Public Works Director Brown reported on the following:
 - The department has continued to work on implementing the private sewer lateral ordinance and put out information to attend workshops, and will present a staff report at the second meeting in September.
 - Regarding shade structures, the Town Park trellis has been completed and they are left with getting the vines planted and hold a ribbon-cutting ceremony. The other project is the shade sail structure by the kid's playground and they will start construction the first or second week of September.
- Council Reports
 - Vice Mayor Andrews asked that people be notified to keep up their story poles on building or zoning projects that are appealed. In the past some have had to be re-erected. He also asked that two weekends be allowed in order to view story poles.

Mr. Wolff stated staff has developed a policy document on story poles and it is distributed to all applicants who are required to erect story poles. Staff will also work to notify the Council of any appeals that have been filed.

- Councilmember Kunhardt stated there have been no meetings in August for TAM or Safe Routes to School. He announced that the College of Marin, with non-profit groups, will hold a meeting on September 15 at 5:30 p.m. called, "The Time to Lead on Climate Coalition". Interested people can register on www.leadonclimate.org.
- Mayor Ravasio announced that on Sunday, at the Community Center, 22 people 90 years of age or older will be honored. Vice Mayor Andrews will be handing out certificates and it is a great event.

8. REVIEW OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

11.I Review of Draft Agenda for September 18, 2018 Town Council Meeting

Mr. Cusimano stated staff will add an update from the goal setting meeting. Staff will also agendize the lateral replacement program contingent on how quickly a community forum and workshop can be coordinated and analysis conducted for the September 18 meeting, and if not, it will be scheduled for the next regular meeting.

9. ADJOURNMENT

The meeting was adjourned at 8:25 p.m. to the next regular Town Council meeting on September 18, 2018 at Town Hall Council Chambers.