

Town of Corte Madera
Residential Parking Permit
POLICY & PROCEDURE

The Town of Corte Madera maintains and distributes Residential Parking Permits and the Central Marin Police Authority enforces Residential Parking Permits for posted streets within the Town of Corte Madera.

In order to receive a parking permit, you must meet the following requirements:

- 1) Each vehicle must be registered to the address requesting the permits
- 2) Each vehicle must have a current registration and
- 3) Each vehicle must be clear of any unpaid violations.

If your vehicle(s) does (do) not comply with the requirements noted above, a permit will not be issued and/or honored and you will receive a letter of explanation in the mail.

Permits are assigned to a specific vehicle. Please ensure you place each permit on the vehicle assigned.

PERMIT PLACEMENT: Permits are static cling decals to be placed on the inside of the vehicle. Place your permit on the inside, lower left of the windshield; do not cover visibility of the VIN. The permit must be on the vertical surface so that the information can be easily viewed and visible. Do not affix the permit on the inside of a tinted window or lay the permit on the dashboard. It will not be considered visible and will not be honored. Improper placement of the permit or non-visible permits may result in a citation that **will be determined valid**. Expired permits will not be honored and should be removed from the vehicle. **PERMITS ARE ISSUED TO SPECIFIC VEHICLES AND MAY NOT BE SWITCHED TO ANY OTHER VEHICLE AT ANY TIME.** Any misuse of Residential Parking Permits shall be cause for revocation.

Please remember that a permit **DOES NOT** excuse your vehicle from other Town Ordinances, State Vehicle Codes such as 10.12.090 CMMC, and 22651(k) cvc, continuous parking on a roadway exceeding 72 hours.

Visitors, guests or public contractors at your address are subject to the posted parking time limits. Workers are exempt with an approved business license. It is recommended you park the permitted vehicle on the roadway and allow the visitor or guest to park in the driveway. The Town may provide guest parking permits under special circumstances.

Any special parking requests, issues or questions can be directed to the Public Works Director or that person's designee at 415-927-5057, Monday through Friday.

NOTE: There presently is no cost for the permits, however, that is subject to change. It is your responsibility to obtain a new permit if yours has expired or been lost.

I/We _____ affirm that I/We have read this Policy & Procedure for Residential Parking Permits, fully understand its contents and shall comply with its terms.

Signed: _____

Dated: _____

Signed: _____

Dated: _____

~ continued on next page ~

APPLICATION RESIDENTIAL PARKING PERMIT

Once your completed application is received, the vehicles will be checked to confirm they are registered to the address requested, registration is current and are clear of any unpaid violations. Your new permit(s) will be mailed to your address. Permits are assigned to specific vehicles. If you are obtaining more than one permit, please ensure you place each on the vehicle assigned. If your vehicle does not qualify, you will receive a letter of explanation in the mail.

Note: Residents can apply for and be issued guest parking permits if they reside within the designated parking permit zone. The decision to issue guest parking permits is within the discretion of the Town Manager. To contact the Town Manager, please call (415)927-5050.

If you have any questions about this application, please call 415-927-5057 and leave your name, telephone number and address.

Address: _____

Phone Number: _____

Email Address: _____

First VEHICLE		----- OFFICE USE ONLY -----			
		PERMIT		PERMIT	
Owner:		YEAR	No.	YEAR	No.
License #					
Year					
Make					
Model					
Color					
Second VEHICLE		PERMIT		PERMIT	
Owner:		YEAR	No.	YEAR	No.
License #					
Year					
Make					
Model					
Color					

If you have more than two vehicles, please duplicate this page to enter your vehicle information.

Mail completed application to:

Town of Corte Madera
 Attn: Director of Public Works
 300 Tamalpais Drive
 Corte Madera, CA 94925
 EMAIL: pwcounter@tcmmail.org